

# Longwood HOA

3181 Village Park Drive, Melbourne, FL 32934

## Meeting Minutes

### Contents:

#### 2008

January – No Meeting

February – No Meeting

March 20, 2008

April 17, 2008

May 15, 2008

June 2, 2008 – Annual Member Meeting

June 19, 2008

July 17, 2008

August 25, 2008

September 18, 2008

October 16, 2008

November 20, 2008

December 18, 2008

**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b>	min0308r1.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b>	3/20/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b>	7:30 PM	VP – Dale LeVey	05-08	254-9947	Dalelevey@att.net	n	Fence/elect
<b>Location:</b>	Bill Harris's Home	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
		Treas - Tom Sylvester	07-10	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Jean Newell	05-08	259-5402	newco@cfl.rr.com	n	Fence
		Mem – Geo McDaniel	07-10	259-4194	monrie@aol.com	y	Lawn
		Mem – open	05-08				
<b>Guests:</b>	none	Arch – By Board					

**OLD BUSINESS**

**1 Previous Minutes** 12/20/07 minutes were read and approved as corrected.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$54,256.65	\$22,676.87	\$11,815.28	\$88,748.50

**3 Dues**

Yr	No.	Lots	Amt
2006	3	254	\$248.86
2007	5	45,82, 254,268,273	232.10
2008	27		187.00

2006: Filed 3 liens (\$10 file + \$10 remove)  
2007: Notification letters were mailed in Feb; Certified letters mailed in March; Filed 5 liens.  
2008: Late notices mailed around early Feb  
List of late homeowners was divided among Board members present for person contact.

**4 Lawn**

Sally bought materials to re-number islands.

**5 Sprinklers**

George bought materials to repair sprinklers. Trees are affecting some piping. Some islands need their timers reset..

**Motion**

**Authorize \$286.20 reimbursement to George for Sprinkler parts** **Passed: 4:0**

**6 Canals**

No known problems. Track shovel is gone. Manhole castings are still there.

**7 Portofino**

No action. Bill is to research agreement and contact Portofino.

**8 Fences**

Fences. We need to find a handyman to repair fence. The rear wall of the Lk Washington entrance needs painting and vine removed.

**9 Lighting/Flags**

Spare flag is now being used. Both flag poles have defective buttons that hold up sections.

**10 Gazebo**

No action.

**11 Web Page**

The web site was updated through Dec 07.

**12 Storage**

Rent is now paid up through 6/09.

**13 Meeting Loc**

Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **4/17/08 at Tom's home (2767 Village Park Dr.)**. We continue to go down the list as shown above.

**NEW BUSINESS**

**14 Christmas Lgts** We need option to expand the number of people recognized for their effort.

**Motion** **Authorize up to 3 Honorable Mention awards @ \$25 each** **Passed: 4:0**

**15 Annual Report** Bill is to file annual report for HOA with State.

**ACTION**

Lawn	Geo	Coordinate lawns, mulch & replanting
Canal	Bill	Check canal ownership
Portofino	Bill	Negotiate with Portofino on canal mowing
Fence	Geo	Call alternate repair sources.
Fence	Bill	Letters to homeowners with plants on fence.
Fence	Bill	Find fence data
An Report	Bill	File with State
Dues	All	Call on late homeowners

Bill Harris – Secretary

**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b> min0408.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b> 4/17/08/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b> 7:30 PM	VP – Dale LeVey	05-08	254-9947	Dalelevey@att.net	n	Fence/elect
<b>Location:</b> Tom Sylvester's Home	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
	Treas - Tom Sylvester	07-10	259-2598	Tomjudysylvester@hotmail.com	y	Treas
	Mem – Jean Newell	05-08	259-5402	newco@cfl.rr.com	y	Fence
	Mem – Geo McDaniel	07-10	259-4194	monrie@aol.com	y	Lawn
	Mem – open	05-08				
<b>Guests:</b> none	Arch – By Board					

**OLD BUSINESS**

**1 Previous Minutes** 3/20/08 minutes were read and approved.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$55,061.83	\$22,766.16	\$11,854.71	\$89,682.70

**3 Dues**

Yr	No.	Lots	Amt
2006	1	254	\$248.86
2007	4	45,82, 254,273	\$232.10
2008	27	38,45,82,89,92,99,112,116,134,157,169,178,181,182,216,237,254,271,273	\$187.00

2006: Filed 3 liens (\$10 file + \$10 remove)  
2007: Notification letters were mailed in 2/07; Certified letters mailed in 3/07; Filed 5 liens.  
2008: Late notices mailed early 2/08; called on homes in 4/08;  
Lot 38 – Has not been home  
Lots 134, 157, 169, 178, 181, 182 – Need a personal contact  
Lot 216 has a new owner (across street)  
Lots (remaining) may have liens filed

**Motion** Treasurer is authorized to send Certified Letters to remaining late homeowners. Passed: 5:0

- 4 Lawn** Sally re-number islands.
- 5 Sprinklers** George continues to reset timers.
- 6 Canals** No known problems. Kingsmill has moved most of their dirt.
- 7 Portofino** No action. Bill is to research agreement and contact Portofino.
- 8 Fences** Sally received a called from 2730 VPD DEMANDING her fence be repaired before dark. Sally asked Bill to try and fix fence and while he was preparing to leave, the ex-husband of the site called Bill and DEMANDED the volunteer Board "Do Their Job". In spite of the harassing phone calls, Bill repaired the fence prior to the Board Meeting. Board discussed finding a company or handyman to repair fence. The rear wall of the Lk Washington entrance needs painting. The vine appears to have been removed.
- 9 Lighting/Flags** Spare flag is now being used. Both flag poles have defective buttons that hold up sections.
- 10 Gazebo** No action.
- 11 Web Page** The web site was updated through Mar 08.
- 12 Storage** Rent is now paid up through 6/09.
- 13 Meeting Loc** Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **5/15/08 at Jean's home (2669 Woodsmill)**. We continue to go down the list as shown above.

