

Calvary Baptist Church

Waterbury, Connecticut

Assistant Pastor Position

Purpose Summary:

This is a full-time leadership position at the Calvary Baptist Church as the assistant pastor. His role will include shared preaching, teaching and administrative responsibilities. He will assist the senior pastor in the cultivation of the adults and youth and be part of Calvary's leadership team in determining, developing, and implementing the present and future direction of Calvary.

Qualifications For This Position:

- A. He must meet and uphold the qualifications of the Pastor that are prescribed in 1 Timothy 3 and Titus 1.
- B. He must be a Bible or seminary graduate.
- C. He must agree with the constitution, doctrinal statements, and philosophy of ministry of the Calvary Baptist Church.
- D. He must have never been divorced; and if married, have a strong relationship to a godly woman who is supportive of the ministry.
- E. He must be a man of prayer (Acts 3:31; 6:4; James 5:17-18).
- F. He must be a man of integrity, committed to setting a good example in both his personal and public life.
- G. He must be a leader who is personable and approachable, as well as a team player with a teachable spirit.

Accountability:

- A. This staff position is responsible to regularly meet with the Senior Pastor for prayer, planning ministry details and scheduling.
- B. All counseling or contact with anyone of the opposite sex shall be done with his wife or another responsible adult.
- C. He is responsible to attend all worship services and participate as needed. He will also attend all church functions.

Compensation:

- A. Housing at Annex (a six-room ranch – 3 bedrooms, dining room, living room, and large kitchen). Utilities and basic telephone are included.
- B. Bimonthly salary annually voted upon by congregation.
- C. Other allowances such as continuing education, books, auto, etc., as voted upon at the annual business meeting.

- D. Each year this position is entitled to attend either seminars, conferences, or graduate level class(es). The intent of this is to develop the abilities and talents of the staff member in one of the ministries he is directing. E. Vacation time:
- 1) One calendar week after completion of six months of service.
 - 2) Two calendar weeks after completion of twenty-four months of service.
 - 3) Three calendar weeks after completion of five years of service.
 - 4) Four calendar weeks after completion of twelve years of service.
 - 5) Allowances will be given for seminars, conferences, etc. beyond his regular vacation time (no more than two Sundays and two Wednesdays a year). Times will be discussed for the church calendar purposes. Approval by the Senior Pastor and Deacon Board is needed.