

Longwood HOA

3181 Village Park Drive, Melbourne, FL 32934

Meeting Minutes

Contents:

2014

January 16, 2014

February 20, 2014

March 20, 2014

April, 17, 2014

May, 15, 2014

June 2, 2014 – Annual Member Meeting

June – No meeting

July 17, 2014

August – No meeting

September 18, 2014

October 16, 2014

November 20, 2014

December 18, 2014

Longwood Homeowners Association, Inc.

Board Meeting Minutes

Date: 16 January 2014

Time: 7:30 p.m.

Location: June Lewis' Home

Members Present: Sally McCullough (D), George McDaniel (D), June Lewis (VP), Tom Sylvester (T). **Absent:** Bill Harris (S), Dale LeVey (P), one seat vacant.

REPORTS

In the absence of the Board President, Dale LeVey, June Lewis, Vice-President, called the meeting to order at 7:30 p.m. and presided throughout. There were 4 board members present out of 6 seated members (a quorum). Tom Sylvester volunteered to take minutes.

1. Previous Minutes: 12/19/13 Meeting Minutes not available due to secretary's absence.

2. Treasurer's Report: CHECKING . \$ 35,350.66

CD 1 14,274.11

CD 2 46,867.42

MMA 7,894.22

Total \$104,386.41 Unpaid Delinquent Dues - 9

The Treasurer reported that 2014 dues collections are at the 80% paid level, a new high for this point in the year. The report was reviewed. MOTION (McDaniel/Lewis) Approve the report. PASSED (4:0)

BUSINESS

3. Lawns: (McDaniel) No problems. Island #1 has a broken sprinkler head.

4. Canals: (McDaniel) East Canal project essentially finished and the bill for \$14,850.00 has been paid to A New Look Lawn Care. George shared two (2) written proposals for consideration:

A. Quote from Ecor Industries, Inc. Proposal to provide four (4) quarterly services with Garlon 3A Roundup Custom for the control of invasive and exotic vegetation, including Brazilian Pepper trees and vines. Cost: \$1,000.00 (\$250.00 for each 3-month application for 2014). **Proposal was approved (4:0)**

B. Quote from A New Look Lawn Care, Inc. Proposal to provide landscaping cleanup labor on the T (East) Canal for 60 occasions at \$28.00 per occasion and a total of \$1,680.00. **Proposal was approved (4:0)**

5. Portofino: (McDaniel) No action. Expect repayment check in tomorrow's mail. Treasurer to alert all when payment is received.

6. Fences: No report.

7. Lighting: (McDaniel) Several entry garden lights not operational or not in place. Suggested a different placement for new light fixtures. No action yet on the \$2,000.00 bid to rewire and replace sign lights. No action taken. George offered to talk to the bidder for other options.

8. Signs No report. See #7 item above.

9. Gardens Tom Sylvester brought up need to remove weeds on East end of Island #1 and replace with new ornamental plants. After discussion, it was agreed that instead of planting flowers or ornamental plants, the area should be filled with mulch to match the Island #9 configuration. Tom also asked for a 6 foot area of clearance from the flagpoles be provided by pruning branches of oak trees next to flagpoles to remove branches snagging the displayed flags. George volunteered to work with A New Look Lawn Care to accomplish this and a return to two-year intervals for general tree-trimming throughout.

10. Next Meeting The next meeting of the board will be held at 7:30 p.m. on Thursday, February 20, 2014 at the home of Sally McCullough.

11. Adjournment June Lewis adjourned the meeting at 8:42 p.m.

Respectfully submitted,

Tom Sylvester
Recorder Pro Tem

Attachments: Treasurer's Report for December 2013 - All Funds
Treasurer's Report for 2013-2014 Detailed Budget Performance
Quote/Proposal by ECOR Industries 9 Jan 2014
Quote/Proposal by A New Look Lawn Care 10 Jan 2014

15 HOA Laws No new action

NEW BUSINESS

16 Dog Waste Board was notified that dog poop bags are being left on our property behind bushes

17 3297 Canyon Pl Requested Board approval to change house colors. Samples were provided.

Motion Approve color change per samples provided. Approved: 4:0

18 2821 CD Family wants to remove trees in back yard. This is not a Board approval item.

Bill Harris - Secretary

Longwood Homeowners Association, Inc.

Board Meeting Minutes

Date: 20 March 2014

Time: 7:35 p.m.

Location: George McDaniel's Home

Members Present: Sally McCullough (D), George McDaniel (D), June Lewis (VP), Tom Sylvester (T). **Absent:** Bill Harris (S), Dale LeVey (P), one seat vacant. Two new residents in Longwood, Jerry and Susan Frith (2525 Longwood Blvd) were attending as guests.