**14 Annual Report** Bill filed the Annual Report with the State and paid the \$61.25 fee.

**15 Annual Meeting** First choice for date is 6/2/08. Tom is to reserve room.

### **NEW BUSINESS**

**16 Insurance** Tom renewed Association's insurance with Auto-Owners Ins fro \$323.98.

**17 Yard Sale** Spring Yard Sale was cancelled. Next Yard Sale will be in November.

### **ACTION**

Canal	Bill	Check canal ownership
Portofino	Bill	Negotiate with Portofino on canal mowing
Fence	Geo	Call alternate repair sources.
Fence	Bill	Letters to homeowners with plants on fence.
Fence	Bill	Find fence data
Dues	Sally	Call on late homeowners

Bill Harris – Secretary

**LONGWOOD HOMEOWNER'S ASSOCIATION, INC.**  
**Meeting Minutes – 15 May 2008**

President Sally McCullough called the regular monthly meeting of the Board of Directors to order at 7:30 p.m. The meeting was held at the home of Jean Newell. Present were Sally McCullough, Jean Newell, Dale LeVey and Tom Sylvester. Absent were George McDaniel and Bill Harris.

No minutes of the April 2008 meeting were available.

The Treasurer's financial reports were distributed and reviewed. There are now 10 delinquent homeowners who have not paid their 2008 dues. All have been sent a certified letter regarding their delinquency. If not paid by 31 May 2008, liens would be placed on their homes. MOTION (Newell-LeVey) Approve the Treasurer's reports as presented. PASSED.

**OLD BUSINESS**

**LAWNS** Some sprinkler heads near the mailboxes need replacing and are being taken care of by the lawn service.

**FENCES** The repairs to the chain-link fence on the T-canal are not quite finished. Dale mentioned that he just needed to find some time to complete the repairs. He also reported that the receipts for his expenditures for the repairs are misplaced. He will look for them and submit for reimbursement. If lost, he will submit a letter outlining his costs. Sally reported that she has called a handyman who is interested in fence repairs, but he needs more info. Dale suggested we provide him with the report Bill Harris had generated.

**ENTRY WALLS** Sally reported that the handyman's estimate for patching, sealing, priming and painting all the entry garden walls will total \$935.00. Dale requested that the final paint coat be done with Elastomeric that is a pliable paint that will flex with the walls' movements and not crack. MOTION (LeVey-Newell) Accept the estimate of the handyman, Steve Gale, with the recommend paint upgrade and authorize up to \$1,200.00 for the expenditure. PASSED

**GAZEBO** Tom described vandalism done to the gazebo's dome light and bench seating. He has replaced the dome light. He described the damage to the bench seating and the general deterioration of the painted surfaces. . It was recommended that Mr. Gale (mentioned above) also look at the gazebo for needed repairs and repainting and present a bid on that work.

**FLAGPOLES** Tom reported that repair parts are available for the flagpoles at \$10.00 per pole section plus shipping/handling. MOTION (Newell-LeVey) Authorize up to \$50.00 for repair parts for the flagpoles. PASSED.

**ANNUAL MEETING** Jean announced she would not be available for an additional term on the board. All were disappointed that she would not be able to continue but were complimentary regarding her work and support as a board member. Dale indicated he would continue for another term. Sally will work up an agenda and e-mail it to the board.

**NEW BUSINESS**

**HOMEOWNER REQUEST** Mr. Ken D'Amato (2526 Woodsmill, Lot 143) requested an increase in the size of his driveway to fill space between current driveway and the immediately adjacent lot line. MOTION (LeVey-Newell) Approve the request. PASSED.

**HOMEOWNER REQUEST** Mr. James Gilbert (2581 Chapparral, Lot 107) requested permission to replace his irreparable driveway and walkway with a paver block constructed in a brick red block with sand/congealant mixture grouting. MOTION (LeVey-Newell) Approve the request. PASSED.

**SHEDS** A general discussion ensued regarding the dissatisfaction over freestanding storage sheds being erected without permission and in violation of the deed restrictions. The board expressed a need for competent legal advice from an attorney with expertise and experience with HOA oversight of deed restrictions. MOTION (LeVey-Newell) Begin a search for an attorney to obtain legal advice on the board's best possible options for resolving the problem of unauthorized sheds. PASSED.

**WEBSITE** The board discussed recently displayed and personally identifiable data on various search-engine websites regarding the board's actions. It was the board's consensus that we should reduce the amount of personally identifiable data on our LHOA website.

**NEXT MEETING** Sally indicated that unless there is an emergent need to meet as a board in June, the annual meeting would suffice for the regular monthly meeting in June.

**ADJOURNMENT** The board meeting was adjourned at 9:14 p.m. The board thanks Jean Newell for the use of her home for the meeting and for all her diligent work for the board.

Respectfully submitted,

Tom Sylvester, Recorder

**ANNUAL MEETING MINUTES**  
**6/2/08**

File:	minan08.doc	Member	Term	Phone	E-Mail	Present
Date:	6/2/08	Pres - Sally McCullough	06-09	259-6853	bensallym@juno.com	y
Time:	7:00 PM	VP – Dale LeVey	05-08	254-9947	Dalelevey@att.net	y
Location:	Harbor City Christian Church 3210 Aurora Rd.	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y
		Treas - Tom Sylvester	07-10	259-2598	TomJudySylvester@aol.com	y
		Mem – George McDaniel	07-10	259-4194	monrie@aol.com	n
		Mem – Jean Newell	05-08	259-5402	<a href="mailto:newco@cfl.rr.com">newco@cfl.rr.com</a>	n
		Open	05-08			
		Arch - None				

1. **Call To Order** **Sally McCullough**
- The meeting was called to order at 7 PM.
  - Attendance was approximately 28 homeowners and proxies.
  - This exceeded the necessary quorum (10% or 28 homes)

**Old Business**

2. **Introduction of 2006/2007 Board** **Sally McCullough**
- Pres - Sally McCullough 06-09
  - VP – Dale LeVey 05-08
  - Sec - Bill Harris 06-09
  - Treas - Tom Sylvester 07-10
  - Mem – Jean Newell 05-08
  - Mem – George McDaniel 07-10
  - Mem – Open 05-08

3. **Previous Minutes:** **Bill Harris.**
- Minutes of 6/4/07 were read and accepted by motion.

4. **Treasurer's Report** **Tom Sylvester**
- Treasurer's report was read and accepted by motion.
 

Budget for year	\$57,500.00
Expenses (previous 12 months)	\$TBD
Balance (5/31/08)	\$88,601.41
  - Delinquent homeowners for 2008 total **11**; liens are to be filed shortly; Delinquent homeowners from 2007 totaled 4, from 2006 totaled 1, liens were filed
  - Tom reminded the homeowner that a good positive budget balance is maintained to avoid having to have Special Assessments for unforeseen expenses. Since its beginning in 1983, Longwood has never had a Special Assessment.

5. **Homeowners Association Duties** **Sally McCullough**
- Lawn Service: Medians, entrances, portions of canal, fence to street.
  - Canal service: aquatic treatment
  - Maintenance: Fences, lights, flags, signs, sprinklers, gazebo.
  - Administrative: State & Federal taxes, utility bills, insurance, book keeping, dues collection
  - Christmas lighting contest
  - Handling written complaints



6. **Board Member Duties**

- Sally McCullough
- Dale LeVey
- George McDaniel
- Tom Sylvester
- Bill Harris
- Jean Newell
- All Board Members

**Sally McCullough**

President  
VP, Fences, Lighting, signs  
Lawns, Sprinklers, Gazebo, Canal  
Treasurer  
Secretary, Web Page, Letters, Corp Papers  
Newsletter  
Architecture Committee, Christmas Lighting Contest

7. **Lawn Maintenance/Sprinklers**

- A brief summary of the Lawn Maintenance activities was presented.
- Both entrances have been upgraded with fresh flowers throughout the year.
- New shrubs are being planted on Island #1 at the Wickham entrance to hide the generator.
- Please report any lawn or sprinkler maintenance problems to George McDaniel

**Sally McCullough**

8. **Canals**

- The canals remain in good shape
- Each canal receives a monthly aquatic treatment and is mowed every 2 weeks
- The backhoe and concrete drainage boxes at the West Canal are for a Kingsmill project. We have asked the owner to please hurry up and move the equipment.

**Bill Harris**

9. **Fence**

- The Association's fences along Lake Washington and Wickham need repair but we are having difficulty finding someone to do the work.
- Other fence contractors only want to remove the existing fence and install a new fence.
- We now have a person who is interested in making some of the necessary repairs and adjustments to the PVC fence.
- Damaged has occurred to our chain link fence numerous times due to local kids climbing the fence to use the canal as a shortcut. Dale LeVey made the necessary repairs.

**Dale LeVey/ Sally McCullough**

10. **Web Page**

- Web address is "**Longwoodhoa.org**".
- A sign with the Web address has been added to each entrance
- The Web site is the official location for all announcements and posting of data for the Homeowners Association.
- Each page has a date at the bottom that shows when that particular page was last updated.
- The Web site contains links to your City government Web pages including the Property Appraiser
- Web site includes the Main page and 4 main sections:
  - Board
  - Legal
  - Locate
  - News

**Bill Harris**

11. **Lights**

- New bulbs were installed at various locations to improve visibility of the entrances.
- The carriage lights on both entrances were replaced last year.
- Lights continue to get vandalized.

