

**Position Title:** President

**Club:** Boronia Buffaloes Basketball Club

**Reports To:** Committee and Members

**Term:** 1 year – Renewable

**Position Description:**

The President of the Boronia Buffaloes Basketball Club is the leader and primary representative of the club, responsible for overseeing all operations and ensuring the smooth and effective running of basketball programs. As the figurehead of the Club, the President promotes a positive, inclusive, and supportive environment for players, coaches, volunteers, and families.

**Key Responsibilities:**

Leadership & Governance:

* Provide leadership and collaborative direction to the committee, volunteers, and members.
* Ensure the club complies with its constitution, league rules, and child safety policies.
* Chair regular committee meetings and the club’s Annual General Meeting (AGM).
* Ensures compliance with Knox Basketball Association and Basketball Victoria’s regulation and policy.

Operations & Oversight:

* Work with the committee to oversee registrations, team formation, scheduling, and competitions.
* Support the coordination of coaching staff and volunteers.
* Help resolve issues or concerns raised by members, parents, or officials.
* Effectively communicates Club and Association changes to the Club’s Membership

Representation & Advocacy:

* Act as the club’s spokesperson in dealings with the local basketball association, venue staff, sponsors, and other stakeholders.
* Attend league meetings or community events as needed.
* Maintains high professionalism when engaging with members, parents, coaches and players

Planning & Development:

* Work with the committee to set goals, budgets, and priorities for the club’s growth and sustainability.
* Promote participation, good sportsmanship, and skill development across all age groups.
* Ensures succession planning and communicates Operational Decision making to the Executive Committee.
* Promotes and advocates for Boronia Buffaloes interests to key external stakeholders

**Preferred Skills & Attributes:**

* Strong communication and organisational skills
* Experience with community sport or team environments (basketball knowledge helpful)
* Leadership ability and a collaborative, can-do approach
* Reliability and commitment to the club’s values, especially fairness and inclusivity

**Time Commitment:**

Variable throughout the year; busiest during team formation, season launches, and events.
Attendance at monthly meetings, key events, and occasional weekend games recommended