

## REGISTRATION CHECKLIST

You must be a resident of Murrieta, Winchester, or French Valley, OR an active St. Martha parishioner. Please make sure you keep your scheduled appointment and arrive on time. In order for us to serve you efficiently, PLEASE USE THIS FORM AS YOUR CHECKLIST to ensure you have ALL the following CURRENT documentation with you.

- Residency** – bring current utility bill OR, bank statement, OR mail. (A driver's license cannot be used.) If sharing a home, a rental agreement from the primary home owner. If you are a St. Martha's parishioner, and you do not live in Murrieta, Winchester, or French Valley, you must bring a contribution envelope and be active in the church.
- Identification for Adults (18 and over)** – picture ID; e.g. driver's license, passport, etc.
- Identification for Children – NEW CLIENT'S ONLY** - birth certificate, OR immunization records, OR other legal documentation with birthdate. **ALL CLIENTS** - Dependents 18 and over (up to age 26) must supply proof that they are enrolled in school full time.
- Income – CURRENT YEAR, hard copies for one-month**; paystubs, bank statements (if on direct deposit), court documents reflecting alimony or child support award, letter of benefits from disability or social security, unemployment, AFDC, general assistance, pension, etc. We can only accept tax returns for clients who are self-employed. Please declare all of your income.
- Read** - the Waiver of Responsibility Agreement Form, the Food Wise Information Sheet, and the Food Pick Up Rules and Regulations.
- SIGN ALL REQUIRED DOCUMENTS.**
- CURRENT CLIENTS - Bring** your current Food Pantry Card.
- Multiple families in the same household must all come in at the same time OR provide signed paperwork and ALL required documents for each family. (Use this Registration Checklist for each family.)