**Dale LeVey**

**12 Bylaws/Deed Restrictions**

**Bill Harris**

- A copy of the Deed Restrictions was provided for each table
- Homeowners were asked to please maintain their homes and yards. Please be careful of where you store garbage cans (out of sight). Do not park vehicles on grass. Park RVs/Boats/Campers/Personal Watercraft in back of house (behind a fence).
- Homeowners were asked to talk to neighbors who might need some assistance in keeping up their homes
- City code enforcement can assist you better than the Board when you have specific complaints. Listings of some City offices are on the Web Page; others will be added.
- The Board is not normally proactive in enforcing deed restrictions and code violations but rather operates based on specific written complaints from homeowners.
- If you have a valid complaint, submit a letter to any Board member.
- Board members, being homeowners, may initiate the complaint for fragrant violations

**13 Flag & Poles**

**Tom Sylvester**

Tom explained how flags and poles are maintained throughout the year. The telescoping poles have broken extension pins. These may have to be repaired or replaced in the near future.

**NEW BUSINESS**

**14 Election**

**Sally McCullough**

Due to the expiration of two Board member's terms (Dale LeVey & Jean Newell) and an open seat, there were 3 Board positions to fill.

- (3) 3-year term

Dale LeVey was nominated and elected to new 3 year terms (08-11).

Christina Lauduehr had expressed interest in one of the Board positions but was not present. It was decided that she could be appointed by the Board at a later date based on her interest. Two positions are currently open. Anyone interest in becoming a Board member should contact any existing Board member.

**15 Mail Boxes**

There was a question about getting handicap ramps at the mailbox islands. The Board said they would investigate this. There were comments and suggestions about how to park in a courteous manner while stopping at the mail boxes. Please do not block traffic or stop in a manner that other vehicles cannot also easily stop for their mail.

Meeting was adjourned.  
Bill Harris - Secretary

**LONGWOOD HOMEOWNER'S ASSOCIATION, INC.**  
**Meeting Minutes – 19 June 2008**

President Sally McCullough called the regular monthly meeting of the Board of Directors to order at 7:30 p.m.. The meeting was held at the home of George McDaniel. Present were Sally McCullough, George McDaniel and Tom Sylvester. Absent were Dale LeVey, and Bill Harris. The Board has two vacant positions. Mr. Steve Gale was in attendance as a presenter.

**PRESENTATION** Mr. Gale presented a perimeter fence project to align and strengthen fence sections. His proposal described pouring concrete footers for the vertical center posts with a 4" x 4" wooden upright to be placed inside the PVC post and surrounded by a 12" circle of concrete underground. The fence sections would be further strengthened by "L" shaped brackets placed at each corner intersection. For the entire project of 46 fence sections, the cost would be \$4,830.00. A written proposal is on file. (At this point, Mr. Gale left the meeting.)

**REPORTS**

The minutes of the 15 May 2008 meeting were read and approved.  
The Treasurer's Report for May 2008 was reviewed and approved.

**OLD BUSINESS**

**LAWNS** George reported that irrigation timers on island 6 & 9 have been replaced. The timers are now outdated stock but our local supplier has gathered a number of them to create a cache of available timers for our purchase when needed.

**CANALS** Sally shared that homeowners have complained about trash in the "T" canal that looks bad and threatens to clog the outflow of excess canal water in the event of storms. She will investigate to see what services might be available to remove the trash and perhaps re-excavate canal silting near the drains.

**FENCES** Mr. Gale's proposal for fence repairs was discussed. MOTION: (Sylvester/McDaniel) Approve repairs to eight (8) sections of fence on Wickham Road beginning at the south end and moving northward. Following the completion of these sections, the board will inspect the work and make recommendations for any needed adjustments to the proposal before approving the completion of the full project. PASSED.

**GAZEBO** The repairs and painting of the gazebo have been completed and paid. Tom reported that there is a major limb of one of the oak trees that has been dislocated and is hanging down to the ground. It needs to be removed for safety. Sally offered to contact our lawn service contractor to have the limb removed and to get an update on a project to trim all trees on the medians and gazebo lot.

**CORPORATE ANNUAL REPORT** Tom reported that the corporation's annual report has been filed with the state and the fees paid by Bill Harris and remunerated.

**NEW BUSINESS**

**08-09 BUDGET** Tom presented a proposed budget for the 2008 – 2009 fiscal year. The total amount of the budget was \$47,800.00 and reflected increases in lawn services, canal services, and improvement projects with no increase in dues. MOTION (Sylvester/McDaniel) Approve the 2008 – 2009 budget. PASSED.

**MAILBOXES** Sally recommended that the grounds underneath the ganged mailboxes be reworked to provide a smooth surface and to be available for persons with disabilities. George offered to get an estimate from a contractor. Sally will contact our city councilperson to see what assistance the city can offer.

**ELECTION OF OFFICERS** Election of board officers was postponed to the next board meeting in order to have a full attendance of directors available for this decision.

**NEXT MEETING** The board's next meeting will be held on Thursday, 17 July 2008, at Sally McCullough's home.

**ADJOURNMENT** The meeting was adjourned at 8:52 p.m. with thanks to George McDaniel for the use of his home for the meeting.

