

Service Advisor Position

Bill Bowers Tire & Auto Center is a Tire & Automotive Repair company that has been serving this area since 1980 and offer competitive salaries and generous benefits. We are looking for a **well-motivated team player** with **great work ethics** and a **solid automotive job knowledge** to join our amazing team. Each Automotive Service Advisor must have the experience necessary and the drive to provide our customers with optimum service.

What is expected to fulfill this role at BBTA

Responsibilities and Duties:

- Maintain honesty and integrity at all times.
- Participate in providing a positive, encouraging and uplifting environment for our customers and our team.
- Ensure all sales/repairs are what is best for the customer and properly profitable for the company.
- Interact with customers to establish an exceptional service experience.
- Incoming & Outgoing phone calls, create quotes & repair orders and schedule appointments for customers.

Qualifications and Skills:

- Passionate about serving our customers and our team
- Multi-Task effectively
- Humble and Trainable
- Exceptional Communication; verbal, written and listening
- Productive, Efficient, Problem Solver
- Previous automotive service writer/advisor experience
- Mechanical and Tire knowledge
- Computer and Phone Skills
- Overall Professionally Sound

If you feel you can execute all the items listed above at a high level then please send your resume to Specialops@bowerstire.net. Please include in the email the answers to the following questions along with a detailed resume.

How many years of automotive service experience do you have?

How many years of service advisor customer service experience do you have?

How many years of tire sales experience do you have?