



## **PARALEGAL ASSOCIATES, L.L.C. LIMITED LIABILITY COMPANY**

### **Capability Statement**

**Paralegal Associates Limited Liability Company is gearing up to launch its first Mobil Legal Unit into Camden's low-income neighborhoods and make a revolutionary brand of quality legal services available to all its residents. We have a sufficient pool of professional independent contractors to lay the groundwork for 21st Century Community Legal Awareness Campaigns. Our primary goal is to deliver quality legal services to low-income neighborhoods at prices they can afford. Our agency is dedicated to lowering the cost of legal services by only contracting our Outsourced Paralegal Support Services to attorneys and law firms who have agreed to lower their usual fees by 25% for our Associate Members. Our paralegal services target the low-income sectors of society.**

**Our principal strategy is to lower the cost of quality legal services made available to these neglected citizens. We know that providing affordable legal solutions to the multitude of legal issues plaguing these impoverished sectors can only bring about positive results for the entire neighborhood. Our legal awareness program shall be designed to elevate community legal consciousness by conducting routine legal seminars at designated times and locations around the city; these seminars shall be conducted in and about our Mobil Law Unit. This will result in lowering the crime and poverty rates in these destitute sectors of society.**

**PARALEGAL ASSOCIATES LLC will revolutionize Independent Paralegal Services by bringing legal assistance to the doorsteps of people who would not otherwise receive it. There is an unquestionable disparity in the quality and availability of legal services between the subculture and the status quo of society. The inhabitants of the subculture are routinely subjected to harsher penalties under the law, primarily resulting from profiling and ineffective assistance of counsel. Paralegal Associates LLC is dedicated to opening its Founding office in the city of Camden, NJ pursuant to making low-cost paralegal support services available to residents throughout the city. The fact is that neither the state nor federal governments foresee a viable solution to this pervasive disparity. Therefore, it is now up to us to develop a legal apparatus sufficiently capable of accomplishing the task the state and federal governments have thus far been unable to do. That is our upcoming mission in Camden and Burlington Counties, NJ. Our Membership & Associate Membership Books are open to the public.**

**Many disabled veterans panhandling from cars at intersections are unaware they may be entitled to life-changing compensation from the Veterans Administration. Our Roving Paralegal Units will seek out such individuals and provide them with the administrative services they require to secure benefits they are entitled to receive for their service to the country. Veterans have the highest suicide rate in the nation, and life-changing services of this type will more likely than not save the lives of many suicidal veterans.**

## **Administrative Management and Consulting for Government Contracting**

**In addition to our legal services, PARALEGAL ASSOCIATES LLC is offering administrative management and consulting services to other small businesses and similarly situated entities. Our goal is to assist these organizations in becoming more efficient and competitive elements of government contracting. We achieve this by networking these entities and utilizing the Federal Acquisition Regulation (FAR) and Small Business Administration (SBA) regulations on subcontracting and pass-throughs as foundational guidelines.**

**Additionally, we manage all aspects of the administrative management of subcontractors, including but not limited to:**

**- Manage all aspects of administrative management of subcontractors, including:**

**- Accounting**

**- Payroll**

**- Documentation**

**- Notary services**

**- Direct supervision**

**- Quality assurance of the project**

**- Encourage subcontractors to participate in the government contract training program, APEX, to enhance their ability to:**

**- Submit proper bids**

**- Prepare accurate contract documents**

**- Perform all services under our primary NAICS Code, 541611, ensuring compliance and excellence at every stage.**

**By aligning small businesses with these frameworks and offering comprehensive administrative oversight, we provide them with the necessary tools and strategies to streamline their operations and expand their presence in the government contracting space. This initiative reflects our commitment to promoting collaboration, growth, and compliance among small businesses, thereby contributing to the overall economic development of struggling certified entities.**

## **Project Implementation and Funding Needs**

**PARALEGAL ASSOCIATES LLC is a service-disabled veteran-owned business with the resources, expertise, and determination to successfully operate all components of this ambitious project. However, we lack the funding necessary to bring several of these vital initiatives to fruition.**

**To implement and sustain these programs during the initial three years, we require financial support in the following areas:**

**1. Compensation for a dedicated team of nine organizers, with an annual salary of \$45,000 each for three years.**

**2. Procurement and full equipping of six Mobile Paralegal Service Units, with funding sourced through government subsidies.**

