



New Dawn Psychology Center

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Dear Client:

When you make an appointment with your psychologist, the time is reserved exclusively for you. If you fail to show up or cancel at the last minute with less than 24-hour notice the hour is lost. Therefore, it is common practice to charge the client for the time reserved even if the client does not show up.

The no-show/last-minute cancellation fee for psychological services appointments will be charged automatically every time you do not show up for your session.

Last-minute cancellations are appointments cancelled less than 24 hours prior to the session.

Please cancel your appointment 24 hours in advance.

The no-show/last-minute cancellation fee is \$150.00.

Please be aware that your insurance will not pay no-show fees in which case the client is responsible for paying the fee.

Thank you!

I have read and understood this policy:

Client

Witness

Date