

**CALL FOR
2019 ASG Louisville Special Event Instructors
Friday, September 27 and Saturday, September 28, 2019
Shelby County Extension Office, Shelbyville, KY**

You are invited to submit a proposal to share your experience and expertise with members of the American Sewing Guild and guest at the Louisville Chapter Special Event. Others will benefit from your experience while you make a valuable contribution to our organization, continue to build your credentials and receive a stipend. Our goal is for members to experience informative and inspirational instruction in various genres of sewing.

We are accepting proposals for classes in the following areas of sewing:

- Quilting
- Garment Sewing
- Serging
- Embroidery
- Make-it-Take-it/Quick Sew Projects

Classes can be either 3 hours (half day), 6 hours(full day) or 9 hours (day and a half).

Depending on submissions we hope to offer classes in at least 3 different areas of sewing.

Proposal Submission Timeline

Submission process closes	July 15, 2019
Notification of acceptance	August 1, 2019
Conference presentation dates	September 27 – 28, 2019

Speaker(s) / Presentation(s) Proposal

Name: _____

Phone: _____

Email: _____

Brief Personal Bio: _____

Class Title:(as you'd like it to be published): _____

Brief Summary/description of class: _____

Amount of time needed for class: _____3 hours _____6 hours _____9 hours

Class size limit:

Materials needed for class:

Items provided by instructor:

Class skill level: Beginning Intermediate Advanced

Stipend requested for class:

In submitting this proposal, I certify that I am available for the date(s) designated above. If I need to cancel, I will give 30 days prior notice to the conference date above. In the event the conference must be canceled due to lack of registrations within 15 days of the conference date above, no stipend will be paid. I will provide a photograph of class project for publication with this proposal.

I have read and understand the statement above.

Please submit this proposal to info@asglouisville.org with a photograph of at least 300 dpi in jpg or tif format to be used for marketing purposes if selected.

Upon evaluation by our Program Committee, we will contact you if any follow-up is needed before selection. If you are selected as a speaker, we will communicate with you further regarding specific arrangements and a contract for payment of stipend.

Thank you very much for your interest in being a part of a great conference experience!

Signature: _____

Date: _____