



ADVANCED AIR MOBILITY
— INSTITUTE —

VOLUNTEER HANDBOOK

Advanced Air Mobility Institute

Advanced Air Mobility Institute Volunteer Handbook

Version 1.0

February 2025

Revision History

Version	Date	Description	Approved By
1.0	Feb 2025	Initial Release	Board of Directors

Lead Coordinator:

Amin Vafadar, Executive Director

amin@aaminstitute.org

Distribution List:

All Volunteers

CONTENTS

Welcome Message.....	1
1. The Institute.....	2
1.1. Mission Statement	2
1.2. Guiding Principles	2
1.3. Institute Mantra	3
2. Volunteers.....	4
2.1. Organizational Structure	4
2.2. Roles and Definitions	5
2.2.1. Volunteer	5
2.2.2. Board of Directors	5
2.2.2.1 Executive Director	5
2.2.2.2 Continuity Officers	5
2.2.2.3 Executive Staff	5
2.2.3. Research Council	5
2.2.3.1. Chair	5
2.2.3.2. Senior Academics	5
2.2.3.3. AAM Scholars	6
2.2.4. Industry Roundtable	6
2.2.4.1. Chief of Staff	6
2.2.4.2. Team Leaders	6
2.2.4.3. Senior Advisors	6
2.2.5. Board of Liaisons	6
2.2.5.1. Chair	6
2.2.5.2. Regional Coordinators	6
2.2.5.3. Country Liaisons	6
2.3. Code of Conduct	7
2.4. Onboarding Process	8
3. Communication Guidelines.....	9
3.1. Official Communication Channels	9
3.2. Email Etiquette	9
3.3. Meetings and Discussions	10

3.4. External Communication Protocol	10
3.5. Social Media and Public Representation	10
4.6. Conflict Resolution	10
4. Institute Policies.....	11
4.1. Diversity and Inclusion	11
4.2. Confidentiality	11
4.3. Conflict of Interest	11
4.4. Anti-Harassment	11
4.5. Data Protection	11
4.6. Compliance	12
4.7. Whistleblower	12
4.8. Intellectual Property	12
4.9. Equal Opportunity	12
4.10. Use of Institute Resources	12
4.11. Feedback and Improvement	12
4.12. Reporting Streams	13
5. Exit and Withdrawal Procedures.....	14
5.1. Voluntary Resignation	14
5.2. Involuntary Removal	14
5.3. Exit Process	15
Annex.....	16
Annex 1: AAM Definition	16
Annex 2: Task Forces and Working Groups	17
Annex 3: Board of Liaisons Coverage Map	18
Annex 4: Initiatives Directory	19
Annex 5: Institute Calendar	20
Annex 6: Board of Directors	21

The Advanced Air Mobility Institute, Inc. (AAM Institute) is a registered 501(c)(3) non-profit organization under the Internal Revenue Code, with tax-exempt status granted by the IRS. Contributions made to the AAM Institute are tax-deductible under IRC Section 170. We are also eligible to receive tax-deductible bequests, devises, transfers, or gifts under IRC Sections 2055, 2106, or 2522.



EIN: 92-3414987 | 2023
Shawnee, Oklahoma, United States

Executive Office: amin@aaminstitute.org
Virtual Line: +1 727-379-4697

Website: www.aaminstitute.org

© 2025 Advanced Air Mobility Institute, Inc. All rights reserved. This handbook and its contents are the intellectual property of the Advanced Air Mobility Institute. No part of this publication may be reproduced, distributed, or transmitted in any form or by any means, including photocopying, recording, or other electronic or mechanical methods, without the prior written permission of the Advanced Air Mobility Institute, except in the case of brief quotations for review purposes.

WELCOME MESSAGE

Dear Volunteer,

Welcome to the Advanced Air Mobility Institute! We are excited to have you join us as we work to shape the future of aviation. By volunteering with the AAM Institute, you are becoming part of a dedicated community focused on building a new transportation ecosystem that prioritizes safety, dignity, and resilience.

Our mission is to educate and advocate for the broadest public benefit through the aviation ecosystem globally. We seek to accelerate access to these new technologies in an ethical and responsible way. At the Institute, we are committed to protecting people, their rights, and the systems we rely on.

As a volunteer, your selfless contributions make a meaningful difference in achieving our mission. Your dedication not only helps reveal insights but also reinforces the importance of continual innovation in aviation. Thank you for choosing to share your time, expertise, and passion with us. Together, we are building cleaner and more accessible transportation solutions.

For emerging aviation technology, we are increasing public awareness, achieving public acceptance, and earning public trust.

Fair Winds Homeward,



Daniel C. Sloat
Founder and President,
Advanced Air Mobility Institute



1.1. Mission Statement

“to educate and advocate for the broadest public benefit through the aviation ecosystem globally.” Ultimately, the AAM Institute is committed to protecting people, their rights, and the systems we rely on. We seek to accelerate access to these new technologies in an ethical and responsible way.

1.2. Guiding Principles

The AAM Institute is guided by principles that strategically shape our actions and priorities in the aviation ecosystem. Each principle reflects our commitment to protecting people, their rights, and the systems we rely on.

Safety

We are dedicated to fostering a robust safety culture in advanced air mobility. Through data-driven insights, we prioritize use-cases that directly save lives and drive the deployment of critical technologies, especially for public safety agencies. The Institute advocates for immediate integration of lifesaving technology, such as Drones as First Responders (DFR) and eVTOL as Air Medical Services (eAMS). We actively support decision-makers by offering expert consulting and strategic guidance to ensure public safety is prioritized, particularly where regulatory hurdles may delay necessary progress.