Respectfully submitted,

Tom Sylvester, Recorder

**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b>	min0708.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b>	7/17/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b>	7:30 PM	VP – Dale LeVey	08-11	254-9947	Dalelevey@att.net	n	Fence/elect
<b>Location:</b>	Tom Sylvester's Home	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
		Treas - Tom Sylvester	07-10	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem – Geo McDaniel	07-10	259-4194	monrie@aol.com	y	Lawn
		Mem – open	08-11				
		Mem – open	08-11				
<b>Guests:</b>	Steve Gale	Arch – By Board					

**OLD BUSINESS**

**1 Previous Minutes** 6/19/08 minutes were read and approved.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$50,654.70	\$85,611.85	\$11,932.68	\$85,611.85

**3 Dues**

Yr	No.	Lots	Amt
2006	1	254	\$248.86
2007	3	45,82,254	\$232.10
2008	8	45,82,99,134,157,181,216,254	\$187.00

2006: Filed 3 liens (\$10 file + \$10 remove)  
2007: Notification letters were mailed in 2/07; Certified letters mailed in 3/07; Filed 5 liens.  
2008: Late notices mailed early 2/08; called on homes in 4/08;  
Lot 38 – Has not been home  
Lot 216 has a new owner (across street)  
Lots remaining may have liens filed

**Motion** **Treasurer is authorized to move monies between CD's and checking as he feels is necessary.** **Passed: 4:0**

**4 Lawn** Tree at Gazebo trimmed.

**5 Sprinklers** New timers are \$125/ea. Old timers are hard to find.

**Motion** **Authority to buy up to 4 old style timers as spares.** **Passed: 4:0**

**6 Canals** No known problems. Kingsmill has moved most of their dirt.

**7 Portofino** No action. Bill is to research agreement and contact Portofino.

**8 Fences** Steve Gale is repairing fences. He has completed the South end of Wickham. He attended the meeting. There are 9 more sections to go. In addition we added another 16 for total of 46. HOA agreed to pay extra costs of Stainless Steel brackets. Estimate bill for Phase 1 is \$5198. Estimate for remaining work is \$5100 plus other upgraded items.

**Motion** **Authorize up to \$6000 for remaining fence work.** **Passed: 4:0**

**9 Lighting/Flags** Spare flag is now being used. Both flag poles have defective buttons that hold up sections.

**10 Gazebo** Steve Gale pressure washed and painted Gazebo.

**11 Web Page** The web site was updated through June 08.

**12 Storage** Rent is now paid up through 6/09.

**13 Meeting Loc**

Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **8/25/08 at Dale's home (2607 Chapparal Dr.)**. We continue to go down the list as shown above.

**NEW BUSINESS**

**14 Lawn Contract**

Lawn contract costs went from \$1450/mo to \$1600. We were notified in advance.

**15 Tree Trimming**

Bid of \$1800 was received to trip Oak Trees.

**Motion**

**Authorize up to \$1800 for tree trimming**

**Passed: 4:0**

**ACTION**

Canal	Bill	Check canal ownership
Portofino	Bill	Negotiate with Portofino on canal mowing
Fence	Geo	Buy spare timers.
Flag	Tom	Buy new flags.

Bill Harris – Secretary

**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b> min0808.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b> 8/25/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b> 7:30 PM	VP - Dale LeVey	08-11	254-9947	Dalelevey@att.net	y	Fence/elect
<b>Location:</b> Dale LeVey's Home	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
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	Mem - Geo McDaniel	07-10	259-4194	monrie@aol.com	y	Lawn
	Mem - open	08-11				
	Mem - open	08-11				
<b>Guests:</b> Joanne Corby	Arch - By Board					

**OLD BUSINESS**

**1 Previous Minutes** 7/17/08 minutes were read and approved.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$43,237.62	\$23,028.59	\$11,971.22	\$78,237.43

**3 Dues**

Yr	No.	Lots	Amt
2006	1	254	\$248.86
2007	3	45,82,254	\$232.10
2008	8	45,82,99,134,157,181,216,254	\$187.00

2006: Filed 3 liens (\$10 file + \$10 remove)  
2007: Notification letters were mailed in 2/07; Certified letters mailed in 3/07; Filed 5 liens.  
2008: Late notices mailed early 2/08; called on homes in 4/08;  
Lots remaining had liens filed

**4 Lawn**

Discussed improper mowing of West canal. North end is missed while Kingsmill's portion is cut by us.

**5 Sprinklers**

New timers are \$125/ea. Old timers are hard to find.

**6 Canals**

George has inspected T-canal. Kingsmill still has a mound of dirt to move. East T has a low spot the local homeowner wants filled in. Area has been there for 20 years.

**7 Portofino**

No action.

**8 Fences**

Steve Gale has repaired most fences.

**Motion**

**Authorize Steve to install remaining brackets within original budget. Passed: 5:0**

**9 Lighting/Flags**

Lk Washington flag needs replacement. Flags are 3'x5' and cost about \$30. Tom is to buy new clips for flag poles. One of the Lk Washington light cages is missing.

**Motion**

**Approve up to \$500 for two new light cages. Passed: 5:0**

**10 Gazebo**

Steve Gale pressure washed and painted Gazebo.

**11 Web Page**

The web site was updated through July 08.

**12 Storage**

Rent is now paid up through 6/09.

**13 Meeting Loc**

Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **9/18/08 at Bill's home (3365 Chapparral Ct.)**. We continue to go down the list as shown above.