REPORTS

In the absence of the Board President, June Lewis called the meeting to order at 7:35 p.m. and presided throughout. There were 4 board members present out of 6 seated members (a quorum). Tom Sylvester volunteered to take minutes.

1. Previous Minutes: 2/20/14 Meeting Minutes were distributed and reviewed.

MOTION (McDaniel/McCullough) Approve the minutes. PASSED 4:0

2. Treasurer's Report: CHECKING . \$ 52,522.45

CD 1 14,286.25

CD 2 46,953.86

MMA 7,894.61

Total \$121,657.17

2013 Delinquent Dues - 8 2014 Delinquent Dues - 28 The report was reviewed.

MOTION (McCullough/McDaniel) Approve the report. PASSED (4:0)

OLD BUSINESS

3. Lawns: (McDaniel) No problems. Several sprinkler heads need attention. George will attend to this need.

4. Canals: (McDaniel) June reported vegetation in the canal water that needs removal. George indicated he would take care of this.

5. Portofino: June reported new fencing is being provided behind Village Park Drive homes. Tom reported that Portofino is up-to-date with payments.

6. Fences: (McDaniel) Reported the perimeter fences were looking dirty again and need washing.

7. Lighting: (McDaniel) A bid from William Floyd submitted a bid for replacement of area lighting for the entry walls and signage. Action was postponed until we have a full board.

8. Gazebo: (Lewis) No changes.

9. Mail Boxes: (Lewis) The Island #2 mailbox damaged by a car has not yet been repaired. The post office personnel reported that they want us to pay the employee who will fix the mailbox to be paid \$230.00 from our funds. MOTION (McDaniel/McCullough) Provide the funds for the work to begin. PASSED (4:0).

10. Web Page: (Sylvester) The web pages appear to be up to date.

NEW BUSINESS

11. Insurance: (Sylvester) Two (2) bids were presented for general liability insurance for the next year. The bid from Auto-Owners' Insurance (our current insurer) quoted \$358.84 for our current coverages. The second bid was provided by Mount Vernon Insurance for \$2,832.90. MOTION (Sylvester/McCullough) Approve Auto-Owners' Insurance to provide our coverages for 4/18/14 to 4/18/15. PASSED (4:0)

12. Animal Feces: (McDaniel) There was discussion regarding the depositing of animal feces in bags at our entry gardens. George offered to see what assistance the city animal control department can provide.

13. House Color: (Friths) Our guests indicated a need to repaint the outside of their home (2525 Longwood). They did not have color samples with them, so were asked to provide samples to June Lewis for approval on behalf of the board.

14. Parking in Yards: A general discussion was held regarding reports of parking of vehicles in yards. June Lewis was asked to send letters on behalf of the board to the offending residents.

15. Next Meeting: The next meeting of the board will be held at 7:30 p.m. on Thursday, April 17th, 2014 at Tom Sylvester's home (2767 Village Park Drive).

16. Adjournment: June Lewis adjourned the meeting at 9:08 p.m.

Respectfully submitted,

Tom Sylvester
Recorder Pro Tem

LONGWOOD HOMEOWNERS ASSOCIATION
3181 Village Park Drive
Longwoodhoa.org
BOARD MEETING MINUTES

File:	min0414.doc	Member	Term	Phone	E-Mail	Present	Area
Date:	4/17/14	Pres – Dale LeVey	11-14	254-9947	Dalelevey@att.net	y	Pres
Time:	7:30 PM	VP – June Lewis	11-14	253-0241	Jlewis1718@cfl.rr.com	n	
Location:	Tom's	Sec - Bill Harris	12-15	242-0583	wharris1@cfl.rr.com	y	Web
	Home	Treas - Tom Sylvester	10-16	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Geo McDaniel	10-16	259-4194	monrie@aol.com	y	Lawn
		Mem – Sally McCullough	12-15	259-6853	bensallym@cfl.rr.com	y	
		Mem – Open	11-14				
Guests:	Billy Allen	Arch – By Board					

OLD BUSINESS

1 Previous Minutes Minutes from 3/20/14 were read and approved.

2 Treasurer's Report

Ck	CD #1	CD #2	Bus Sv	Total
\$53,062.74	\$14,290.49	\$46,999.34	\$7894.81	\$122,247.38

Checking, Bus & CDs are at Wells Fargo
Renewed CD #1

3 Dues

Yr	No.	Lots	
2014	14		unpaid
73,80,81,85,118,139,143,172,212,244,245,254,265,271			

Tom last filed updated liens on 4/15/13

Lot 10 & 150 were paid

14 unpaid properties for 2014

4 Lawn

No problems. Tim trimmed bushes and vines on Wickham fence.

5 Sprinklers

George worked on ls. 1&3 sprinklers; more work is needed. We are still looking for someone to repair sprinklers and to support a maintenance contract.