Dignity

At the Institute, we champion the right of all individuals to benefit from advanced air mobility without compromising affordability, sustainability, or equity. We engage with Original Equipment Manufacturers (OEMs) and local communities to provide transparent education and assessments on AAM. By building Multi-stakeholder Initiatives (MSIs) like the Autonomous Transportation Public Trust Initiative (ATPTI), we advocate for policies that uphold civil and environmental rights in line with the UN Sustainable Development Goals (SDGs). We are committed to ensuring AAM technologies are accessible to all, thus maintaining an inclusive distribution of the technology.

Resilience

We promote resilience across all systems to ensure the sustainability and adaptability of AAM. The Institute is committed to investing in youth STEM education and forming research partnerships that lead to innovative solutions. We are proactive in cybersecurity and advocate for the implementation of robust measures to safeguard infrastructure and ensure a secure transition to advanced technologies like autonomous flight. This resilience framework prepares both people and systems for a future of safe autonomous air mobility.

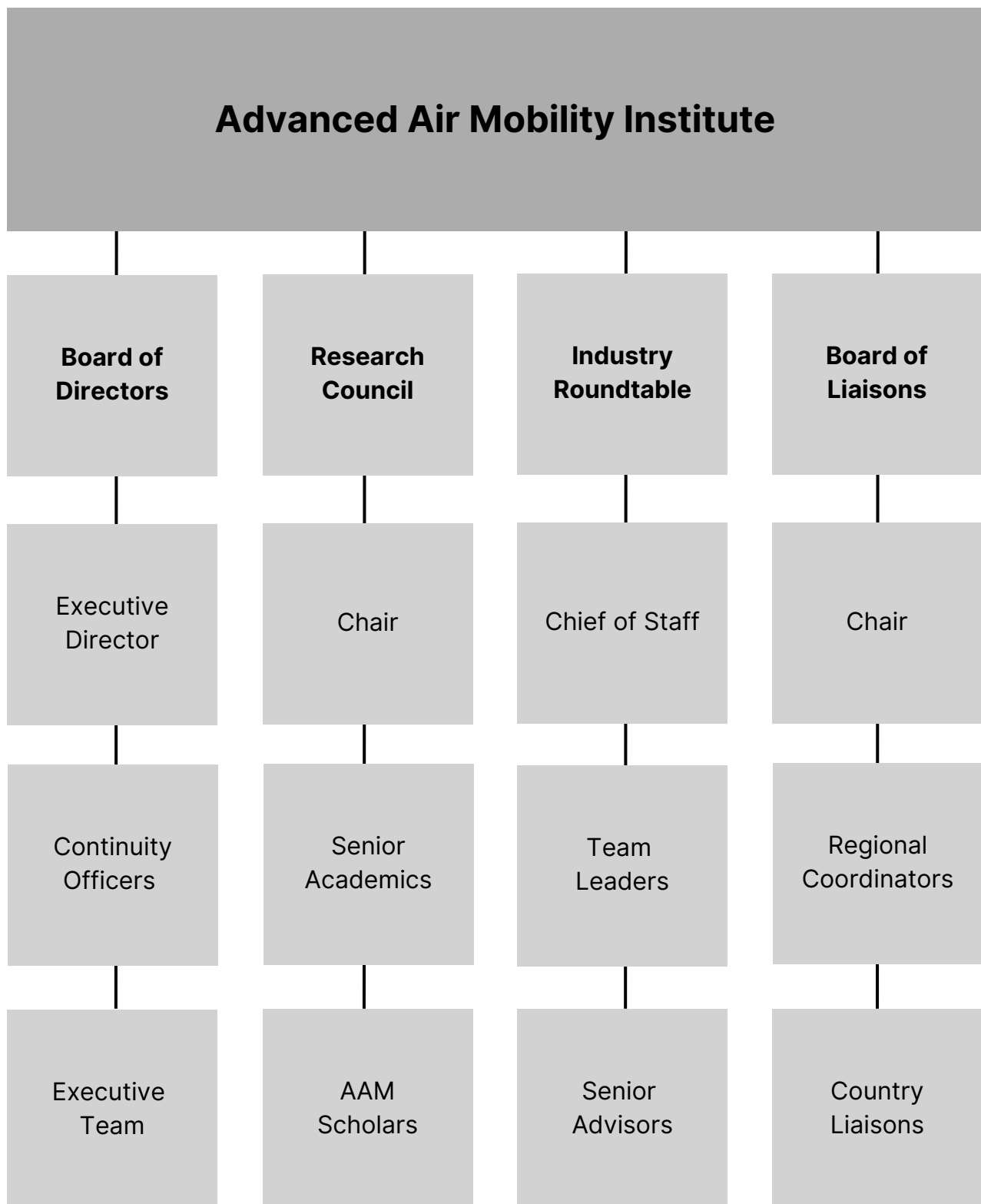
1.3. Institute Mantra

This mantra encapsulates the Institute's commitment to building social confidence, fostering inclusivity, and uplifting future generations, reflecting our dedication to careful integration of advanced air mobility technology into National Airspace Systems.

Assure	Empower	Inspire
We are committed to open and transparent communication, addressing questions and concerns about new aviation technologies with honesty and clarity. Through the fostering of trust and understanding, we aim to reassure the public about the benefits, safety, and ethics of advanced air mobility.	We create an inclusive and accessible environment where everyone can benefit from the advancements in air mobility. Through collaboration and advocacy, we strive to ensure that AAM technologies are designed and implemented to serve diverse communities equally.	We are invested in the development of learning opportunities for all to cultivate skills and knowledge that are essential for the workforce of tomorrow. Through the promotion of education in aviation and STEM, we inspire future leaders to innovate responsibly and ethically as the field of air mobility evolves.