## NEW BUSINESS

### 14 Guest

Joanne Corby is a resident of Longwood and the Councilwoman for Melbourne Dist. 6. She asked what our needs were and how the city could help. A list of items discussed is shown below:

- Improve police Protection
  - People who commit crimes seem to be back on the street immediately.
  - There is too much speeding on Longwood Blvd.
- Repair pot holes as needed
- Improve PO boxes and curb area
- Correct water drainage, pipes & other infrastructure
  - Re-analyzed drain pipes design for adequate capacity
  - Inspect and repair drain pipes as needed
  - Improve drainage along Lk Washington Rd
  - Increase size of diverter pipe under Lk Washington Rd at Eau Gallie creek.
  - Improve drainage under Wickham near our Wickham entrance
- Correct drainage from Lk Washington Downs into our community
- Beef up Code Enforcement – They don't often appear to be on the Community's side.

Joanne agreed to go back to the Council and try and get these items corrected.

### ACTION

Canal	Bill	Check canal ownership
Portofino	Bill	Negotiate with Portofino on canal mowing
Flag	Tom	Buy new flags.

Bill Harris – Secretary



**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b>	min0908.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b>	9/18/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b>	7:30 PM	VP - Dale LeVey	08-11	254-9947	Dalelevey@att.net	y	Fence/elect
<b>Location:</b>	Dale LeVey's Home	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
		Treas - Tom Sylvester	07-10	259-2598	Tomjudysylvester@hotmail.com	n	Treas
		Mem - Geo McDaniel	07-10	259-4194	monrie@aol.com	y	Lawn
		Mem - open	08-11				
		Mem - open	08-11				
<b>Guests:</b>	Ken Hennes	Arch - By Board					

**OLD BUSINESS**

**1 Previous Minutes** 8/25/08 minutes were read and approved.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$40,852.86	\$23,156.50	\$12,051.25	\$76,060.61

**3 Dues**

Yr	No.	Lots	Amt
2006	1	254	\$248.86
2007	3	45,82,254	\$232.10
2008	8	45,82,99,134,157,181,216,254	\$187.00

2006: Filed 3 liens (\$10 file + \$10 remove)  
2007: Notification letters were mailed in 2/07; Certified letters mailed in 3/07; Filed 5 liens.  
2008: Late notices mailed early 2/08; called on homes in 4/08;  
Lots remaining had liens filed

**4 Lawn**

West canal mowing still a problem. Locks are missing on some gates. We need 2 more locks.

**5 Sprinklers**

We got 4 old style timers @ \$125/ea. Old timers are hard to find.

**6 Canals**

Locks are missing on some gates. We need 2 more locks. Canal trees need trimming. Dale will bet garbage can from E-canal. East T canal still has a low spot the local homeowner wants filled in.

**7 Portofino**

No action.

**8 Fences**

Steve Gale has is to install remaining brackets.

**Motion**

**Authorize Steve to pressure wash fence within original budget. Passed: 4:0**

**9 Lighting/Flags**

Lk Washington flag still needs replacement. Flags are 3'x5' and cost about \$30. Tom is to buy new clips for flag poles. One of the Lk Washington light cages is missing. No action on cage.

**10 Gazebo**

no activity

**11 Web Page**

The web site was updated through July 08.

**12 Storage**

Rent is now paid up through 6/09.

**13 Meeting Loc**

Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **10/16/08 at Tom's home (2767 Village Park Dr.)**. We continue to go down the list as shown above.

**14 Councilwoman**

Sally is to give Joanne Corby, Councilwoman for Melbourne Dist. 6, a copy of last month's minutes with its list of items discussed during her visit to the Board in August.

**NEW BUSINESS**

- 15 Guest** Ken Hennes discussed the West Canal mowing and crime in the area.
- 16 Lot #58** We have complaints about tall grass on Lot #59 at Canyon Place and Longwood. George called Code Enforcement last week on this location.
- 17 Lot #82** We received legal papers on foreclosure of 2663 VPD.
- 18 Lot #46** 3220 Woodsmill still has tires stacked in front of garage. They have been there for months.
- 19 Garage Sale** Sale is set for November 8th. Jean Newell will run ads and has signs.

**ACTION**

Canal	Bill	Check canal ownership
Canal	Bill	Walk West canal
Portofino	Bill	Negotiate with Portofino on canal mowing
Flag	Tom	Buy new flags.

Bill Harris – Secretary

**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b>	min1008.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b>	10/16/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b>	7:30 PM	VP - Dale LeVey	08-11	254-9947	Dalelevey@att.net	y	Fence/elect
<b>Location:</b>	Tom Sylvester's Home	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
		Treas - Tom Sylvester	07-10	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem - Geo McDaniel	07-10	259-4194	monrie@aol.com	y	Lawn
		Mem - open	08-11				
		Mem - open	08-11				
<b>Guests:</b>	Joanne Corby	Arch - By Board					

**OLD BUSINESS**

**1 Previous Minutes** 9/18/08 minutes were read and approved.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$37,191.65	\$23,156.50	\$12,051.25	\$72,399.40

**3 Dues**

Yr	No.	Lots	Amt
2006	1	254	\$248.86
2007	3	45,82,254	\$232.10
2008	6	45,82,99,157,181, 254	\$187.00

2006: Filed 3 liens (\$10 file + \$10 remove)  
2007: Notification letters were mailed in 2/07; Certified letters mailed in 3/07; Filed 5 liens.  
2008: Late notices mailed early 2/08; called on homes in 4/08; Lots 134 & 216 paid  
Lots remaining had liens filed

**4 Lawn**

No major problems..

