

Mayor  
Jeremy Pate



City Clerk  
Robin Mitchell

# Cordova City Council Regular Meeting

**Tuesday, February 10, 2026**  
**6:30 p.m.**  
**Agenda**

1. Call to Order
  - Invocation
  - Pledge of Allegiance
  - Roll Call
2. Review Regular Meeting Minutes from January 13, 2026.
3. Review Special Called Meeting Minutes from February 3, 2026.
4. Review A/P Aging Detail Report
5. Review Statement of Financial Position
6. Proclamation for FBLA Week
7. Ordinance 02-2026 Approving the Levying of Ad Valorem Taxes.
8. Ordinance 03-2026 Approving Parcels for Economic Development.
9. Resolution 04-2026 Appointing Robin Mitchell as City Clerk and Treasurer.
10. Motion to Approve Susan Watkins as Housing Board Member.
11. Motion for Mayor Pate to Authorize Voting Delegates for League.
12. Motion to Approve Barry Elam from Part-Time to Full-Time Status as Police Officer.
13. Motion to Approve Amber Jones from Part-Time to Full-Time Status as Dispatcher.
14. Motion to Approve Employee Raises for 2026.
15. Public Works Update
16. Fire Department Update
17. Police Department Update
18. Economic Development Update
19. Planning Commission Update
20. Other Business
21. Adjourn

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF  
THE CITY OF CORDOVA, ALABAMA ON January 13, 2026.**

**The Mayor and Council Members of the City of Cordova, Alabama met in a Regular Session at 6:30 p.m. on January 13, 2026, at the Cordova City Hall.**

**Lawrence Sides delivered the Invocation.**

**Mayor Pate led the Pledge of Allegiance.**

**Upon roll call, the following members were present:**

**Mayor Jeremy Pate, and**

**Council Members: Brett Dawkins, Ed Earp, Larry Sides, and Jane Mitchell**

**Mayor Pate presented the minutes from the Regular Called Meeting on December 9, 2025. Councilmember Earp made a motion to approve the minutes, which motion was seconded by Councilmember Mitchell. Upon being put to a roll call vote, the following was recorded: yes-5. Motion carried.**

**Mayor Pate presented the minutes from the Special Called Meeting on December 18, 2025. Councilmember Mitchell made a motion to approve the minutes, which motion was seconded by Councilmember Earp. Upon being put to a roll call vote, the following was recorded: yes-5. Motion carried.**

**Mayor Pate presented the A/P Aging Report and Statement of Financial Position. Councilmember Mitchell made a motion to approve the accounts payable and statement of financial position as given, which motion was seconded by Councilmember Earp. Upon being put to a roll call vote, the following was recorded: yes-5. Motion carried.**

**Mayor Pate presented a review of the Quarterly Budget. Councilmember Earp made a motion to approve the Quarterly Budget as given, which motion was seconded by Councilmember Dawkins. Upon being put to a roll call vote, the following was recorded: yes-5. Motion carried.**

**Mayor Pate entertained a motion for unanimous consent for Ordinance 01-2026, amending Ordinance 15-2025 sales tax rate. Councilmember Dawkins made a motion for consent for Ordinance 01-2026, which motion was seconded by Councilmember Earp. Upon being put to a roll call vote, the following was recorded: yes- 5. Motion carried.**

**Mayor Pate gave a reading of Ordinance 01-2026, amending Ordinance 15-2025 sales tax rate. Councilmember Dawkins made a motion to adopt Ordinance 01-2026, which motion was seconded by Councilmember Mitchell. Upon being put to a roll call vote, the following was recorded: yes-5. Motion carried unanimously.**

Mayor Pate presented Resolution 01-2026, a Resolution for USDOT BUILD Grant Program. Mayor Pate explained that Resolution 01-2026 USDOT BUILD Grant Program was no cost to the City of Cordova. The grant is \$0 match. The City of Cordova only has to allow Farmer Morgan to be the consultant engineer. Councilmember Earp made a motion to approve Resolution 01-2026, which motion was seconded by Councilmember Dawkins. Upon being put to a roll call vote, the following was recorded: yes-5. Motion carried.