2. Volunteers

2.1. Organizational Structure



2.2. Roles and Definitions

2.2.1. Volunteer

A volunteer is any person within the Advanced Air Mobility Institute who, with neither financial compensation nor financial expenditure, dedicates their time and talents freely to shaping the future of aviation. Volunteers are driven by a shared commitment to our Guiding Principles of Safety, Dignity, and Resilience.

2.2.2. Board of Directors

The Board of Directors is the highest governing body within the AAM Institute, responsible for making critical strategic decisions. Led by the President, the board oversees the Institute's overall direction and ensures alignment with its mission and vision.

2.2.2.1. Executive Director

The Executive Director oversees the strategic execution of the institute's vision, programs, and operations. They act as the primary liaison between the Board of Directors and the institute's teams, ensuring alignment with organizational goals, fostering growth, and driving high-impact initiatives.

2.2.2.2. Continuity Officers

Continuity Officers are responsible for maintaining the consistency and quality of ongoing projects, programs, and processes. They support long-term sustainability through effective scheduling.

2.2.2.3. Executive Staff

The Executive Team supports the Executive Director in implementing day-to-day operations and strategic initiatives. This team manages key areas such as recruitment, media relations, program coordination, and technical operations to ensure the institute's success and operational excellence.

2.2.3. Research Council

The Research Council is a dedicated body focused on conducting and promoting research and education within AAM.

2.2.3.1. Chair

The Chair of the Research Council coordinates council activities, oversees projects, and ensures that research efforts align with the Institute's objectives. The Chair is elected every two years. Only AAM Scholars are eligible for the Chair position.

2.2.3.2. Senior Academics

Senior Academics are university professors who contribute significantly to the research track. They provide academic expertise, lead projects, and mentor AAM Scholars.

2.2.3.3. AAM Scholars

AAM Scholars are current students pursuing undergraduate or graduate degrees who actively contribute to the institute's research initiatives. They support the Research Council through innovative research and academic collaboration.

2.2.4. Industry Roundtable

The Industry Roundtable includes industry experts and subject matter specialists who collaborate on strategic projects to advance AAM initiatives. It is comprised of 4 task forces and 16 working groups. (See Annex 2)

2.2.4.1. Chief of Staff

The Chief of Staff serves as the principal coordinator for the Industry Roundtable, ensuring seamless communication, organization, and execution of strategic projects across all task forces and working groups. They provide high-level support to leadership, oversee project timelines, facilitate collaboration between team leaders and senior advisors, and ensure alignment with the institute's overarching AAM objectives.

2.2.4.2. Team Leaders

Each of the 20 groups has a Team Leader responsible for coordinating activities, managing subject matter experts, and reporting on specific projects. Team Leaders play a vital role in steering focused efforts within their area of expertise.

2.2.4.3. Senior Advisors

Senior Advisors are industry experts and subject matter specialists who contribute to various initiatives. They provide insights, guide projects, and help advance the Institute's mission through their expertise.

2.2.5. Board of Liaisons

The Board of Liaisons consists of country representatives from four main regions: The Americas, Europe, Middle East & Africa, and Asia Pacific. This board plays a key role in global representation and strategic impact. (See Annex 3)

2.2.5.1. Chair

The Chair of the Board of Liaisons, elected every six months, coordinates liaisons to maximize global influence and ensures successful execution of the Global AAM Forum, held twice a year.

2.2.5.2. Regional Coordinators

Regional Coordinators (4 regions: The Americas, Middle East and Africa, Europe, and Asia Pacific) facilitate communication and oversee activities within their designated regions. They ensure that liaisons align with the Institute's broader strategies and goals.