**5 Sprinklers**

Island #9 was repaired.

**6 Canals**

Locks are missing on some gates. All gates had key locks of unknown origin. Dave Heflin said fiberglass skimmers are no good; he will get us a price for an Aluminum skimmer.

**7 Portofino**

No action.

**8 Fences**

Fence posts on north end of East T-canal need replacing. Sally will get an estimate to pressure wash fence..

**9 Lighting/Flags**

Lk Washington flag still needs replacement. Flags are 3'x5' and cost about \$30. Tom has bought new flags, Both poles need repair or replacement. Dale found flags on Internet for \$35. No action on light cage. Power box on Lk Washington west side needs replacement.

**Motion**

**Approve up to \$400 for two new flag poles.**

**Passed: 5:0**

**Motion**

**Approve up to \$200 for new electrical box.**

**Passed: 5:0**

**10 Gazebo**

no activity

**11 Web Page**

The web site was updated through Sept 08.

**12 Storage**

Rent is now paid up through 6/09.

**13 Meeting Loc**

Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **11/20/08 at Geo McDaniel's home (2681 Longwood.)**. We continue to go down the list as shown above.

**NEW BUSINESS**

**14 Guest** Joanne Corby from the City Council (and Longwood) discussed our previous requests.  
Topics were  
Speeding More police presence  
Mail Boxes PO is waiting on FY-09 funding  
Drainage Discusses how Longwood drains east to Crane Creek  
North on Longwood goes to Horse Creek  
Crime There are 8 Section 8 housing projects near Longwood;  
Joanne wants our help to stop any more

**15 Lot #58** Code Enforcement had this lot mowed last month.

**16 Lot #82** No new actions.

**17 Lot #46** 3220 Woodsmill still has tires stacked in front of garage. They have been there for months.

**18 Lot #1** Wants to install a fence from house to entrance brick wall. Approved with height and access restrictions

**Motion** **Fence is approve subject to height at brick wall being no higher than wall and that there be access to meter and electrical box...** **Passed: 5:0**

**19 Garage Sale** Sale is set for November 8th. Jean Newell will run ads and has signs. Tom is to pay ad \$91.88

**ACTION**

Canal	Bill	Check canal ownership
Canal	Bill	Walk West canal
Portofino	Bill	Negotiate with Portofino on canal mowing
Flag	Tom	Buy new flags.

Bill Harris – Secretary

**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b>	min1108.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b>	11/20/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b>	7:30 PM	VP - Dale LeVey	08-11	254-9947	Dalelevey@att.net	y	Fence/elect
<b>Location:</b>	Geo McDaniel's Home	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
		Treas - Tom Sylvester	07-10	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem - Geo McDaniel	07-10	259-4194	monrie@aol.com	y	Lawn
		Mem - open	08-11				
		Mem - open	08-11				
<b>Guests:</b>	none	Arch - By Board					

**OLD BUSINESS**

**1 Previous Minutes** 10/16/08 minutes were read and approved.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$33,018.38	\$23,283.04	\$12,130.51	\$68,431.93

**3 Dues**

Yr	No.	Lots	Amt
2006	1	254	\$248.86
2007	3	45,82,254	\$232.10
2008	6	45,82,99,157,181, 254	\$187.00

2006: Filed 3 liens (\$10 file + \$10 remove)  
2007: Notification letters were mailed in 2/07; Certified letters mailed in 3/07; Filed 5 liens.  
2008: Late notices mailed early 2/08; called on homes in 4/08; Lots 134 & 216 paid  
Lots remaining had liens filed

**4 Lawn**

No major problems..

**5 Sprinklers**

Flowers at Wickham entrance are not getting water. Island #6 is being repaired. The hole on Island #3 was filled.

**6 Canals**

All locks were replaced with combo units. The owner of the keyed locks is unknown. Dave Heflin is to get us a price for an Aluminum skimmer.

**7 Portofino**

No action.

**8 Fences**

Fence posts on north end of East T-canal need replacing. Sally will get an estimate to pressure wash fence. Steve is still working on installing Stainless Steel brackets on PVC fence.

**9 Lighting/Flags**

Dale repaired both flag poles. Never twist poles; this will break the internal tabs. Both flags were replaced. The Power box on Lk Washington West was replaced. The Lk Washington power meter needs to be sealed. Someone broke the seal. No action on light cage.

**10 Gazebo**

no activity

**11 Web Page**

The web site was updated through Sept 08.

**12 Storage**

Rent is now paid up through 6/09.

**13 Meeting Loc**

Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **12/18/08 at Sally McCullough's home (2713 Woodsmill.)**. We continue to go down the list as shown above.

**NEW BUSINESS**

**14 Drawings** Bill picked up drainage drawings for Longwood and Kingsmill from Joanne Corby. Dale presently has drawings.

