

CHECK OUT PROCEDURES - WINTER

We hope you enjoyed your stay at the Hudson House! Please.....

- ✓ **Leave beds unmade. Leave used towels and wash cloths on hooks located in the bathrooms and bedrooms. This lets our staff know what linens have been used.**
- ✓ **Return any furniture that has been moved back to its original location.**
- ✓ **Remove all items from the refrigerator/freezer except for ice.**
- ✓ **Load the dishwasher and start the cycle. Pods are under the sink.**
- ✓ **All trash needs to be placed in the trash container outside.**
- ✓ **We recycle! No sorting required. If bins on the back porch get full, please empty into larger containers out back. PLEASE DO NOT THROW OUT THE LINER BAGS – PLASTIC BAGS ARE NOT ACCEPTED.**
- ✓ **Close and lock any opened windows inside and on the porch.**
- ✓ **Close and lock the exterior double doors on the front porch. Lock the interior front door leading to the porch by turning the deadbolt.**
- ✓ **Turn off all lights and turn down the thermostats.**
- ✓ **Do not lock the basement door that leads to the back porch so the next guest can directly access that area with their gear when they check in.**
- ✓ **LOCK EXTERIOR PORCH DOOR by pressing the Schlage button and turning the deadbolt to the right.**

We would love for you to share your memories/experiences in our guest book on the coffee table. We would also appreciate any online reviews.

If there is anything that could have improved your stay – please let us know at 913-221-9630 / hudsonhouseny@gmail.com

Safe Travels! We hope to welcome you back! The Ridings