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BY-LAWS FOR THE FAYETTE COUNTY REPUBLICAN COMMITTEE



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FAYETTE COUNTY, PA
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Article 1: Organization

1.1 Name and Status

This organization, to be known as the "Republican Committee of Fayette County" (and referred to herein as the "County Committee"), shall be the governing body of the Republican Party in Fayette County, Pennsylvania.

1.2 Organizational Bodies

The Republican Party of Fayette County shall consist of the following bodies:

- (a) County Committee
- (b) Executive Committee of the County Committee
- (c) Such other committees as may be from time to time appointed by the County Chairman,

1.3 Districts

District 1 Uniontown

District 2 Connellsville, Connellsville Twp.

District 3 Brownsville Boro, Brownsville Twp., and Redstone Twp.

District 4 Georges Twp., Springhill Twp., Point Marion Boro, Smithfield Boro, and Fairchance Boro.

District 5 German Twp., Nicholson Twp., and Masontown Boro.

District 6 South Union Twp.

District 7 Franklin Twp., Perryopolis Twp., Perry Boro, Lower Tyrone Twp., Upper Tyrone Twp., and Everson Boro.

District 8 Washington Twp., Jefferson Twp., Belle Vernon Boro, Fayette City Boro, and Newell Boro.

District 9 Luzerne Twp., and Menallen Twp.

District 10 Dunbar Twp., Dunbar Boro, Dawson Boro, and Vanderbilt Boro

District 11 Bullskin Twp., and Saltlick Twp.

District 12 Ohiopyle Boro, Stewart Twp., and Springfield Twp.

District 13 Wharton Twp., Henry Clay Twp., and Markleysburg Boro

District 14 North Union Twp.

Article II: Members of the County Committee

2.2 Purpose

The Fayette County Republican Committee shall be responsible for the general Supervision, regulation, promotion, and direction of the affairs of the Republican Party of Fayette County.

2.2 Qualification for Membership

- (a) Any registered Republican elector shall be eligible to be a member of the Fayette County Committee regardless of race, color, creed, sex, or national origin and must have been registered as a Republican a minimum of 1 year to be eligible to vote and be of sound mind and never committed to a mental institution or mental health care facility. That person also shall never been convicted of a felony.
- (b) Any Republican individual who has been elected by the public to serve in any capacity in any public office is eligible to be a member of the County Committee.

2.3 Election and Vacancies

- (a) Each election precinct shall elect two members to the County Committee by the qualified Republican electors of that election precinct at the Primary election held in each even numbered year. Write in candidates shall be required to have a minimum of 10 votes.
- (b) A vacancy occurring in the membership of the County Committee from any precinct, any new County Committee positions created by the creation of a new precinct and any vacant state committee post, shall be filled by the Chair with a vote of a least three people of the executive committee.
- (c) In the event of the abolition of a precinct or the consolidation of two or more precincts, the member representing the former precinct(s) shall continue to Serve until the next election referred to in Rule 2.3 (a) above.
- (d) A 3rd member in each precinct can be appointed by the chairman with the approval of three(3) executive board members. Those appointed will serve until the end of the election term.

2.4 Term

The terms of each elected member shall be for a period of four (4) years from the day of their election certification. The terms of each appointed member shall expire upon the certification of the results of the even numbered years primary next following their appointment.

2.5 Duties of the committee member

Represent the Republican Party
Circulating Petitions
Registering Republican Voters
Helping voters obtain Absentee Ballots
Distributing Campaign Materials
Covering the Polls on Election Day
Recruiting and Training Volunteers
Identifying, recruiting and supporting qualified Republican Candidates
Additional Duties as Required

2.6 Organizational Meeting

The County Chairman shall call an Organization Meeting of the County Committee in each even numbered year to be held within Forty Five (45) days after the results of the primary election when the Committee Members have been certified.

2.7 Other Meetings

- (a) The County Committee shall meet at the call of the County Chairman as deemed time to time to conduct the affairs of the County Committee.
- (b) A meeting may also be called by a petition signed by not less than ten (10) members of the County Committee in office.

2.8 Notice of Meetings

The Committee shall adopt a regular yearly meeting schedule.

2.9 Quorum for County Committee Meetings

Twenty Five Percent (25%) of the Members of the County Committee, or their proxies, present after proper notice is given under Article 2.8 shall constitute a quorum for the purpose of conducting business of the County Committee.

