LEDGEWOOD HILLS CONDOMINIUM

APPLICATION FOR INSTALLATION OF

ELECTRIC VEHICLE CHARGING STATION (“EVCS”)

1. Name of Owner/Applicant:
2. Address:

1. Phone:
2. Email:
3. Parking Space Number:
4. Name / Address of Contractor:

1. Contractor License Number:
2. Brand / Model of EVCS:

Term and Conditions of Approval:

1. Applicant must submit a copy of the Manufacturer Specification sheet of the EVCS to be installed prior to approval by the Board.
2. Applicant must submit Plans showing the placement and location of EVCS, description and/or plan of the electrical connection from the common electric service to the EVCS and routing of wires to said EVCS prior to approval by the Board.
3. **This Application shall not be deemed complete until all of the above information is provided to the Board.**
4. **A non-refundable $200 fee is due with the submission of this application**. The check should be made payable to the Ledgewood Hills Condominium Association.
5. Unit owner is additionally responsible for the legal fees and costs incurred by the Condominium relative to installation of the EVCS. Such charges include, but are not limited to, drafting of an easement agreement to be recorded at the Registry of Deeds and the related recording fee payable to the Registry.
6. The Unit Owner shall be responsible for obtaining all necessary permits and/or licenses required install the EVCS and must submit copies of all necessary permits and/or licenses required install the EVCS to the Board prior to commencement of work.
7. Unit Owner is responsible for maintaining hazard and liability insurance for an amount not less than $1,000,000.00. Proof of insurance must be supplied annually to the Board of Directors, via management.
8. Contractors and Electricians must have insurance in kinds and amounts satisfactory to the Trustees and naming the Trustees and its managing agent as additional named insureds. Evidence of insurance satisfactory to the Trustees shall be provided to the Trustees prior to the commencement of any work.

1. The work contemplated hereunder will be performed in a good and workmanlike manner and in full compliance of all applicable federal, state and local laws, ordinances, codes, by-laws, rules and regulations, including those related to zoning, building, health, safety and sanitation.
2. All work hereunder shall be completed within ninety (90) days from the date of approval by the Board, the failure of which shall render said approval null and void.
3. Any work done hereunder shall not result in any other exterior modifications except as set forth in the plans. Under no circumstances shall any work be undertaken unless in conformity with specifications and plans submitted by the Applicant.
4. No debris resulting from the work contemplated hereunder shall be left or stored in the common areas at any time. All debris must be properly disposed of by the Unit Owner and/or contractors at the Unit Owner’s expense. No materials may be stored in the common areas.
5. Any damage caused or found in the common area during work shall immediately be reported to the Board no further work shall continue until the Board authorized the same;
6. The contractors shall only use areas specifically designated for parking.
7. All contractors hereunder shall only work between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday. Scheduled work outside of Friday at 5:01p.m. through Monday at 8:59a.m. must be requested by the Applicant must obtain prior approval from the Board through the managing agent.
8. The failure of any obligations set forth hereunder shall be a default of the same and subject the revocation of approval for installation of the EVCS.
9. A Unit Owner must be in good-standing with the Condominium in order to receive permission for installation of the EVCS. Good-standing requires the unit owner to be fully current on common expense payments and to have no outstanding rules violations which have not been corrected or abated.

 Applicant: Signature:

 Print Name:

Date of initial Submission of Application by Applicant:

**To Be Approved by the Board of Directors:**

Date of Initial Application:

Received by:

Is Application Complete?

List deficiencies if application is incomplete:

Date of notification when form was incomplete: