

**LONGWOOD HOMEOWNERS ASSOCIATION  
3181 VILLAGE PARK DRIVE, MELBOURNE, FL 32934  
BOARD OF DIRECTORS – REGULAR MEETING  
MEETING / AGENDA NOTICE**

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**DATE:** Thursday, March 8th, 2018

**TIME:** 7:00 p.m.

**LOCATION:** Lake Washington Fellowship Church  
4050 Lake Washington Rd  
Melbourne, FL 32934

Longwoodhoa.org

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Mr. Kris Rauha, Longwood HOA Board of Directors President, Presiding

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**AGENDA**

**1. Call to Order of the Longwood Homeowners Association Board of Directors**

**a. Kris started the meeting at 7:05 pm**

**Attendance – James DeLaPorte / Kris Rauha / Bob Holsombach / Jason Gentry**

**2. Approval of Minutes – No minutes from last month**

**a. James reviewed the emergency and member meeting minutes from February.**

**b. Kris forwarded a motion to approve. James made the second. All voted in favor. No nays. Meeting minutes approved.**

**3. Reports**

**A. Treasurer Report**

**a. James motion to approve the treasury report. Jason seconded it. All approved. No Nays. Treasury report approved.**

**B. Architectural Control Committee**

**a. Kelly Werle Director of Client Relations at McKune Real Estate Team asked to use grey shingles – board approved. Same realtor asked about paint color. Board advised on earth tone color preference.**

**C. Revitalization of Covenants Committee**

**a. Letters for meeting notification went out**

**b. Court reporter hired**

**c. Kris to open ballots – James to record vote tally, reporter to record meeting.**

**5. Old Business**

**A. Maintenance - Areas to be considered shall include, but not necessarily be limited to:**

**• Lawn Service**

**○ Reviewed new lawn maintenance spec – need to update to include proof of work comp insurance and Ok to bid. Kris to lead bidding process.**

- Sprinklers
  - James presented options on what to include in sprinkler spec. OK to include minimum level of repair in sprinkler contact for quotes.

**Called: Brevard Sprinkler Repair**

Is our current service provider

We have : 9 islands, 4 zones per island, 8-12 heads per zone – 2 entrance ways

Sending us sample document of service offerings

Aqua Spray irrigation

Was full of information and helpful

Waiting on our specification to quote

**Roberts Irrigation**

Out of office

Was highly recommended

Need to call back

**Sprinkler Repair Inc**

Need to make appointment to see property

Is at least two weeks out – busy

Filled out quote request form on website

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- Canals
  - Ecor to get back with James on quote for muck removal and weed control around islands
- Fences
  - Nothing new
- Lighting/Flags
  - James to buy more flags at home depot.
- Gazebo
  - Recommend swapping out to St. Augustine at some time and install sprinkler system. OK to draw water from canal.
- Mail Boxes
  - Nothing new
- Bulletin Board
  - Updated for new board members and meeting notice

B. General Activities – Activities to be discussed, if needed, include, but are not limited to:

- Portofino
  - Up to date thru December 2017 payment waiting on fence plans
- Website
  - We have the admin password for the website service
  - Send Userid and password to Jason
- Meeting Agenda's and Public Notices
  - Next meeting March 22nd for revitalization
  - Next board meeting is April 12th
- Meeting Location

- Next Meeting March 22nd, 2018, Fellowship Church
  - April 12 Frankie's Wings and Things
  - Storage Facility
    - New rate is 66.60 a month
  - Board of Director's membership and Officer Positions
    - No open positions at this time.
    - Next topic of discussion is annual election of officers.
- 4. New Business**
- Election of Officers
    - James forwarded Kris to be president for the next board year. Kris agreed. Jason seconded the motion. All 4 board members voted in favor. No nay votes.
    - Kris nominate James for treasurer for the next boar yet. Jason seconded it. All 4 board members voted in favor. No nay votes.
    - No volunteers for secretary at this time. James will continue to be "acting" secretary until a permanent one is appointed.
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- 5. Member Forum** - Any member of the Longwood Homeowners Association may speak, or comment regarding any item on agenda or request an item be placed on a future agenda for discussion. Comments are limited to three (3) minutes per member, unless waived by Board.
- a. Bullnose got painted by the city
  - b. No other new business
- 6. Adjourn**
- Kris forwarded motion to adjourn. Bob seconded the motion. All 4 board members voted in favor. No nay votes. Meeting adjourned at 8:30 PM.