2.10 Proxies

At any meeting of the County Committee, any member of the committee shall have the right to vote by proxy given to any registered Republican Committee Member. Proxies may be written, emailed, faxed, texted, or GOP issued form. All proxies must contain: name, date, precinct, date of meeting, and signature. Any proxy if questioned must be verified within 72 hours.

2.11 Presiding Officer at County Committee Meetings

- (a) The County Chairman shall preside at all meetings of the County Committee. In the absence of the County Chairman, the Vice Chairman shall preside.
- (b) In the absence of both the County Chairman and Vice Chairman of the County Committee, the Secretary of the County Committee shall preside.

Article III: Officers of the County Committee

3.1 Officers

Officers of the County Committee shall be the County Chairman, Vice Chairman, Secretary, Treasurer, Chaplin, an up to six at large members.

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ADOPTED 2-21

3.2 Eligibility for Office

Any registered Fayette County Republican elector shall be eligible to be elected as an officer of the County Committee, regardless of race, creed, color, sex, or national origin, and as stated under Article 2.2.

3.3 Election and Appointments

- (a) The Chairman and the Vice Chairman shall be elected at the County Committee Organizational Meeting as referred to in rule 2.6 and shall hold office until their respective successors have been dully elected. All other Executive Board members shall be appointed by the County Chairman, and shall hold office until their successors have been dully appointed.
- (b) An appointed Committee Person can be removed by the Chairman and three (30 Executive Board members.

3.4 Term

The officers of the County Committee shall serve for two 4 year terms. The terms of all elected and appointed officers shall expire upon the certification or the results of the even numbered Primaries next following their election or appointment.

3.5 Vacancies

(a) In the event of a vacancy occurring for any reason in the office of County Chairman, the Vice Chairman shall become Chairman and shall, within ten (10) days of said vacancy, give notice of a meeting of the County Committee, for the purpose of electing a new County Vice Chairman, which meeting shall be scheduled no later than thirty (30) days following the vacancy.

(b) If the vacancy shall occur within ninety (90) days prior to the Organizational Meeting, no special meeting shall be called and the Vice Chairman shall serve as Chairman until the election of a new County Chairman.

(c) In the event vacancies should occur in the offices of County Chairman and Vice Chairman, the Secretary or any member of the County Committee shall issue a call for a meeting for the purpose of electing a new County Chairman and Vice Chairman, consistent with the provisions of Rule 3.5 (a) above. A County Chairman and Vice Chairman elected under this Rule shall serve only for the unexpired term of the County Chairman and Vice Chairman whose vacancies are being filled.

(d) In the event of a vacancy in any office of the County Committee other than the offices of County Chairman and Vice Chairman, the County Chairman shall appoint a successor within thirty (30) days of the vacancy.

(e) In the event of an opening in a county elected office and a ballot opening occurs. A candidate will be chosen to fill that ballot position by a majority of a quorum of those present at a meeting held prior to the date that the opening needs to be filled.

3.6 Duties of the County Chairman

(a) The County Chairman should be the Chief Executive Officer of the Republican County Committee.

(b) The County Chairman shall:

(1) Appoint a Secretary, Treasurer, Chaplin and up to 6 at large members to the conduct of the affairs of, the Republican Party of Fayette County.

(2) Appoint such other committees or persons as may be deemed necessary and appropriate for the conduct and affairs of the Republican Party of Fayette County.

(c) The County Chairman shall be an ex-officio member of all committees as provided by these Rules, but shall not have a vote unless there be a tie vote.

(d) The County Chairman shall appoint a replacement precinct committee person to fill any vacancy created and the vacancy created by his/her election to the post of County Chairman.

(e) The County Chairman shall serve as the Ambassador for the Republican Party of Fayette County and attend such meetings and evenings as deemed necessary to enhance the image and position of the Republican Party of Fayette County.

3.7 Duties of the Vice Chairman

The Vice Chairman shall assist the Chairman as the County Chairman shall designate and shall, in the event of a vacancy in the Office of Chairman, service as Chairman until the election of a new County Chairman.

3.8 Duties of the Secretary

The Secretary of the County Committee shall:

(a) Attend all meetings of the Executive Committee and County Committee.

(b) Insure that the minutes of the proceedings are recorded and will surrender these records to his/her successor.

(c) Insure that the Executive Committee members of the County Committee are furnished with the names and post office addresses of the current membership of the Executive Committee and County Committee.

- (d) Preside at meetings in the absence of the Chairman and Vice Chairman.
- (e) Insure that each member of the County Committee receives a complete copy of the By-laws and amendments subsequently made.