Mayor Pate made a motion for the correction in the amount of \$563.25 to Nick Woods. The items were money, wallet, jewelry, tobacco products, and identity documents totaling \$563.25. Councilmember Earp made a motion to approve a check to Nick Woods for \$563.25, which motion was seconded by Councilmember Mitchell. Upon being put to a roll call vote, the following was recorded: yes-5. Motion carried.

Mayor Pate made a motion to hire Landon Lilley, Adam Smalley, and Barry Elam as part time police officers. All 3 officers have years of experience and are APOST certified. The officers will work approximately 24 hours a week and be paid \$21/hour. Councilmember Earp made a motion to approve the hiring of all 3 officers, which motion was seconded by Councilmember Dawkins. Upon being put to a roll call vote, the following was recorded: yes- 5. Motion carried.

Mayor Pate gave a works update.

Dean Harbison gave a Fire Department update.

Chief Harold Cox gave an update for the Police Department.

Economic Development Director Renee Sides gave an update on CEIDA.

Chairman of Planning Commission Lawrence Sides gave a Planning Commission update.

It was ascertained there was no other business to come before this meeting. Upon motion made and seconded, the meeting was duly adjourned.



Mayor Jeremy Pate

ATTEST:



City Clerk/Treasurer

**MINUTES FROM THE SPECIAL CALLED MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CORDOVA, ALABAMA, ON FEBRUARY 03, 2026.**

**The Mayor and Council Members of the City of Cordova, Alabama met in a Special Called Meeting Session at 6:30 p.m. on Tuesday, February 03, 2026, at the Cordova City Hall.**

**Gary McDonald delivered the Invocation.**

**Mayor Pate led the Pledge of Allegiance.**

**Upon roll call, the following members were present:**

**Mayor Jeremy Pate, and**

**Council Members: Brett Dawkins, Ed Earp, Larry Sides, and Jane Mitchell**

**Mayor Pate declared a quorum present and opened the meeting for the transaction of business.**

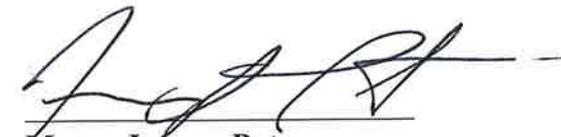
**Mayor Pate entertained a motion to approve Resolution 02-2026, a Resolution approving an increase in the Line of Credit to Pinnacle Bank for our paving project. The line of credit was raised from \$600,000.00 to \$2.3 million. Councilmember Earp made a motion to approve Resolution 02-2026, which motion was seconded by Councilmember Dawkins. Upon being put to a roll call vote, the following was recorded: yes – 5. Motion carried.**

**Mayor Pate entertained a motion to approve Resolution 03-2026, a Resolution approving the application of Donna Williams McDonald as our new Councilmember. Mrs. McDonald is a lifelong resident of Cordova. Councilmember Earp made a motion to approve Resolution 03-2026, which motion was seconded by Councilmember Mitchell. Upon being put to a roll call vote, the following was recorded: yes – 5. Motion carried.**

**Mayor Pate administered the Oath of Office for Donna Williams McDonald.**

**Mayor Pate entertained a motion to approve the city calendar for 2026. Councilmember Mitchell made a motion to approve the city calendar for 2026, which was seconded by Councilmember Earp. Upon being put to a roll call vote, the following was recorded: yes – 5. Motion carried.**

**Mayor Pate stated there was no other business to be conducted in this meeting and entertained a motion to adjourn. Upon motion made and seconded, the Special Called Meeting was duly adjourned.**

  
**Mayor Jeremy Pate**

**ATTEST:**



**Robin Mitchell**  
**Interim City Clerk/Treasurer**



# *Proclamation of the Cordova City Council*

**WHEREAS**, the City of Cordova recognizes the importance of honoring and commemorating the 2026 FBLA week; and

**WHEREAS**, Future Business Leaders of America, Inc. (FBLA) is a non-profit educational organization whose first chapter was established in Johnson City, Tennessee, in 1942; and

