



8275 E Reno Ave., #10467
Midwest City, OK 73130

405-808-7493 | www.mrspevsr.com | admin@mrspe.com

PREFERRED DROP-SHIP VENDOR APPLICATION

Company Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

POC Name _____ POC Title _____

POC E-mail _____ POC Phone _____

Marketing E-mail _____

Federal Tax ID Number _____

COMPANY INFORMATION

Organization Type: LLC ___ Corporation ___ S-Corp. ___ Other ___

State of Incorporation? _____ Nonprofit? ___ Yes ___ No

Other Socioeconomic Factor(s)? _____

Domestic/Foreign Owned? _____

Is your company owned by a parent company? ___ Yes ___ No

Parent Company Name _____

Parent Company Address _____

Parent Company Tax ID _____

Are you: Small Business? ___ Minority-Owned Business? ___ Veteran-Owned

Business? ___ Women-Owned Business? ___ Veteran Disabled-Owned Business? ___

Other Socioeconomic Factor(s)? _____

Does your company accept credit cards? ___ Yes ___ No

Products/Services (short narrative): _____

Company's Web Site(s): _____

Did your company have a name change in the past 12 months? ___ Yes ___ No

Name _____

Company Contact _____ Quality Assurance Contact _____



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GENERAL INFORMATION

Are you ISO certified? Yes No ISO Certificate Type _____

Registrar _____ Certificate Number _____

Expiration Date: ISO READY/Not Certified _____ Date of Certification _____

Registered or certified to any other Quality Management System or model?

QUALITY MANAGEMENT SYSTEM

Do you maintain operation policies and procedures for your quality management system? Yes
 No

Is an internal audit program maintained that reviews compliance with all aspects of the quality program? Yes No

Does the organizational structure define quality responsibility and authority? Yes No

Does the organizational structure provide access to top management? Yes No

Is the health and status of your quality management system periodically reviewed with management?
 Yes No

Do you have a documented employee training program? Yes No

Is the quality organization responsible for acceptance of product and services? Yes No

Are records of inspections and tests maintained? Yes No

Are quality data used in reporting results and trends to management? Yes No

Are quality records available to support customer certifications? Yes No

PRODUCT INFORMATION

Can you provide Safety Data Sheets (SDS) for all products? Yes No

Can you provide product certifications (i.e. FDA, EPA, NIOSH, etc.)? Yes No

Do you manufacture PPE products? Yes No

Is control of design and manufacturing information applied to procurement activity? Yes No

Is there a formal deviation procedure? Yes No

Is shipping included in your purchase price of product? Yes No

Can you drop ship directly to customers? Yes No



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PROCUREMENT CONTROL

- Are procurement sources evaluated and monitored?* ___ Yes ___ No
- Are quality requirements and inspection procedures specified?* ___ Yes ___ No
- Is a documented system maintained for the evaluation of purchased materials?* ___ Yes ___ No
- Are incoming materials identified and segregated until acceptance?* ___ Yes ___ No

MATERIAL CONTROL

- Do procedures exist for storage, release, and movement of material?* ___ Yes ___ No
- Are materials in storage identified and controlled?* ___ Yes ___ No
- Are in-process materials identified and controlled?* ___ Yes ___ No
- Are materials inspections identified and controlled?* ___ Yes ___ No
- Do storage areas/facilities provide control to protect material from degradation?* ___ Yes ___ No
- Do you have an electrostatic sensitive device protection program?* ___ Yes ___ No
- Are nonconforming items identified, segregated, and controlled?* ___ Yes ___ No
- If required, do you have the ability to provide tractability?* ___ Yes ___ No



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