

**PARK MODEL & RVA INSTALLATION, SITE IMPROVEMENT,
LANDSCAPING, or REMODELING PERMIT**

SUNDANCE WEST/WEST 2 RV RESORT
2024 S. Cortez Rd
Apache Junction, AZ
85119

Date _____

Site # _____

Guest Name: _____

This is your Request/PERMIT for Site Improvement, Landscaping or Modifications as defined in this written request and attached drawing. Approval is based on current requirements and is not subject to any prior conditions.

This approved permit is to be displayed on the site where the work is being conducted. DO NOT begin without written approval. Modifications/Improvements done without proper approval shall be removed at the resident's expense.

By signing this permit, guest acknowledges that they are complying with Sundance West/West 2 RV Resort rules and regulations and the requirements set-forth by the City of Apache Junction. If a permit is required a copy is needed for our files.

No changes are allowed that would negatively affect the grading of your site or drainage patterns on adjacent lots.

Construction debris must be properly disposed of within five (5) days of completion of project. If not done, the park will remove or have the debris removed and charge you. Fee will be determined by amount of debris that must be removed and by what means of disposal.

Guest Signature

Date

Sundance Representative

Date

Final: _____
Sundance Representative

Date

PARK MODEL INSTALLATION & RVA SITE IMPROVEMENT, LANDSCAPING, or REMODELING
PERMIT

Date: _____

Site # _____

Name: _____

I hereby submit the following request for approval:

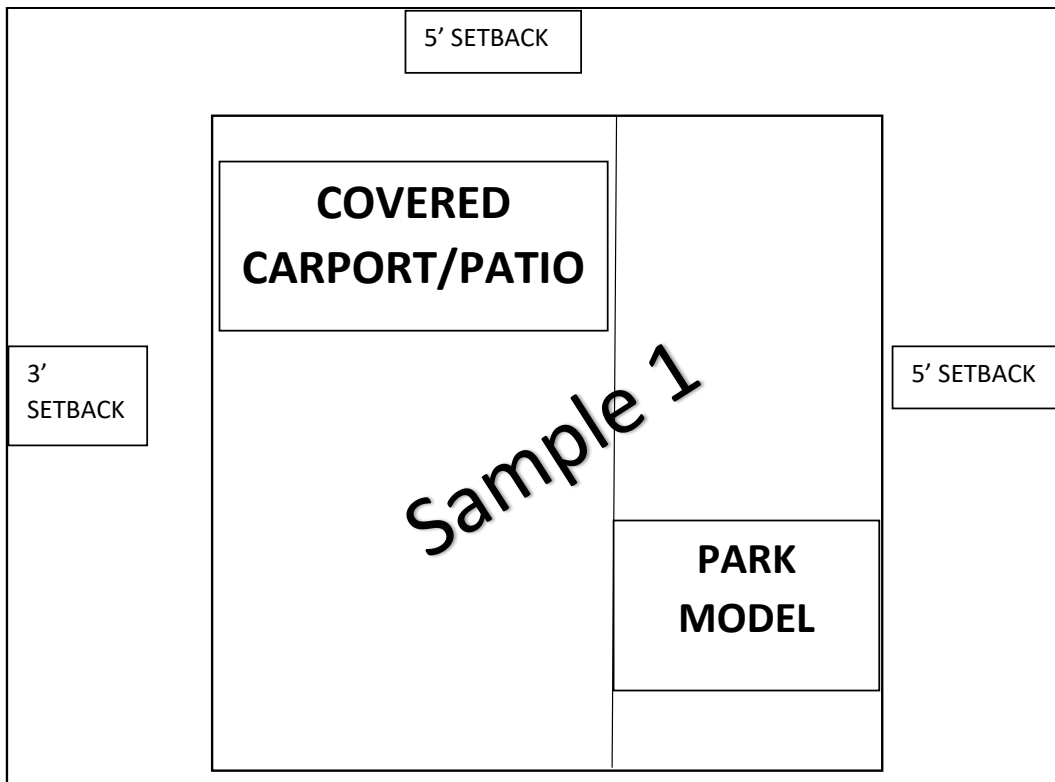
Description and/or attached list of items required to accomplish project:

Project will be completed by:

(If commercial vendors are used submit names and contractor license number)