**WHEREAS**, Iowa became FBLA's first state chapter in 1947; and

**WHEREAS**, Cordova High School officially renewed its FBLA local chapter in August 2025; and

**WHEREAS**, FBLA includes more than 250,000 members and advisers in 4,600 chapters nationwide in middle schools, high schools, colleges, universities, career and technical schools, and private business schools; and

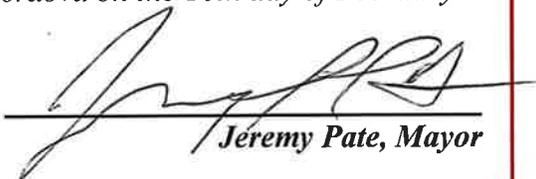
**WHEREAS**, FBLA is a professional business organization dedicated to bringing business and education together in a positive working relationship through innovative leadership and career development programs; and

**WHEREAS**, FBLA members perform community service activities and strive to build a student's understanding of the realities of the modern business world; and

**WHEREAS**, FBLA teaches middle school, high school, and college students basic business and leadership principles; and assists them in the transition from school to work;

**NOW, THEREFORE**, I, Jeremy Pate, Mayor of the City of Cordova do hereby proclaim February 8-14, 2026, as NATIONAL FBLA WEEK in the City of Cordova, Alabama.

*Given Under My Hand and the Seal of the Office of Mayor in the City of Cordova on the 10th day of February 2026.*

  
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*Jeremy Pate, Mayor*

February is Career and Technical Education Month. CTE Month is a public awareness campaign that takes place each February to celebrate the value of CTE and the achievements and accomplishments of CTE programs across the country

Future Business Leaders of America is the largest business Career and Technical Student Organization in the world. FBLA inspires and prepares students to become community-minded business leaders in a global society through relevant career preparation and leadership experiences.

Alabama FBLA is a nonprofit student organization committed to preparing today's students for success in business leadership. With over 70 years of developing future business leaders, Alabama FBLA develops members' leadership potential and business content knowledge, preparing them for college and career. FBLA is an important partner in the success of school-to-work programs, business education curriculums, and student leadership development.

Currently, Cordova High School's chapter of FBLA has 55 members. These members have participated in grant writing, business-related field trips and community service in and around Cordova, accumulating over 950 community service hours since August.



# Cordova Fire & Rescue



## JANUARY 2026 CALLS:

<u>STRUCTURE FIRES -</u>	<u>8</u>
<u>BRUSH / WOODS FIRES -</u>	<u>1</u>
<u>MOTOR VEHICLE ACCIDENTS -</u>	<u>4</u>
<u>VEHICLE FIRES -</u>	<u>1</u>
<u>MEDICAL -</u>	<u>29</u>
<u>RESCUE -</u>	<u>0</u>
<u>PUBLIC ASSISTANCE -</u>	<u>0</u>
<u>HAZARDOUS -</u>	<u>1</u>
<u>FALSE ALARMS -</u>	<u>4</u>
<u>INSPECTIONS -</u>	<u>0</u>
<u>MUTUAL AID -</u>	<u>(7)</u>
Total Calls:	48 ✓
Water Usage -	Gallons 180



## Cordova Fire & Rescue



### UPDATE:

- Helipad Project is on track, Relief cuts were completed. We are pricing painting the department logo and we are looking into a plaque to be placed on site.
- We had 2 Members Pass Fire Investigator 1, we also have 3 members that will complete FF2 Training this week taking their certification test soon. We also had another medical Provider pass National Registry for Advanced EMT. This brings a total 4 Advanced EMTs and 4 Paramedics on staff.
- The department is in need of a new medical director. Our current director has stepped down to go into family practice care. I want to partner with a medical group at UAB who provides Directors to ambulance services and non-transport ALS fire departments. I need approval to enter into an agreement with University of Alabama Health Services Foundation P.C., Dr. Julie Brown will be our medical director provided by this group. Dr. Brown is also an emergency room physician, which is a requirement to provide this direction for ALS services. A director is required for us to maintain our ALS License for the department as well as provide our ability to order medical supplies and medications. There are no fees for this service since we are a non-transport agency. This agreement is for a three year period.