6 Canals

The east T-canal looks good near Lk Washington. Ecor is spraying the area for weeds on a quarterly basis.

7 Fences

Sally had an estimate for cleaning and painting posts at \$16.50 per post or \$2310 total. Painter was not licensed and insured so Board passed since person hired must be in and out of homeowner's back yard in order to perform work. Columns still need painting but this can be delayed. Color code is Sand Dune SW6086.

8 Lighting/Flags

Board reviewed different LED lighting by Billy Allen. Estimate is \$2500. Light should be 7-ft off center of the fence with 20W spots on flag adjacent to flag poles. All sign light poles should have GFI outlets.

Motion

Allow up to \$3000 for entrance lights.

Approved: 5:0

9 Gazebo

No action.. There is still a small hole in the roof.

10 Web Page

Web site is current through Feb 2014. Bill is to check Brevard Co link and directory.

11 Storage

Rent is now paid up through 10/31/14. Uncle Bob's Storage is switching to a paperless system. Tom gave him our Treasurer's Web Address and future bills will be emailed. .

12 Meeting Loc

Next meeting: 5/15/14 June Lewis 3190 Village Park Dr
Longwood

13 Mail Boxes

No action

14 Portofino

Board received lump settlement from Portofino. They have paid through Jan but not Feb or March, They are replacing their fence.

15 HOA Laws No new action

NEW BUSINESS

16 Insurance Tom renewed insurance with Autoowners for \$358.84

17 Annual Meeting Tom to attempt to get date of 6/2/14

18 2554 Woodsmill Family repaint house without Board prior approval. All Board members are to drive by and give their opinion.

19 Mulch It is time to mulch the neighborhood.

Motion **Allow up to \$last year's cost + 10% for mulch.** **Approved: 5:0**

Bill Harris - Secretary

LONGWOOD HOMEOWNERS ASSOCIATION
3181 Village Park Drive
Longwoodhoa.org
BOARD MEETING MINUTES

File:	min0514.doc	Member	Term	Phone	E-Mail	Present	Area
Date:	5/15/14	Pres – Dale LeVey	11-14	254-9947	Dalelevey@att.net	y	Pres
Time:	7:30 PM	VP – June Lewis	11-14	253-0241	Jlewis1718@cfl.rr.com	y	
Location:	June's	Sec - Bill Harris	12-15	242-0583	wharris1@cfl.rr.com	y	Web
	Home	Treas - Tom Sylvester	10-16	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Geo McDaniel	10-16	259-4194	monrie@aol.com	y	Lawn
		Mem – Sally McCullough	12-15	259-6853	bensallym@cfl.rr.com	y	
		Mem – Open	11-14				
Guests:	Mike Winans	Arch – By Board					

OLD BUSINESS

1 Previous Minutes Minutes from 4/17/14 were read and approved.

2 Treasurer's Report

Ck	CD #1	CD #2	Bus Sv	Total
\$52,254.94	\$14,294.60	\$47,043.40	\$7895.00	\$121,487.94

Checking, Bus & CDs are at Wells Fargo
Renewed CD #1

3 Dues

Yr	No.	Lots
2014	10 unpaid	73,80,81,85,139,143,172,244,265,271

Tom last filed updated liens on 4/15/13
Lot 10 & 150 were paid
10 unpaid properties for 2014

4 Lawn

No problems. Plants hiding Wickham entrance generator need to be trimmed and topped on a regular basis starting in July.

5 Sprinklers

No change. We are still looking for someone to repair sprinklers and to support a maintenance contract.

6 Canals

The east T-canal looks good near Lk Washington. Ecor is spraying the area for weeds on a quarterly basis. Some vines in the East canal were sprayed by Ecor but may need trimming. Eroding pipes are City's liability but soil is our responsibility.

7 Fences

Bill talked to a painter and is getting a new estimate from a licensed and insured contractor. Columns still need painting but this can be delayed. Color code is Sand Dune SW6086.

8 Lighting/Flags

LED lighting was installed by Billy Allen. Estimate is \$3010. Light were not installed 7-ft off center of the fence since Billy Allen was concerned about them getting damaged before plants are moved. He said he installed them with enough wire, and will reposition them after plants are moved. Tim told Geo that he can move plants next week. All sign light poles should have GFI outlets.

Motion

Treasurer is approved to pay 50% of bill if plant work is not completed within 2-weeks of receiving electrical bill. Approved: 5:0

9 Gazebo

No action.. There is still a small hole in the roof.

10 Web Page

Web site is current through April 2014. Bill corrected the Brevard Co link and added a new 2014 directory.

11 Storage

Rent is now paid up through 10/31/14. Uncle Bob's Storage is switching to a paperless system. Tom gave him our Treasurer's Web Address and future bills will be emailed. .