3.9 Duties of the Treasurer

The Treasurer of the County Committee shall:

- (a) Control all funds of the County Committee and shall payout the same only at the direction of the County Chairman or Executive Committee.
- (b) Keep records of all money received and paid out, with the date of such receipts and payments, from whom received, to whom paid, and for what purpose.
- (c) File with the appropriate authorities all statements and reports required by both State and Federal law.
- (d) Be responsible for the filing of and the certification of all financial reports dealing with campaign expenditures, including those filed with Federal, State and local Governments, and
- (f) At the end of his/her term, turn over to his/her successor all funds, books and other papers of the County Committee in his possession.

3.10 Bonding

To insure the proper handling of Party funds, the Chairman, Treasurer, and Secretary shall be bonded at amounts determined by the Executive Committee.

Article IV: Executive Committee

4.1 Composition

The Executive Committee shall consist of the following: County Chairman, County Vice-Chairman, Secretary, Treasurer, Chaplin, and up to six members at large appointed by the County Chairman who do not have to be members of the County Committee.

4.2 Duties of the Executive Committee

(a) The Executive Committee shall meet at least quarterly upon the call of the County Chairman or any three (3) committee members thereof.

(b) The Executive Committee shall be responsible for the planning and development of the County Committee and the Republican Party of Fayette County. It shall have the full authority to act for the County Committee on all matters delegated to it, and shall be in charge of all day to day administrative operations of the County Committee.

Article V: State Committee Member(s)

5.1 Membership

(a) The Republican County Chairman of Fayette County shall serve as a member of the State Committee according to Rule 2.3 (a), of the State Committee Rules adopted February 12, 1994 or amended.

(b) Other members of the State Committee shall be elected in accordance with Rule 2.3 (b), of the State Committee Rules adopted February 12, 1997 or as amended.

5.2 Vacancies

In the event of a vacancy in any office of State Committee Member from Fayette County, the County Committee shall fill the vacancy using the procedure in Article 2.3(b) by appointment of a Republican elector who meets all of the requirements for election to such office to fill the remainder of the term in accordance with Rule 2.14 of the State Committee Rules adopted February 12, 1997, or as amended.

Article VI: Removal or Resignation of Committee Members

6.1 Grounds for Removal

The following shall be grounds for removing a person from membership or the County Committee, or from any position as an officer of the County Committee.

- (a) Not being a qualified Republican elector of the precinct from which the County Committee member was elected or appointed;
- (b) Republican Committee members can only support registered Republican electors as candidates that are so registered as of the date that an election nomination process starts and that stay so registered. A Committee Member cannot show support for, assist, or contribute in any way to the candidacy of any non-Republican candidate, even if that individual is an unopposed cross-filed candidate in a primary election. A Committee Member cannot support a non-Republican candidate in the fall election that wins the Republican Party nomination in a cross-filed spring primary.
- (c) Neglecting or refusing to attend to the duties of his/her office, or is guilty of seriously unethical behavior.
- (d) Non-attendance at three (3) meetings without just cause as deemed by the Executive Committee may be cause for removal.

6.2 Procedure for Removal

- (a) Any Republican Committee Member shall be able to bring a complaint alleging a violation of article 6.1. The complaint shall be made to the Chairman in writing, be signed by the Complainant and must be specific enough to reasonably inform the Executive Committee and Respondent of the exact nature of the charges. Anonymous complaints shall not be accepted. If, in the opinion of the Executive Committee, a complaint is not specific enough, it shall be returned to the Complainant for clarification, more specificity and refiling at the discretion of the Complainant.
- (b) Grievances will be heard by the Executive Committee a majority decision will be rendered within ten (10) days of any hearing. The Executive's Boards decision is binding unless appealed to the committee body at the next scheduled meeting. The ruling may be overturned with a 2/3 voted of the members.

Article VII: Amendments to These Rules

7.1 Amendments

The foregoing Rules may be amended from time to time by a two-thirds (2/3) vote in the affirmative by the members of the County Committee or their proxies present and voting at any meeting of the County Committee. This change in rules shall be presented to the County Committee at one meeting and voted on at the next meeting. Amendments may be proposed by the Executive Committee or by written motion of ten (10) members of the County Committee and delivered to the Secretary.

Article VIII: Adoption and Repeal

8.1 Adoption

These Rules shall go into effect immediately after adoption.

8.2 Repealed Section(s)

All Rules, Regulations, and Resolutions heretofore regulating or purporting to regulate or govern the Republican Party and the Republican County Committee in and for Fayette County, Pennsylvania, are hereby repealed.