# Economic Development Update for Council Meeting 02/10/2026



## Events:

- None scheduled for the next month

## Current Projects:

- RAISE Project – Increase to the line of credit is in place. We are still working on the long-term financing – currently reviewing rate sheets. Phase 2 bid request – ALDOT has forwarded comments, we are awaiting the engineering company to make changes to the bid package. I have included a list of the roads that will be included in Phase 2. I have given InSite a goal of February 28<sup>th</sup> to issue the Phase 2 bid.
- ATRIIP Grant – Submitted last year. We are still awaiting awards – Sidewalks and Walking trails
- Wastewater ADEM Grant Project – We received the contracts from InSite Engineering for the Septage Receiving Station and the Screw Press Addition, this afternoon. We will be reviewing the contracts the rest of the week and scheduling a pre-construction meeting within the next 2 weeks.
- Commerce/Green Avenue Project (New Build) – Laundry mat. Project has been delayed due to required Phase 2 study from SBA. We are currently assisting the developer in navigating this process and locating alternate parcels.
- Senior Program:
  - November 2025
    - Service Days – 20
    - Total Number of Meals – 495
    - Average In Program Participants – 6.57
  - December 2025
    - Service Days – 14
    - Total Number of Meals – 341
    - Average In Program Participants – 4.36
  - January 2026
    - Service Days – 14
    - Total Number of Meals – 444
    - Average In Program Participants – 4.65
- Higgins Building Redevelopment. Redevelopment is in the final phase on the inside of the building. Patio concrete will be poured within the next 2 weeks – slight delay because of weather. Middle and right side 98% complete. Left Side is 95% complete. Restaurant downstairs – equipment being installed this week.
- Gateway Project is underway. Mural in downtown is currently delayed until warmer temps
- Cordova River Adventure Resort – project is underway. Master Plan development is in operation. We have received an extension to April 2026 to finalize partnership funding.
- Trails – Creekwalk, Massachusetts Trail and Blue Devil Trail will be open on March 1<sup>st</sup> – we will be planning a ribbon cutting for the 3 trails.
- Working on a grant application for the Spring CDBG Grant. Exact project has not been determined yet.
- Working on several outdoor recreation grants in the spring and summer. These include Land and Water Conservation, ARC Area Development Initiative. ARC POWER Grant and Alabama Power Foundation Grant. All of these grant applications are extensive.
- Continuing to work on code enforcement as issues arise.





**Senior Program  
January 2026**

Day	Date	# of Meals Delivered	# of Meals Dine In	# of Participants	Total Meals Served	Time First Participant Arrived	Time Last Participant Left	Activity
Thursday	1	0	0	0	0			Closed
Friday	2	0	0	0	0			Closed
Monday	5	20	7	5	27	9:25	11:35	Puzzle
Tuesday	6	20	4	2	24	9:45	11:45	Puzzle
Wednesday	7	20	4	4	24	9:15	11:30	Melissa - Gentiva
Thursday	8	20	5	4	25	9:30	11:35	Bingo
Friday	9	20	0	0	20			Closed
Monday	12	20	6	4	26	9:35	11:45	Holly
Tuesday	13	20	5	4	25	9:15	11:30	Bingo
Wednesday	14	20	7	4	27	9:30	11:35	Puzzle
Thursday	15	20	7	4	27	9:00	11:45	Access Hospice Bingo
Friday	16	20	0	0	20			Closed
Monday	19	0	0	0	0			Closed - Holiday
Tuesday	20	20	6	5	26	9:45	11:30	Jennifer AL Hospice
Wednesday	21	20	7	6	27	9:00	11:45	Puzzle
Thursday	22	20	6	6	26	9:30	12:00	Junior Uptain
Friday	23	20	0	0	20			Closed
Monday	26	0	0	0	0			Closed - Weather
Tuesday	27	20	7	6	27	9:15	12:00	Puzzle
Wednesday	28	20	6	6	26	9:30	11:45	Puzzle
Thursday	29	20	7	5	27	9:30	11:30	Jerice - Capstone
Friday	30	20	0	0	20			Closed
<b>Totals</b>	<b>14</b>	<b>360</b>	<b>84</b>	<b>65</b>	<b>444</b>			
		Service Days		14				
		Avg # In Program Participants		4.65				
		Avg # of Meals		31.72				