12 Meeting Loc

Next meeting: 6/18/14 Bill Harris 3365 Chapparral Ct

13 Mail Boxes

Damaged unit was switched by post office. We did not get back old keys.

14 Portofino Board has received payment through Feb, but not March or April, They have stopped replacing their fence.

15 HOA Laws No new action

NEW BUSINESS

16 Annual Meeting Dale did not get sample letter and mailing list; Bill to resend to Dale. Dale and June both wish to run again. June may not attend.

17 2554 Woodsmill Family repaint house without Board prior approval. All Board members are to drive by and give their opinion. Dale and Bill voted ok last month.

18 2525 WM Mike Winans appeared before the Board and requested approval of Brown shingles he presented.

Motion **Approve new roof based on materials persented** **Approved: 5:0**

19 Dale LeVey Dale arrived about 7:25 after the two motions.

Bill Harris - Secretary

ANNUAL MEETING MINUTES
6/2/14

File:	minan14.doc	Member	Term	Phone	E-Mail	Present
Date:	6/2/14	Pres - Dale LeVey	14-17	254-9947	Dalelevey@att.net	y
Time:	7:00 PM	VP – June Lewis	14-17	253-0241	JLewis1718@cfl.rr.com	n
Location:	Harbor City	Sec - Bill Harris	12-15	242-0583	wharris1@cfl.rr.com	y
	Christian Church	Treas - Tom Sylvester	13-16	259-2598	TomJudySylvester@aol.com	y
	3210 Aurora Rd.	Mem - Sally McCullough	12-15	259-6853	bensallym@juno.com	y
		Mem – George McDaniel	13-16	259-4194	monrie@aol.com	y
		Mem – open	14-17			
Arch - None		Alt – none				

1. **Call To Order** **Dale LeVey**
- The meeting was called to order at 7 PM with 31 members represented (quorum =10% or 28)
 - President Dale LeVey led the meeting

Old Business

2. **Introduction of the Board** **Dale LeVey**
- Pres - Dale LeVey 11-14 Pres, Fences
 - VP June Lewis 11-14 VP, PO Boxes
 - Sec - Bill Harris 12-15 Sec, Web Page
 - Treas - Tom Sylvester 13-16 Treasurer
 - Mem – Sally McCullough 09-12 Mem
 - Mem - George McDaniel 13-16 Mem, lawn, canals
 - Alternate – none

3. **Previous Minutes:** **Bill Harris.**
- Minutes of 6/3/13 were read and accepted by motion.

4. **Treasurer's Report** **Tom Sylvester**
- Treasurer's report was read and accepted by motion.

Budget expense for year (2013/2014)	\$73,700.00
Actual expenses (previous 12 months)	\$62,532.00
Balance (5/31/14)	\$114,321.95
 - Delinquent homeowners: Liens (8) were re-filed for 2014

5. **Homeowners Association Services** **Dale LeVey**
- Lawn Service: Medians, entrances, portions of canal, fence to street.
 - Canal service: aquatic treatment
 - Maintenance: Fences, lights, flags, signs, sprinklers, gazebo.
 - Administrative: State & Federal taxes, utility bills, insurance, Corp. Tax, book keeping, dues collection, Web site, Christmas Lighting contest, storage unit
 - General well-being of subdivision

6. **Lawn Maintenance/Sprinklers** **Dale LeVey**

- A brief summary of the Lawn Maintenance activities was presented.
- Both entrances have been upgraded since last year and most in attendance seemed to approve of the new look
- New Look Lawn Care (Tim Fishe) is the lawn contractor and is a resident of Longwood
- Ecor sprays and fertilizes the islands and entrances

7. **Canals** **Dale LeVey**

- Ecor cleans and treats our canals
- Each canal receives a monthly aquatic treatment and is mowed every 2 weeks

8. **Fence** **Dale LeVey**

- All fences appear to be in good shape at this time

9. **Web Page** **Bill Harris**

- The Web site is up and running normal.
- Web address is "**Longwoodhoa.org**".
- A sign with the Web address is located at each entrance
- Annual meeting minutes will be posted in a few weeks.

10. **Lights & Flags** **Dale LeVey**

- The flags appear in good shape
- New entrance and flag lights were installed with assistance of Sally McCullough
- Dale LeVey maintains our lights.
- Tom Sylvester maintains our flags

11. **Post Office Boxes** **Dale LeVey**

- June Lewis and other Board members worked with the Post Office to improve our mailboxes.
- It took 3 years but the project is now complete
- Longwood paid for the boxes and the installation then transferred ownership to the USPS.
- A new concrete pad was poured for each set of mail boxes
- The City installed cross walks at each mail box location
- New tan mail boxes were installed for all homeowners

13. **Portofino** **Dale LeVey**

- Longwood settled our law suit with Portofino over the late payment of Portofino's share of canal expenses.
- We spent \$10k on legal fees to get cash settlement of \$20k plus monthly payments on their fair share of expenses.
- The City Code enforcement has ordered Portofino to replace their fence by next year

NEW BUSINESS

14. **Election** **Dale LeVey**

Due to the expiration of two Board member's terms (Dale LeVey and June Lewis), there were three Board positions to fill. All will be 3 year terms.