2.2.5.3. Country Liaisons

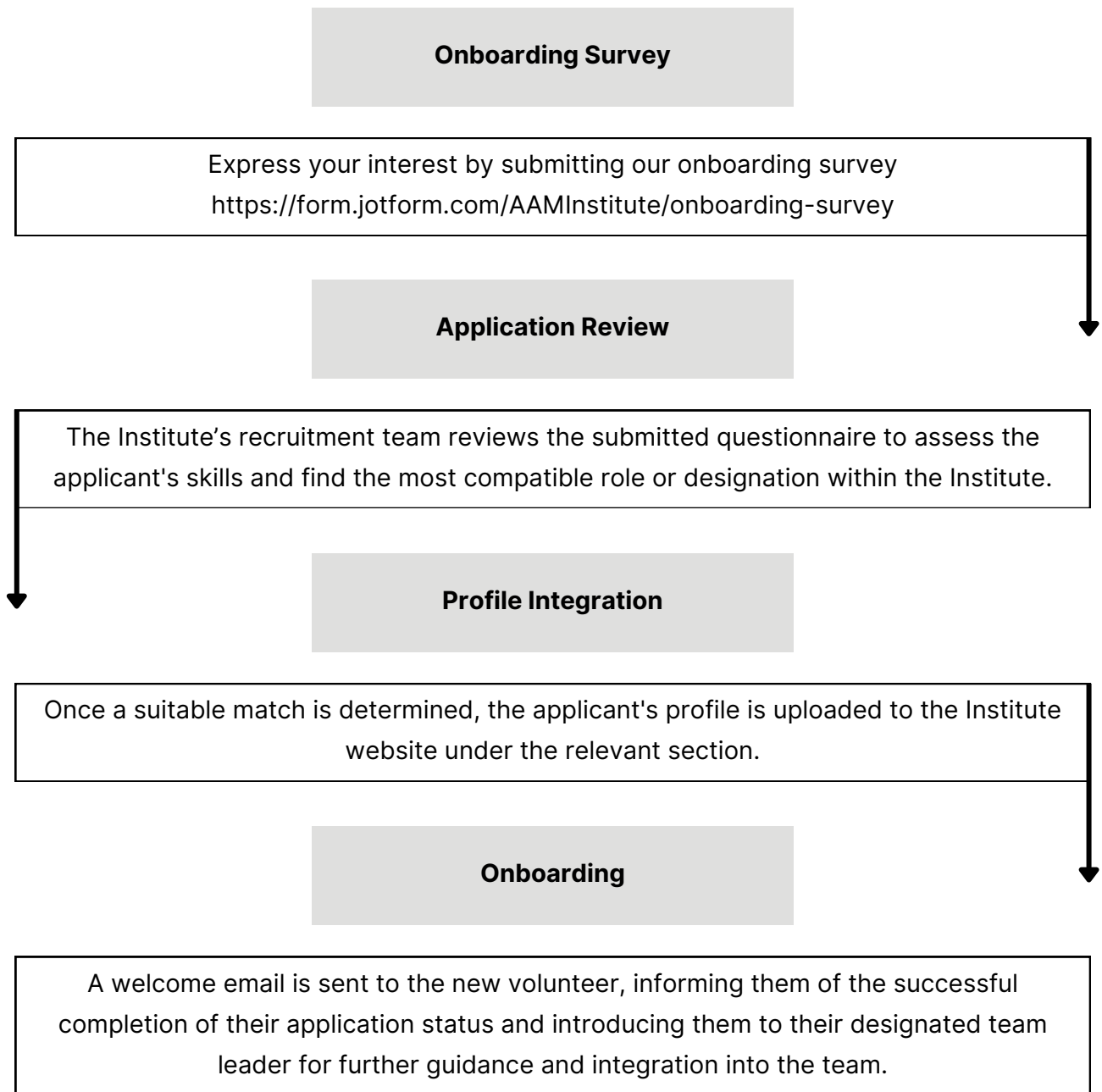
Liaisons act as industry ambassadors for the Institute, representing their respective countries. Their responsibilities include building relationships, promoting AAM, and contributing to regional and global initiatives.

2.3. Code of Conduct

At the AAM Institute, we are committed to maintaining the highest ethical standards. As a volunteer, you represent the Institute and are expected to uphold our core values in all interactions and activities. This Code of Conduct defines the principles that guide our behavior and responsibilities.

Integrity	Act with honesty and integrity in all interactions and decisions. Volunteers must be truthful, transparent, and ethical in fulfilling their duties. Any conflicts of interest or ethical concerns should be disclosed promptly to leadership.
Collaboration	Promote a collaborative and inclusive environment by working constructively with others. Open communication, active listening, and cooperation are essential to ensure that all contributions are valued and recognized. Volunteering at the Institute is a collective effort that benefits from diverse perspectives and shared problem-solving.
Accountability	Take full responsibility for your actions, decisions, and commitments. Volunteers are expected to adhere to deadlines, follow through on tasks, and communicate proactively if challenges arise. If a volunteer is unable to meet a commitment, they should inform leadership as early as possible and assist in finding solutions.
Respect	Treat everyone—fellow volunteers, stakeholders, partners, and the public—with respect and dignity. Discrimination, harassment, or any form of inappropriate behavior is not tolerated. We embrace diversity and foster an environment where contributions are appreciated.
Sustainability	Act in a way that promotes sustainability and responsible resource use. Volunteers should contribute to the Institute's mission of advancing sustainable air mobility and ensure their actions reflect awareness of environmental and societal impacts. Meeting current needs without compromising the ability of future generations to meet theirs is integral to the Institute's vision.

2.4. Onboarding Process



Requirement			
Liaison	Senior Academic	AAM Scholar	Senior Advisor
Subject to vacancy or invitation	Current professors	Current graduate students	Industry experience

3. Communication Guidelines

Effective communication is vital for fostering collaboration, maintaining professionalism, and upholding the AAM Institute's reputation. These guidelines provide clear expectations for internal and external communications.

3.1. Official Communication Channels

The Institute uses email as the primary tool for internal and external official correspondences. Teams may designate their preferred channels for internal communication to ensure convenience and efficiency, provided they align with Institute policies and maintain professional standards.

Official Social Channels:

- Website: www.aaminstitute.org
- LinkedIn: www.linkedin.com/company/advanced-air-mobility-institute
- Instagram: www.instagram.com/aam_institute
- X: www.x.com/aam_institute
- YouTube: www.youtube.com/@aam-institute
- Media Kit: aaminstitute.org/media

3.2. Email Etiquette

Volunteers should adhere to best practices for email communication, using a respectful tone, concise language, and clear structure. Sensitive information must be handled securely, and prompt responses are encouraged to ensure efficient workflows. When communicating externally, volunteers must carbon copy (Cc) their relevant team leader or director for transparency. A standard email signature may be used whenever necessary.

Name
Designation
Advanced Air Mobility Institute

Website: www.aaminstitute.org
Email:
Phone:



ADVANCED AIR MOBILITY
INSTITUTE

The Advanced Air Mobility Institute, Inc. is a §501c3 international nonprofit research center dedicated to educating and advocating for the broadest public benefit through the aviation ecosystem globally. Ultimately, the AAM Institute is committed to protecting people, their rights, and the systems we rely on. We seek to accelerate access to these new technologies in an ethical and responsible way.

The content of this email is confidential and intended for the recipient only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so we can ensure such a mistake does not occur in the future.

3.3. Meetings and Discussions

Effective communication is vital for fostering collaboration, maintaining professionalism, and upholding the AAM Institute's reputation. These guidelines provide clear expectations for internal and external communications. In the spirit of continued improvement, every meeting of the Institute should reserve at least the final 50% of meeting duration time to brainstorming concrete next steps and plan of action.