Signature

Date

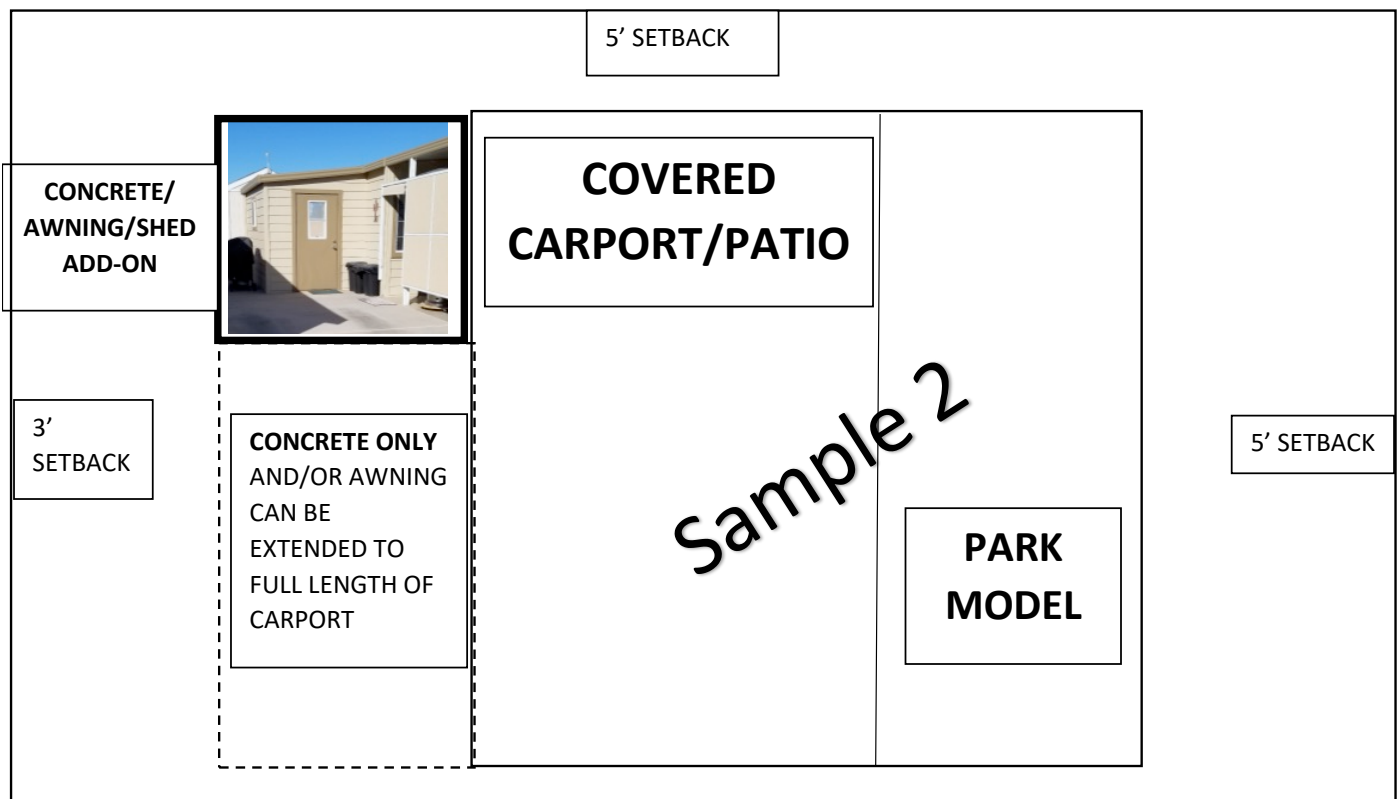


NOTE:

SAMPLE 1 – ALL ADDITIONS MUST BE DONE UNDER THE COVERED CARPORT/PATIO AREA

SAMPLE 2 – IF SPACE ALLOWS, ADDITIONAL CONCRETE CAN BE ADDED TO THE CARPORT SIDE. (IF CONCRETE ONLY IS ADDED, SETBACK DOES NOT APPLY.)

IF AWNING AND/OR SHED IS ADDED TO THE NEW CONCRETE ADDITION, SETBACK MUST BE ADHERED TO.



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Check-List

IMPORTANT NOTICE

Failure to obtain an approved *Sundance West/West 2 RV Resort Site Improvement Permit* or failure to conform to City of Apache Junction Building requirements will result in removal of the unauthorized or illegal improvements at resident's expense.

This checklist may not contain all applicable Rules and Regulations pertaining to Park Model Installation, Site Improvement, Landscaping, and or Remodeling.

Each guest that is conducting a site improvement job is responsible for discovering all Rules and Regulations applicable to the specific situation.

Most site improvements will require authorization from the City of Apache Junction Building Department and/or Sundance West/West 2 RV Resort prior to the start of work. Failure to obtain this authorization or follow the rules, regulations, and/or requirements will result in the removal, at owner's expense, of any unauthorized or non-conforming improvements.

Sundance West/West 2 RV Resort reserves the right, without notice, to amend this checklist as deemed appropriate or necessary by Management or Ownership.

General Information & Permits

1. ____ In order to work within Sundance West/West2 RV Resort all contractors must be licensed, bonded, and insured. Management may require a copy of these documents prior to the starting of the project.
2. ____ The contractor will be required to complete a “specifications rules & regulations” conference with Management.
3. ____ A *Sundance West/West 2 RV Resort Site Improvement Permit* request for Park Model installation, site improvements, landscaping and/or remodeling must be completed and submitted to Sundance West/West 2 RV Resort Management. This permit is to be reviewed and approved prior to starting work. Drawing and/or diagrams must accompany this request.
4. ____ Please allow five business days for review of the *Sundance West/West RV Resort Site Improvement Permit*. Notice of completed review will be placed in the Guest’s mailbox.
5. ____ An approved *Sundance West/West 2 RV Resort Site Improvement Permit* is to be posted at the front of the appropriate lot prior to starting work.
6. ____ Guest and his contractor(s) are responsible for obtaining proper City of Apache Junction permits prior to beginning any work.
7. ____ All work must be done in compliance with the City of Apache Junction Building Code.
8. ____ If requesting to paint your Park Model, please provide paint samples for the main part of the home as well as the trim.

Storage Units / Sheds

1. ____ RV storage units cannot exceed 48 square feet.
2. ____ Shed must be constructed of approved material. No metal sheds
3. ____ Color of shed must match Park Model/RV or be approved by management
4. ____ Height of shed cannot exceed Park Model height
5. ____ The area between the bottom of the shed and the ground must be free of openings that would allow pest to gain access.

Park Models

1. ____ All Park Models must be approved in writing before placement on a site.
2. ____ Skirting is required to be attached to the concrete apron.
3. ____ Park Model tie-downs are required and are to be installed as set forth by the City of Apache Junction Building Code.
4. ____ The age and condition of the Park Model is to be approved by Sundance 1 RV Resort Management.

Skirting

1. ____ Skirting must be color coordinated vinyl or metal and must cover the entire circumference of the Park Model. Hardi-board(plank) skirting is allowable if it matches the siding on the park model.
2. ____ Skirting must be installed within 60 days after the park model is set and inspected.

Awning/Patio Covers

1. ____ Awnings must be installed within sixty days.
2. ____ Awnings must be constructed of heavy gauge metal per City of Apache Junction and must extend the full length of the park model.
3. ____ Awnings must be securely anchored.
4. ____ Awnings must be of new material and include a unitizing color matching strip across the front cover of the unit.
5. ____ Exceptions must be approved by management.

Steps

1. ____ Temporary wooden steps may be used, but they must be replaced within sixty days by custom made, color coordinated steps. Modifications of the supplied temporary redwood steps are not considered acceptable; this does not make them a customized step.

Concrete

1. _____ Guests are not required, or expected, to enlarge the size of the existing concrete pad.
3. _____ Existing concrete pad may be enlarged with approval of Sundance West/West 2 RV Resort Management.
4. _____ Sundance West/West 2 RV Resort will not provide reimbursement, in any form, for expenses relating to the removal or addition of concrete pads.
5. _____ Concrete cannot be poured within the three-foot easement at the rear of the site.
6. _____ All concrete work must meet the City of Apache Junction Building Code.

Air Conditioners

1. _____ Evaporative (“swamp”) coolers are not permitted.
2. _____ The location and installation of air conditioner units are to be in accordance with the City of Apache Junction Building Code.
3. _____ Window mounted air conditioners are not permitted.
4. _____ Air conditioners, heating units, solar panels, etc. are not permitted on roofs unless approved by the management of Sundance West/West 2 RV Resort.

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Addendum

SUNDANCE WEST/WEST 2 RV RESORT
2024 S. Cortez Rd
Apache Junction, AZ
85119

Date _____

Site # _____

Guest Name: _____

This is an addendum to your permit for Site Improvement, Landscaping or Modifications as defined in this written request and attached drawing.

Guest accepts responsibility for any changes made to structure or landscaping which cause drainage issues on yours or adjacent lots; including adding underground drains if deemed necessary to keep water flowing properly and prevent damage to surrounding structures and landscaping. This will be your responsibility to add, repair or correct.

Guest Signature

Date