Nominated and elected to new 3 year terms (14-16) were the following:

- Dale LeVey
- June Lewis

13 **Miscellaneous**

Other topics discussed included:

- Foreclose homes – There are many within Longwood
- Pot Holes – Please call the City to report pot holes. No Longwood streets are currently scheduled for paving.
- Storm water drains – We are often in contact with city to keep these functional
- Paint fence posts – Board plans to clean fences and pain columns soon

Meeting was adjourned.
Bill Harris - Secretary

LONGWOOD HOMEOWNERS ASSOCIATION
3181 Village Park Drive
Longwoodhoa.org
BOARD MEETING MINUTES

File:	min0714.doc	Member	Term	Phone	E-Mail	Present	Area
Date:	7/17/14	Pres – Dale LeVey	14-17	254-9947	Dalelevey@att.net	y	Pres
Time:	7:30 PM	VP – June Lewis	14-17	253-0241	Jlewis1718@cfl.rr.com	y	
Location:	June's	Sec - Bill Harris	12-15	242-0583	wharris1@cfl.rr.com	y	Web
	Home	Treas - Tom Sylvester	13-16	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Geo McDaniel	13-16	259-4194	monrie@aol.com	y	Lawn
		Mem – Sally McCullough	12-15	259-6853	bensallym@cfl.rr.com	n	
		Mem – Open	14-17				
Guests:	none	Arch – By Board					

OLD BUSINESS

1 Previous Minutes Minutes from 5/15/14 were read and approved.

2 Treasurer's Report

Ck	CD #1	CD #2	Bus Sv	Total
\$18,761.16	\$14,302.97	\$47,131.64	\$32,901.52	\$113,097.29

Checking, Bus & CDs are at Wells Fargo
Renewed CD #1

3 Dues

Yr	No.	Lots
2014	7 unpaid	80,81,85,139,143,172,271

Tom last filed updated liens on 4/15/13
7 unpaid properties for 2014
Transferred \$25k to HiYield Business account

4 Lawn

No problems. Plants hiding Wickham entrance generator need to be trimmed and topped on a regular basis.

Motion

Approve up to \$300 to trim shrubs around generator.

Approved: 5:0

5 Sprinklers

No change. We are still looking for someone to repair sprinklers and to support a maintenance contract.

6 Canals

Tim and George are to walk the East T-canal for quote on maintaining the canal and East bank. Ecor is spraying the area for weeds on a quarterly basis. Some vines in the East canal were sprayed by Ecor but may need trimming. Eroding pipes are City's liability but soil is our responsibility. Story sewer near 2567 LW is backing up, June notified the City but there has been no action.

7 Fences

The contractor Bill talked to has not provided a quote, Columns still need painting but this can be delayed. Color code is Sand Dune SW6086.

8 Lighting/Flags

LED lighting was installed by Billy Allen (508-1717). Light were not installed 7-ft off center of the fence since Billy Allen was concerned about them getting damaged before plants are moved, He said he installed them with enough wire, and will reposition them after plants are moved. Board decided they like lights where they are presently location and a move will not be necessary. We called Billy from meeting and he acknowledged he has been paid in full.

9 Gazebo

No action.. There is still a small hole in the roof.

10 Web Page

Web site is current through April 2014. Bill corrected the Brevard Co link and added a new 2014 directory.

11 Storage

Rent is now paid up through 10/31/14. Uncle Bob's Storage is switching to a paperless system. Tom gave him our Treasurer's Web Address and future bills will be emailed. .

12 Meeting Loc

Next meeting: 8/21/14 Bill Harris 3365 Chapparral Ct

- 13 Mail Boxes** no action.
- 14 Portofino** Board has received payment through May.
- 15 HOA Laws** No new action
- 16 Annual Meeting** Minutes from Annual meeting were mailed to the Board and there were no changes. They will be posted on the Web site.

NEW BUSINESS

- 17 Budget** Tom provided the Board with a new proposed budget for 2014-2015. After some changes it totaled \$121,768.95

Motion **Approve 2014-2015 Budget totaling \$121,768.95** **Approved: 5:0**

- 18 Election** The Board elected to continue 2014-2015 with the same officers.

Pres	Dale LeVey
VP	June Lewis
Secretary	Bill Harris
Treasurer	Tom Sylvester

- 19 Lawyer** Board requested June contact Lawyer used for Portofino legal actions and request escrow balance be returned.