**Senior Program  
December 2025**

Day	Date	Program Participants	# of Meals Delivered	# of In Center Meals	# of Participants	Total Meals Served	Time First Participant Arrived	Time Last Participant Left	Activity
Monday	1	5	20	5	25	25	9:15	11:30	Welcome
Tuesday	2	5	20	5	25	25	9:30	11:30	Puzzle
Wednesday	3	4	20	4	24	24	9:45	11:30	Bingo
Thursday	4	4	20	4	24	24	10:00	11:45	Junior Uptain
Friday	5	0	20	0	20	20			Closed
Monday	8	4	20	4	24	24	9:45	11:30	Puzzle
Tuesday	9	4	20	4	24	24	10:00	11:30	Bingo
Wednesday	10	4	20	4	24	24	9:30	11:30	Puzzle
Thursday	11	5	20	5	25	25	10:00	11:45	Jerica - Capstone
Friday	12	0	20	0	20	20			Closed
Monday	15	6	20	6	26	26	9:15	11:45	Puzzle
Tuesday	16	7	20	7	27	27	9:00	11:50	Melissa
Wednesday	17	6	20	6	26	26	9:00	11:30	Puzzle
Thursday	18	7	20	7	27	27	9:30	11:30	Jennifer
Friday	19	0	0	0	0	0			Closed
Monday	22	0	0	0	0	0			Closed
Tuesday	23	0	0	0	0	0			Closed
Wednesday	24	0	0	0	0	0			Closed
Thursday	25	0	0	0	0	0			Closed
Friday	26	0	0	0	0	0			Closed
Monday	29	0	0	0	0	0			Closed
Tuesday	30	0	0	0	0	0			Closed
Wednesday	31	0	0	0	0	0			Closed
<b>Totals</b>	<b>14</b>	<b>61</b>	<b>280</b>	<b>61</b>	<b>341</b>	<b>341</b>			
			Service Days		14				
			Avg # Participants		24.3571429				
			Avg # of Meals		24.3571429				
			Avg # In Program		4.36				

**Senior Program  
November 2025**

Day	Date	Program Participants	# of Delivery Meals	# of In Center Meals	# of Participants	Total Meals Served	Time First Participant Arrived	Time Last Participant Left	Activity
Monday	3	6	20	6	26	26	9:15	11:45	Coffee and Cake
Tuesday	4	6	20	6	26	26	9:00	11:30	Puzzle
Wednesday	5	6	20	6	26	26	9:00	11:35	Jennifer - AL Hospice
Thursday	6	5	20	5	25	25	9:30	11:45	Puzzle
Friday	7	0	20	0	20	20			Closed
Monday	10	5	20	5	25	25	9:15	11:30	Puzzle
Tuesday	11	0	20	0	20	20			Closed
Wednesday	12	6	20	6	26	26	9:00	11:45	Puzzle
Thursday	13	8	20	8	28	28	9:00	11:30	Jr. Uptain
Friday	14	0	20	0	20	20			Closed
Monday	17	5	20	5	25	25	9:30	11:45	Puzzle
Tuesday	18	6	20	6	26	26	9:15	11:30	Melissa - Gentiva
Wednesday	19	7	20	7	27	27	9:00	11:45	Puzzle
Thursday	20	6	20	6	26	26	9:30	11:30	Jarice - Capstone
Friday	21	0	20	0	20	20			Closed
Monday	24	8	20	8	28	28	9:00	12:00	Thanksgiving Dinner
Tuesday	25	9	20	9	29	29	9:30	11:30	Puzzle
Wednesday	26	9	20	9	29	29	9:15	11:45	Holly - ProHealth
Thursday	27	0	20	0	20	20			Closed
Friday	28	0	20	0	20	20			Closed
					0				
<b>Totals</b>	<b>20</b>	<b>92</b>	<b>400</b>	<b>92</b>	<b>492</b>	<b>492</b>			
			Service Days		20				
			Avg # Participants		24.6				
			Avg # of Meals		24.6				
			Avg # In Program participants		6.57				