3.4. External Communication Protocol

Only designated representatives may communicate with external stakeholders or media on behalf of the Institute. Volunteers must ensure that any public statements or external representations are pre-approved by leadership and align with the Institute's values. Including the relevant team leader or director in Cc on all external communications is required to maintain accountability and oversight.

3.5. Social Media and Public Representation

Volunteers representing the Institute on social media should maintain a professional and respectful presence. Sharing content and interactions should reflect the Institute's core values and contribute positively to its image.

3.6. Conflict Resolution

In the event of communication misunderstandings or conflicts, volunteers should address issues respectfully and constructively. Any unresolved matters should be escalated to leadership for assistance. Please refer to section 5.12 for specific resolution guidelines.

4. Institute Policies

4.1. Diversity and Inclusion

The AAM Institute promotes diversity and inclusion, adhering to a strict non-discriminatory code of conduct. We aim to eliminate biases related to age, gender, race, sexual orientation, marital status, religious beliefs, and more. Our community represents a variety of backgrounds, including those with disabilities or health conditions. Volunteers must treat all fellow volunteers and stakeholders with respect and dignity, supporting an inclusive and welcoming environment.

4.2. Confidentiality

Maintaining confidentiality is critical to upholding trust within the Institute. Volunteers are responsible for protecting sensitive information, including personal data, financial details, and intellectual property. Unauthorized disclosure of confidential information is prohibited and constitutes a breach that may result in disciplinary action. The obligation to maintain confidentiality extends beyond a volunteer's tenure with the Institute.

4.3. Conflict of Interest

Volunteers must act in the best interests of the Institute, avoiding personal, financial, or professional interests that may compromise impartiality or degrades the integrity of the Institute. Volunteers must disclose any potential conflicts promptly and may need to recuse themselves from relevant discussions or decisions. Retaliation against individuals reporting conflicts in good faith is prohibited.

4.4. Anti-Harassment

The Institute maintains a zero-tolerance policy for harassment, bullying, and intimidation. Unwelcome behavior based on race, gender, religion, age, disability, or other protected characteristics is strictly prohibited. Volunteers must contribute to a respectful and safe environment. Any reported incident of harassment will be investigated thoroughly, and appropriate action will be taken.

4.5. Data Protection

The Institute is committed to adhering to data protection laws, ensuring that personal data is handled lawfully and transparently. Volunteers must safeguard data, obtain consent when collecting personal information, and report any data breaches promptly. Proper measures, such as password protection and secure data storage, are essential to compliance with this policy.

4.6. Compliance

Volunteers must comply with all applicable laws, ethical standards, and Institute policies. This includes adhering to local and international regulations relevant to their roles. Ethical conduct, anti-bribery practices, and accurate financial reporting are mandatory. Volunteers are expected to report violations in good faith, protected by the AAM Institute's whistleblower policy.

4.7. Whistleblower

The Institute encourages volunteers to report any suspected violations of laws or ethical standards. The Whistleblower Policy protects individuals who report misconduct in good faith from retaliation. Volunteers should report such issues to their designated contact or supervisor.

4.8. Intellectual Property

All research, publications, and innovations produced within the Institute are subject to the Institute's Intellectual Property Policy. This ensures clear guidelines for ownership, usage, and rights related to intellectual property, protecting the interests of both the Institute and its contributors.

4.9. Equal Opportunity

The Institute is committed to providing equal opportunities for all, irrespective of race, gender, age, disability, or other characteristics. This policy aligns with international anti-discrimination standards and reinforces the Institute's dedication to an inclusive work environment.

4.10. Use of Institute Resources

Volunteers must use the Institute's resources responsibly and only for official purposes. This includes digital platforms, research materials, and physical assets. Misuse of resources may result in disciplinary action.

4.11. Feedback and Improvement

The AAM Institute values continuous growth and the unique perspectives volunteers bring to their roles. Constructive feedback and reporting of issues are vital for refining processes, fostering transparency, and ensuring programs meet the community's evolving needs. Volunteers are encouraged to share experiences, report concerns, and suggest improvements through designated channels. This collaborative approach enhances operational efficiency, empowers volunteers to shape a more inclusive organization, and upholds the Institute's standards, ensuring a responsive and effective environment for all.

4.12. Reporting Streams

Type of Issue/Feedback	Primary Contact	Alternative Contact
High-Level Recommendations	Chair	Board of Directors
Ethical Concerns or Harassment	Chair	Board of Directors
Data Protection or Confidentiality Breach	Chair	Executive Director
Interpersonal Issues	Chair	Executive Director
Operations or Process Feedback	Team Leader	Chair
External Grievances	Team Leader	Chair
General Feedback or Suggestions	Team Leader	Chair

Anonymous survey at: <https://forms.office.com/r/ERmsTvE4Zx>

5. Exit and Withdrawal Procedures

The AAM Institute acknowledges that volunteers may need to resign, withdraw, or be subject to removal from their roles under various circumstances. We are a community of volunteers with a charitable mission. We always want your time at the Institute to be fulfilling and therefore if the commitment becomes a burden in your personal or professional life, we trust you to make that decision, simply let us know.

5.1. Voluntary Resignation

- **Notice Period:** Volunteers should provide at least two weeks' notice to their team leader or the relevant director. This allows the Institute sufficient time to reassign responsibilities and manage workflow.
- **Resignation:** Submit an email, including the intended last day of service and any relevant details regarding pending projects or responsibilities.
- **Exit Interview:** Volunteers may be invited to participate in an exit interview to provide feedback about their experience, offering valuable insights for the improvement of the Institute.
- **Handover of Responsibilities:** Volunteers are expected to assist in the handover process by documenting ongoing tasks and transferring knowledge to their supervisor.
- **Return of Institute Property:** Ensure the return of any institute-issued materials, such as identification badges, documents, or digital equipment, by the final day of service.