Bill Harris - Secretary

Longwood Homeowners Association, Inc.

Board Meeting Minutes

Date: 18 September 2014

Time: 7:35 p.m.

Location: June Lewis' Home

Members Present: Sally McCullough (D), George McDaniel (D), June Lewis (VP), Tom Sylvester (T). **Absent:** Bill Harris (S), Dale LeVey (P), one seat vacant.

REPORTS

In the absence of the Board President, Dale LeVey, June Lewis, Vice-President, called the meeting to order at 7:30 p.m. and presided throughout. There were 4 board members present out of 6 seated members (a quorum). Tom Sylvester volunteered to take minutes.

1. Previous Minutes: 7/17/14 Meeting Minutes were discussed and approved (4:0). **Prior motion to approve \$300.00 to trim shrubs around generator on Island #1 was amended to \$350.00 to accommodate billing change due to required additional work by the City of Melbourne. APPROVED: 4:0.** The August minutes were not available.

	<u>ACCOUNT</u>	<u>JULY BALANCE</u>	<u>AUGUST BALANCE</u>
2. Treasurer's Report:	CHECKING	\$ 18,751.76	\$ 16,432.04
	CD 1	14,307.22	14,311.47
	CD 2	47,177.30	47,223.00
	MMA	32,908.51	32,915.50
	TOTAL	\$ 113,144.79	\$ 110,882.01
	Unpaid Delinquent Dues:	7	7

OLD BUSINESS

3. Lawns: Damage to Lake Washington Entry (East) Garden caused by an automobile accident is being estimated. Driver of car creating the accident was reported to police and a copy of their report was made available to George McDaniel. Future action is projected to be contacting the driver and/or his/her insurance carrier to retrieve expenses incurred for total repairs. Island #3 has a water leak which needs investigation.

4. Canals: City has begun work to drain the East Canal and then the West Canal to affect repairs to the underground storm water conduits that drain our neighborhood streets to the canals. Projection to finish the project is about three months. Concern was expressed about growth of underbrush in canals recurring and what is being done to keep it contained. George volunteered to contact A New Look Lawn Care to see what is being done or should be done. Ecor Industries will also be contacted to determine efficacy of spraying to contain Brazilian Pepper bushes, et.al.

5. Portofino: Tom Sylvester reported that Portofino is now three months in arrears on their monthly payments for East Canal maintenance costs. June Lewis volunteered to call Portofino's local manager to get information on this problem.

6. Fences: Sally McCullough is continuing to get estimates on upgrading the perimeter fencing.

7. Lighting/Flags: Tom Sylvester reported that both systems are operating well.

8. Signs: No report.

9. Gazebo: No report.

10. Web Page: No report.

11. Storage: We have renewed our contract with Uncle Bob's Self-Storage for our annual storage unit.

12. HOA Laws: No report.

NEW BUSINESS

13. Next Meeting: The next meeting of the board will be held at 7:30 p.m. on Thursday, October 16, 2014 at the home of Tom Sylvester (2767 VPD). George indicated he could not attend the October meeting.

14. Surety Bond: Tom Sylvester reported that our surety bond with Prudential Insurance Company is in need of renewal. It was discussed and recommended to increase the maximum limit (now at \$120,000.00) to cover projected increases in our reserve funds. **MOTION: Renew surety bond at \$140,000.00 bond limit with a \$1,400.00 deductible for an annual premium of \$380.89 for a policy term of 10/18/2014 – 10/18/2015. APPROVED 4:0**

15. Holiday Lighting Contest: Bill Harris (in absentia) requested review of the prize amounts for the contest. **MOTION: Retain the current amounts of (1st Prize) \$100.00; (2nd Prize) \$75.00; (3rd Prize) \$50.00; and (Honorable Mention – if used) \$25.00. PASSED 4:0**

16. 2015 Homeowner's Dues: Bill also requested we set the 2015 homeowner's dues. **MOTION: Continue at the 2014 rate of \$170.00 (early payment); \$220.00 (regular payment); and \$242.00 (late payment). APPROVED 4:0**

17. Adjournment June Lewis adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Tom Sylvester
Recorder Pro Tem

LONGWOOD HOMEOWNERS ASSOCIATION
3181 Village Park Drive
Longwoodhoa.org
BOARD MEETING MINUTES

File:	min1014.doc	Member	Term	Phone	E-Mail	Present	Area
Date:	10/16/14	Pres – Dale LeVey	14-17	254-9947	Dalelevey@att.net	y	Pres
Time:	7:30 PM	VP – June Lewis	14-17	253-0241	Jlewis1718@cfl.rr.com	y	
Location:	June's	Sec - Bill Harris	12-15	242-0583	wharris1@cfl.rr.com	y	Web
	Home	Treas - Tom Sylvester	13-16	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Geo McDaniel	13-16	259-4194	monrie@aol.com	n	Lawn
		Mem – Sally McCullough	12-15	259-6853	bensallym@cfl.rr.com	n	
		Mem – Open	14-17				
Guests:		Arch – By Board					