**15 Lot #1** Bill notified homeowner in person about approval and restrictions per October motion.

**16 Dues** Dues were kept at \$170 for 2009. The early payment discount was increased from \$5 to \$20. Dues for 2009 will be as follows:

Early (before 1/1/09)	\$150
Base Dues (Due 1/1/09)	\$170
Late Dues (after 1/31/08)	\$187 + other fees

**Motion** **Set 2009 Dues at \$170 with \$20 early discount.** **Passed: 5:0**

**17 Christmas Lgts** This year's Lighting Contest will be judged on 12/18/08. Prizes will be as follows:

<b>1<sup>st</sup></b>	<b>\$170</b>
<b>2<sup>nd</sup></b>	<b>\$85</b>
<b>3<sup>rd</sup></b>	<b>\$50</b>
<b>HM (2 max)</b>	<b>\$25 ea</b>

**Motion** **Set 2008 Christmas Lgt Prizes at 1<sup>st</sup>: \$170, 2<sup>nd</sup>: \$85, 3<sup>rd</sup>: \$50, HM: \$25 (2max) Passed: 5:0**

**18 Decorations** Bill requested additional Christmas decorations.

**Motion** **Approve up to \$200 for additional Christmas decorations** **Passed: 5:0**

**ACTION**

All Judge Lighting contest

Bill Harris – Secretary

**LONGWOOD HOMEOWNERS ASSOCIATION**  
**3181 Village Park Drive**  
**Longwoodhoa.org**  
**BOARD MEETING MINUTES**

<b>File:</b>	min1208.doc	<b>Member</b>	<b>Term</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Present</b>	<b>Area</b>
<b>Date:</b>	12/18/08	Pres - Sally McCullough	06-09	259-6853	bensallym@cfl.rr.com	y	Pres
<b>Time:</b>	7:30 PM	VP - Dale LeVey	08-11	254-9947	Dalelevey@att.net	y	Fence/elect
<b>Location:</b>	Sally McCullough's	Sec - Bill Harris	06-09	242-0583	wharris1@cfl.rr.com	y	Web
	Home	Treas - Tom Sylvester	07-10	259-2598	Tomjudysylvester@hotmail.com	y	Treas
		Mem - Geo McDaniel	07-10	259-4194	monrie@aol.com	n	Lawn
		Mem - open	08-11				
	Mike & Kristie	Mem - open	08-11				
<b>Guests:</b>	Lansdon	Arch - By Board					

**OLD BUSINESS**

**1 Previous Minutes** 11/20/08 minutes were read and approved.

**2 Treasurer's Report**

Ck	CD	CD	Total
\$30,986.35	\$23,345.53	\$12,169.69	\$66,501.57

**3 Dues**

Yr	No.	Lots	Amt
2006	1	254	\$248.86
2007	3	45,82,254	\$232.10
2008	6	45,82,99,157,181, 254	\$187.00
2009			

2006: Filed 3 liens (\$10 file + \$10 remove)

2007: Notification letters were mailed in 2/07; Certified letters mailed in 3/07; Filed 5 liens.

2008: Late notices mailed early 2/08; called on homes in 4/08; Lots 134 & 216 paid

Lots remaining had liens filed

**4 Lawn**

No major problems. Islands 1 & 9 were fertilized and ant spray applied.

**5 Sprinklers**

Island #1 has some problems

**6 Canals**

All locks were replaced with combo units. The owner of the keyed locks is unknown. Dave Heflin is to get us a price for an Aluminum skimmer.

**7 Portofino**

No action.

**8 Fences**

Waiting to get fence pressure washed. Steve is through with repairs. Bill was \$1560. Brackets were added to 26 sections.

**9 Lighting/Flags**

No action

**10 Gazebo**

No action

**11 Web Page**

The web site was updated through Nov 08.

**12 Storage**

Rent is now paid up through 6/09.

**13 Meeting Loc**

Current plans are to rotate the meetings to different Board members homes. The next meeting will be on **12/18/08 at Dale LeVey home (2707 Chapparral.)**. We continue to go down the list as shown above.

**14 Drawings**

George presently has Longwood drainage drawings.

**15 Decorations**

Bill bought about \$200 of Christmas decorations as authorized by past motions.

**NEW BUSINESS**

**16 Lot 171** Mike & Kristie Lansdon, 3219 Woodsmill, attended the meeting to request an addition to their driveway.

**Motion** **Approve driveway addition per provided sketch.** **Passed: 4:0**

**17 TV** Bill received an offer in the mail to have the Board go on a local TV show to talk about Homeowner/Board activities. There was no support for the idea from the 4 Board members present.

**18 Christmas Lgts** Judging occurred after the meeting. This year's Lighting Contest winners are as follows:

<b>1<sup>st</sup></b>	<b>\$170</b>	Mr. & Mrs. Raul Perez	3335 Chapparral Ct
<b>2<sup>nd</sup></b>	<b>\$85</b>	Ms. Patricia King	2498 Woodsmill Drive
<b>3<sup>rd</sup></b>	<b>\$50</b>	Mr. & Mrs. Ken Flaughter	3279 Canyon Place
<b>HM</b>	<b>\$25</b>	Ms. Donna Potomski	2607 Woodsmill Drive
<b>HM</b>	<b>\$25</b>	Mr. & Mrs. Jim Emken	2509 Woodsmill Drive

**ACTION**

Bill Harris – Secretary