5.2. Involuntary Removal

In certain cases, the Institute may need to remove a volunteer from their position. Reasons for removal may include, but are not limited to:

- **Abandonment of Role:** If a volunteer demonstrates a lack of good faith effort to contribute to our mission, the Institute reserves the rights to disassociate with that individual. For example, a failure to be responsive to communications for two or more weeks could result in removal.
- **Performance Issues:** Consistently failing to meet the expectations of the role despite prior warnings or interventions.
- **Policy Violations:** Breaches of the Institute's policies, including but not limited to misconduct, conflicts of interest, or confidentiality breaches.
- **Unethical Conduct:** Any form of unethical behavior or harassment that compromises the integrity or reputation of the Institute.

Procedure for Removal:

- **Investigation and Review:** The Institute will conduct a fair and impartial investigation into any allegations or performance concerns. The process will be conducted discreetly so as to preserve the reputation of all volunteers.
- **Notice of Removal:** Volunteers will be notified in writing of their removal, including the reasons for the decision and any supporting evidence.

5.3. Exit Process

Upon completion of the exit process (resignation or removal), the following will occur:

- **Deactivation of Access:** Volunteers' access to the Institute resources, including email, project management tools, and digital accounts, will be deactivated to maintain data security and integrity.
- **Removal of Personal Data:** The volunteer's contact information and any related personal data will be removed from the Institute's distribution lists.
- **Profile Removal:** The volunteer's profile will be taken down from the Institute's website and other relevant platforms.
- **Acknowledgment of Service:** In cases of voluntary exit, volunteers may request a formal letter of recommendation to acknowledge their contributions to the Institute. This letter can be used to reflect their role and achievements during their tenure.
- **Feedback Opportunity:** Departing volunteers are encouraged to provide feedback through an optional exit interview. Participation in an exit interview offers valuable insights for the improvement of the Institute.

Annex 1: Advanced Air Mobility Definition

Advanced Air Mobility (AAM) is a renaissance in clean aviation technology designed to responsibly and ethically accelerate the movement of people and goods. Beyond an exclusively eVTOL-centric narrative, AAM encompasses a wide range of xXTOL Aircraft Systems (pronounced “Z-toll”).

xXTOL is a comprehensive acronym where ‘x’ signifies the inclusive range of sustainable power sources regardless of means of propulsion (electric, hydrogen, hybrid, etc) so long as it achieves at least a 50% reduction in carbon emissions as compared to an equal payload vintage aircraft. And where ‘X’ signifies the inclusive range of launch capabilities regardless of distance to takeoff and landing (vertical, conventional, short, etc). And finally, where ‘TOL’ signifies the common ‘Take Off and Landing’ nomenclature.

AAM xXTOL Aircraft Systems also explicitly includes all Uncrewed (aka remotely piloted drones) and Autonomous solutions with temporary allowances for exceeding our 50% carbon emissions threshold until the ICAO Net Zero 2050 deadline as acceptable bridge technologies.

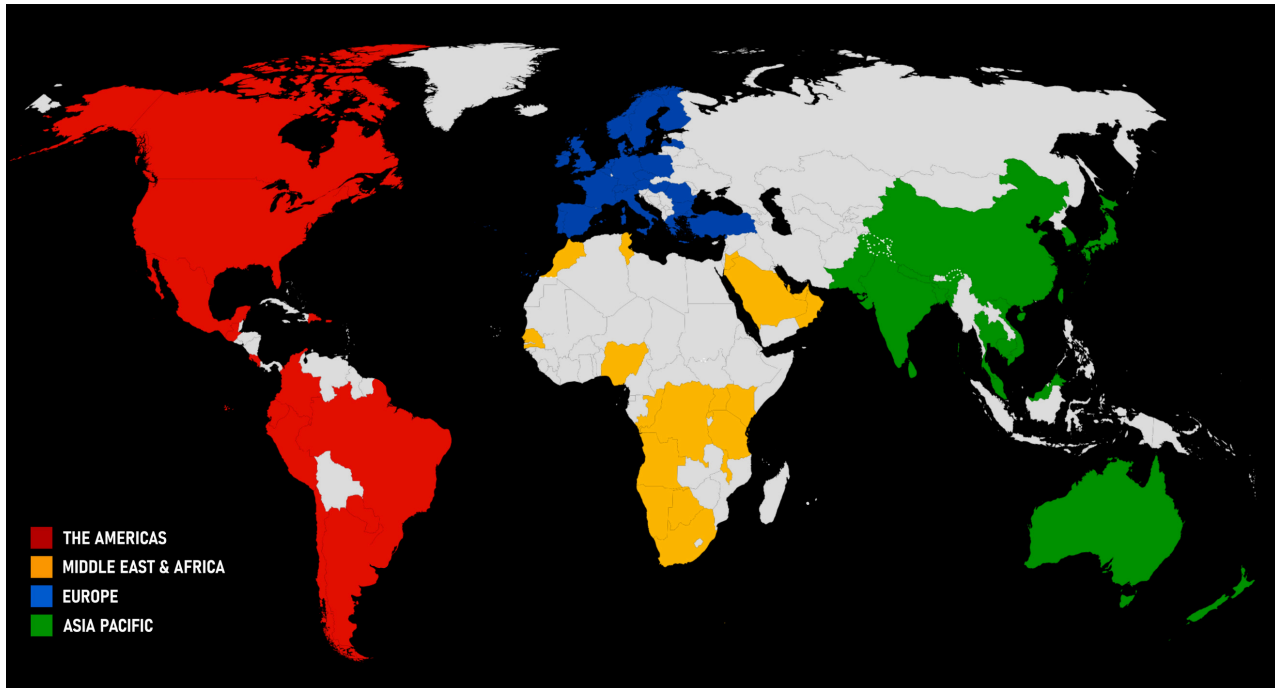
The AAM ecosystem focuses on sustainable, efficient, and scalable solutions that enhance urban (UAM), regional (RAM), and international (IAM) connectivity while addressing environmental and societal needs. AAM leverages advancements in electrification, automation, quantum computing, cybersecurity, and smart infrastructure, that seamlessly integrates with air traffic frameworks, both presently existing (ATC) and emerging (UTM). AAM seeks a future for communities that prioritizes safety, dignity, and resilience.