OLD BUSINESS

1 Previous Minutes Minutes from 9/18/14 were read and approved.

2 Treasurer's Report

Ck	CD #1	CD #2	Bus Sv	Total
\$13,567.46	\$14,315.59	\$47,287.26	\$32,917.97	\$108,068.28

Checking, Bus & CDs are at Wells Fargo
Renewed CD #1

3 Dues

Yr	No.	Lots
2014	7 unpaid	80,81,85,139,143,172,271

Tom last filed updated liens on 4/15/14
7 unpaid properties for 2014

4 Lawn

No problems. Plants hiding Wickham entrance generator need to be trimmed and topped on a regular basis.

5 Sprinklers

Is. 7 or 8 has a geyser. We are still looking for someone to repair sprinklers and to support a maintenance contract.

6 Canals

June called City on grating outside W canal, Dale will work on finding someone to maintain the East canal bank. Ecor is spraying the area for weeds on a quarterly basis. Some vines in the East canal were sprayed by Ecor but may need trimming. Eroding pipes are City's liability but soil is our responsibility..

7 Fences

Columns still need cleaning and painting but this can be delayed. Color code is Sand Dune SW6086.

8 Lighting/Flags

No action

9 Gazebo

No action.. There is still a small hole in the roof.

10 Web Page

Web site is current through Oct 2014.

11 Storage

Rent is now paid up through 10/31/15 Uncle Bob's Storage is switching to a paperless system. Tom gave him our Treasurer's Web Address and future bills will be emailed. .

12 Meeting Loc

Next meeting: 11/20/14 Dale 2607 Chapparral

13 Mail Boxes

no action.

14 Portofino

Portofino is being sold. We contacted our lawyer for advice. Tom is talking with the title company. We are considering to file a lein..

15 HOA Laws

No new action

16 Annual Meeting

No action

NEW BUSINESS

17 Dues

Board will try and use Kinco again to mail dues letters. Dues were set at last month's meeting at \$220 or \$170 for early payers.

Bill Harris – Secretary

LONGWOOD HOMEOWNERS ASSOCIATION
3181 Village Park Drive
Longwoodhoa.org
BOARD MEETING MINUTES

File:	min1114.doc	Member	Term	Phone	E-Mail	Present	Area
Date:	11/20/14	Pres – Dale LeVey	11-14	254-9947	Dalelevey@att.net	y	Pres
Time:	7:30 PM	VP – June Lewis	11-14	253-0241	JLewis1718@cfl.rr.com	n	
Location:	Dale's	Sec - Bill Harris	12-15	242-0583	wharris1@cfl.rr.com	y	Web
	Home	Treas - Tom Sylvester	13-16	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Geo McDaniel	13-16	259-4194	monrie@aol.com	y	Lawn
		Mem – Sally McCullough	12-15	259-6853	bensallym@cfl.rr.com	y	
		Mem – Open	11-14				
Guests:		Arch – By Board					

OLD BUSINESS

1 Previous Minutes Minutes from 10/18/14 were read and approved.

2 Treasurer's Report

Ck	CD #1	CD #2	Bus Sv	Total
\$13,119.06	\$14,319.85	\$47,313.05	\$32,920.21	\$107,672.17

Checking, Bus & CDs are at Wells Fargo
Renewed CD #1

3 Dues

Yr	No.	Lots
2014	7 unpaid	80,81,85,139,143,172,271

Tom last filed updated liens on 4/15/14
7 unpaid properties for 2014

4 Lawn

No problems. Lk Washington E-side wreck damage is \$643.50. Tom will pay Tim for repairs. Accident # 84797737.

5 Sprinklers

Is. 7 or 8 has a geyser. We are still looking for someone to repair sprinklers and to support a maintenance contract.

6 Canals

June called City on grating outside W canal, Geo is working with James on trimming E-canal. Dale talked to someone who would trim E-canal for \$4k (one time). Ecor is spraying the area for weeds and pepper trees on a quarterly basis. Eroding pipes are City's liability but soil is our responsibility..

7 Fences

Columns still need cleaning and painting but this can be delayed. Color code is Sand Dune SW6086.

8 Lighting/Flags

No action

9 Gazebo

No action.. There is still a small hole in the roof.

10 Web Page

Web site is current through Oct 2014.

11 Storage

Rent is now paid up through 10/31/15 Uncle Bob's Storage is switching to a paperless system. Tom gave him our Treasurer's Web Address and future bills will be emailed. .