**3. Coverage of office overhead and operational expenses for a three-year period.**

**In addition to financial backing, official support from state and federal agencies is critical to ensure the successful launch of this maiden project in the city of Camden, New Jersey. Such backing will provide the necessary framework and cooperation to address the unique needs of Camden's underserved communities.**

**While we are fully prepared to deliver impactful results and deploy these platforms effectively, a project of this scale necessitates substantial funding alongside official endorsement. With these elements in place, our Mobile Law Unit Pilot Program can operate efficiently in Camden and Burlington Counties for a three-year test period.**

**Our vision is to transform Camden into a model city for reducing crime, alleviating poverty, and raising legal awareness. By securing both funding and official support, we can demonstrate measurable progress and set a precedent for similar initiatives nationwide.**

## **Crime and Immigration Support in Underserved Communities**

**Crime and immigration concerns in underrepresented sectors remain a priority for PARALEGAL ASSOCIATES LLC. Our dedicated team of bilingual and multicultural paralegal specialists possesses extensive experience working within challenging urban environments. These professionals bring decades of paralegal expertise to addressing cases involving drug offenses, robberies, and violent crimes.**

**In response to immigration-related issues, we strive to provide administrative and procedural support to ensure compliance with federal immigration regulations. Our team works to bridge the gap for immigrants navigating the complexities of the legal system, helping them adhere to lawful processes while addressing community safety concerns.**

**We advocate for funding to implement well-structured programs aimed at addressing these challenges. Our initiatives also include a career-oriented paralegal training program designed to benefit veterans and eligible low-income residents. This two-year training program operates under the mentorship of participating attorneys, equipping participants with the skills to support their communities while fostering economic opportunities.**

**Through our combination of paralegal assistance, training programs, and community legal awareness campaigns, we aim to:**

- 1. Reduce the burden on existing legal aid services.**
- 2. Improve understanding of legal rights and obligations.**
- 3. Create meaningful career pathways.**
- 4. Enhance community safety by providing alternatives to criminal behavior.**

**Our proactive approach aligns with broader efforts to promote lawfulness and community well-being. We remain committed to securing the necessary funding and support to put these plans into action.**

## **PRO SE LITIGATION**

**Pro Se or Self-Representation is on the rise in the Age of Information. Self-Representation is a nightmare for legal**

professionals because most Pro Se litigants have no idea how to prepare competent legal documents, adequately communicate with opposing parties, or properly conduct themselves on a judicial forum. Their ignorance of court procedure terrorizes many. Self-Representation on these terms costs the state and federal governments tens of millions of dollars annually in wasted time and judicial resources. Many courts refuse to liberally construe Pro Se litigants' legal arguments and hold them to the same strict standards applied to professional practitioners. For these reasons, many meritorious Pro Se represented issues lose merely because the litigants had no idea of how to present and argue their cases. We provide professional assistance to Pro Se Litigants through all phases of their case preparation by providing the same quality Paralegal Services provided to attorneys. This will result in fairer judicial decisions in Pro Se-represented cases and less hassle and litigation costs for the judicial system.

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PARALEGAL ASSOCIATES LLC is a service-disabled veteran-owned business with the resources, expertise, and determination to successfully operate all components of this ambitious project. However, we lack the funding necessary to bring some of these vital initiatives to fruition.

To implement and sustain these programs during the initial three years, we require financial support in the following areas:

1. Compensation for a dedicated team of nine organizers, with an annual salary of \$45,000 each for three years.
2. Procurement and full equipping of six Mobile Paralegal Service Units, with funding sourced through government subsidies.
3. Coverage of office overhead and operational expenses for a period of three years.

While we are fully prepared to deliver impactful results and deploy these platforms effectively, a project of this scale necessitates substantial funding in addition to state and federal support and cooperation. We are actively engaged in securing these resources through applications for governmental support, recruitment of qualified personnel, and pursuit of the required funding to initiate our Mobile Law Unit Pilot Program.

Our vision is to launch this program in Camden and Burlington Counties for a three-year test period. With proper funding, we are confident that this project will lead to significant improvements in crime reduction, poverty alleviation, and heightened legal awareness within these communities by the end of the pilot phase.

Thank you for your attention in considering this Capability Statement



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