Annex 2: Task Forces & Working Groups

Autonomous Aviation	Uncrewed Aerial Systems	Smart Infrastructure	Sustainable Propulsion
Accessibility	Neurodiversity	Gender Equality	Indigenous Peoples
Cybersecurity	Public Safety	Healthcare	Human Rights
Airspace Procedures	Pilots & Operators	Workforce Development	Entrepreneurship
Economic Growth	Resource Scarcity	Youth Education	Environment

Annex 3: Board of Liaisons Coverage Map

Version: January 2025



Angola	Ecuador	Malaysia	Senegal
Argentina	Eswatini	Mexico	Singapore
Australia	Finland	Morocco	South Africa
Austria	France	Namibia	South Korea
Bangladesh	French Polynesia	Nepal	Spain
Belgium	Germany	Netherlands	Sri Lanka
Botswana	Greece	New Zealand	Sweden
Brazil	Guatemala	Nigeria	Switzerland
Bulgaria	Hungary	Norway	Taiwan
Cambodia	India	Oman	Tanzania
Canada	Ireland	Pakistan	Thailand
Chile	Israel	Paraguay	Tunisia
China	Italy	Peru	Turkey
Colombia	Japan	Poland	Uganda
Congo	Jordan	Portugal	United Arab Emirates
Costa Rica	Kenya	Qatar	United Kingdom
Czech Republic	Latvia	Romania	United States
Denmark	Liechtenstein	Rwanda	Uruguay
Dominican Republic	Malawi	Saudi Arabia	Vietnam

Annex 4: Initiatives Directory

Global AAM Forum (GAAMF) - Semiannual, Winter and Summer

A platform dedicated to discussing and advancing the future of Advanced Air Mobility (AAM) on a global scale. Orchestrated by our board of liaisons, GAAMF takes place twice per year and brings together industry leaders, policymakers, researchers, and innovators to share insights, collaborate, and shape the direction of AAM technologies and regulations.

Institute Annual Report - Annual

A detailed summary of the Institute's annual activities, achievements, and overall performance. It highlights key milestones, challenges, and future goals while showcasing the Institute's impact on advancing the global AAM ecosystem and fostering transparency with stakeholders.

First Responders Special Report - Annual

A detailed report dedicated to those who have served in public safety as first responders. This publication examines their critical roles, challenges, and experiences, providing key insights and policy recommendations to enhance support for these essential workers.

Academic Symposium - Annual

The Academic Symposium is an annual flagship event that brings together students, researchers, and academic professionals to share cutting-edge insights and innovative solutions in Advanced Air Mobility (AAM) and related disciplines. Designed to foster collaboration, critical thinking, and academic excellence, the symposium provides a platform for presenting high-impact research, technical papers, and interdisciplinary projects.

Pulitzer Electric Aircraft Race - Annual

An AAM public awareness campaign designed to celebrate zero emission aviation by reviving the original 1920s annual air races.