12 Meeting Loc

Next meeting: 12/18/14 Tom's home at 2727 Village Park Dr.

13 Mail Boxes

no action.

14 Portofino

Portofino was sold. We did not fill out vendor form. Tom will bill Nov charges in Dec.

15 HOA Laws

No new action

16 Annual Meeting

No action

17 Dues

Dues notices were mailed in Nov. Some Board members had received theirs by the meeting. Dues were set previously at \$220 regular or \$170 for early payers.

NEW BUSINESS

18 Flood Zone

A realtor called the Secretary during the past month and said that Longwood is not in a flood zone per the County records.

19 Cmas Lights

Dale will install Wickham entrance and Bill will install Lk Washington.

. Motion

Approve up to \$200 to new Christmas Lights.

Approved: 5:0

Bill Harris – Secretary

LONGWOOD HOMEOWNERS ASSOCIATION
3181 Village Park Drive
Longwoodhoa.org
BOARD MEETING MINUTES

File:	min1214.doc	Member	Term	Phone	E-Mail	Present	Area
Date:	12/18/14	Pres – Dale LeVey	14-17	254-9947	Dalelevey@att.net	y	Pres
Time:	7:30 PM	VP – June Lewis	14-17	253-0241	Jlewis1718@cfl.rr.com	n	
Location:	Tom's	Sec - Bill Harris	12-15	242-0583	wharris1@cfl.rr.com	y	Web
	Home	Treas - Tom Sylvester	13-16	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Geo McDaniel	13-16	259-4194	monrie@aol.com	y	Lawn
		Mem – Sally McCullough	12-15	259-6853	bensallym@cfl.rr.com	y	
		Mem – Open	14-17				
Guests:		Arch – By Board					

OLD BUSINESS

1 Previous Minutes Minutes from 11/20/14 were read and approved.

2 Treasurer's Report

Ck	CD #1	CD #2	Bus Sv	Total
\$16,148.06	\$14,323.97	\$47,357.40	\$32,922.37	\$110,751.80

Checking, Bus & CDs are at Wells Fargo
Renewed CD #1

3 Dues

Yr	No.	Lots
2014	7 unpaid	80,81,85,139,143,172,271

Tom last filed updated liens on 4/15/14
7 unpaid properties for 2014
Many 2015 dues have been received

4 Lawn

No problems. Lk Washington E-side wreck damage is \$643.50. Tom will pay Tim for repairs. Accident # 84797737. Dale Contacted State Farms for Amelia Peebles. Mulch needs to be discussed in Feb.

5 Sprinklers

Is. 7 or 8 has a geyser. We are still looking for someone to repair sprinklers and to support a maintenance contract.

6 Canals

June called City on grating outside W canal, Geo is working with James on trimming E-canal. Dale has a bid to clean E-canal for \$4k (one time). Ecor is spraying the area for weeds and pepper trees on a quarterly basis. Eroding pipes are City's liability but soil is our responsibility..

Motion **Approve up to \$4500 for cleaning East bank of East-canal** **Approved: 5:0**

Motion **All bids for the East canal must be received by 12/31/14** **Approved: 5:0**

7 Fences

Columns still need cleaning and painting but this can be delayed. Color code is Sand Dune SW6086.

8 Lighting/Flags

No action

9 Gazebo

No action.. There is still a small hole in the roof.

10 Web Page

Web site is current through Nov 2014.

11 Storage

Rent is now paid up through 10/31/15 Uncle Bob's Storage is switching to a paperless system. Tom gave him our Treasurer's Web Address and future bills will be emailed. .

12 Meeting Loc

Next meeting: 1/15/15 Sally's home at 2713 Woodsmill

13 Mail Boxes

no action.

14 Portofino

Tom will notify Portofino about pending canal cleaning.

- 15 HOA Laws No new action
- 16 Annual Meeting No action
- 17 Dues Dues notices were mailed in mid Nov. Dues are coming in quickly.

NEW BUSINESS

- 18 Flood Zone A realtor called the Secretary during the past month and said that Longwood is not in a flood zone per the County records.

- 19 Cmas Lights Dale has installed Wickham entrance and Bill installed Lk Washington. Judging was held at end of meeting. June Lewis had provided her votes by e-mail.

Winners in 2014

- 1st Place - 2823 Chapparal Drive - Earle & Beverly Petty - \$100.00 - Lot 42
- 2nd Place - 2568 Woodsmill Drive - Edwin & Cynthia Muller - \$75.00 - Lot 140
- 3rd Place - 2728 Woodsmill Drive - Tim & Lise Fishe - \$50.00 - Lot 130
- Honorable Mention - 2509 Woodsmill Drive - James & Lily Emken, Jr. - \$25.00 - Lot 149

Bill Harris – Secretary