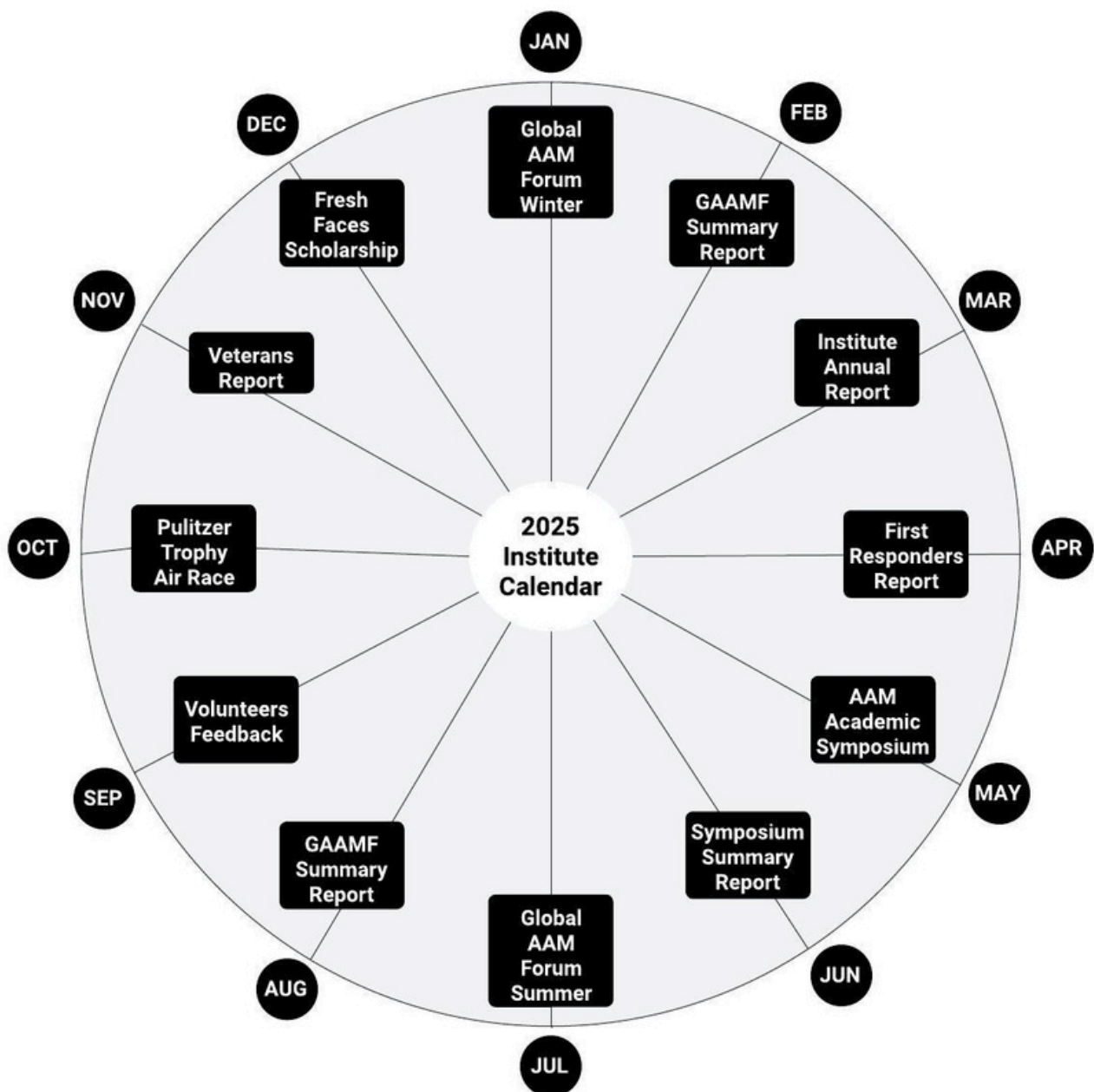
Veterans Special Report - Annual

A comprehensive analysis and publication released in honor of veterans, focusing on their challenges, achievements, and contributions. This report aims to inform policy, inspire support, and provide valuable insights into the well-being and integration of veterans in society.

Fresh Faces AAM Scholarship - Annual

The Fresh Faces AAM Scholarship recognizes outstanding achievements, dedication, and potential as an impactful industry leader. Recipients embody our Institute's guiding principles of Safety, Dignity, and Resilience. The intent with this award is to acknowledge the importance of advocacy for the future success of the AAM industry.

Annex 5: Institute Calendar



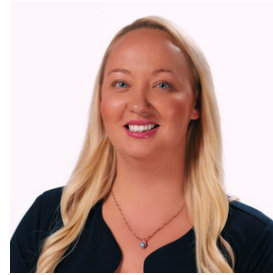
Annex 6: Board of Directors



Founder & President

Daniel C. Sloat
JD/MBA, MRAeS

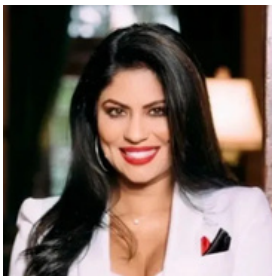
Humanitarian Service Medal
President at Electro.Aero
Professor at University of
Arkansas



Board Secretary

Oleksandra Molloy
Ph.D., MRAeS

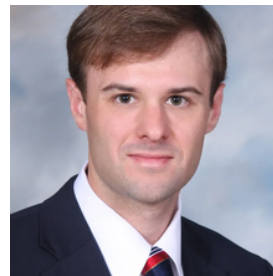
Senior Lecturer, Aviation
Program Lead, Academic Board
Member at the University of
New South Wales



Board Member

Lucy Morillo
JD

Co-Founder, Principal at LMA
Consultants



Board Member

Reid Grimes
MBA, Ph.D.

CEO at Calosyn Pharma
Owner of Sciebus Consulting



Board Member

Jim Ives
EMBA

Director of Maintenance
and Operations at Alakai
Technologies Corporation



Board Member

Yemaya Bordain
Ph.D.

President of the Americas at
Daedalean AI
Board Member at University
of Illinois, ECE Alumni



Board Member

Patricia Nagata Hamza
MBA

Corporate Strategy Leader at
Woven by Toyota



Board Member

James Kira
MBA, CPeng, FIEAust

Head of Flight Operations at
Airspeeder
General Manager at Alauda
Aeronautics



Executive Director

Amin Vafadar
ICAO CPL, MSc

Business Intelligence at Avfoil
Member of the American
Planning Association



ADVANCED AIR MOBILITY
INSTITUTE

We are a community of professionals, founders, inventors, engineers, computer scientists, cybersecurity experts, educators, scholars, journalists, storytellers, poets, pilots, aviators, veterans, first responders, lawyers, liaisons, environmental activists, policy analysts, transportation planners, architects, economists, entrepreneurs, industry leaders, and advocates from the next generation. Together we ensure that Advanced Air Mobility technology will be integrated into our respective airspaces around the world in a way that helps the highest number of people.

We volunteer to dedicate our time and talent into diverse programs, events, reports, and strategic initiatives that directly improve the lives of everyday citizens.



Feedback Invitation

Your voice matters! Share your feedback to help us improve.

Complete our anonymous survey at
<https://forms.office.com/r/ERmsTvE4Zx>



ADVANCED AIR MOBILITY
— INSTITUTE —

Volunteer Handbook

Version 1.0

Feb 2025

www.aaminstitute.org