

## GOSS Constitution



### GEORGIA ORGANIZATION FOR STUDENT SUCCESS

#### **ARTICLE I: NAME**

The name of this organization shall be the Georgia Organization for Student Success hereafter referred to as GOSS or “this organization.”

#### **ARTICLE II: NONPROFIT CORPORATION**

GOSS is organized pursuant to the Georgia Nonprofit Corporation Code.

#### **ARTICLE III: PURPOSE**

The purpose of GOSS shall be to provide a forum for the study, discussion, dissemination, and evaluation of policies, programs, and pedagogy that influence post-secondary college readiness and student success in Georgia. This organization will seek to accomplish its purpose in the following ways:

1. Coordinating efforts that encourage research in fostering academic success skills and the study of developmental and remedial education.
2. Promoting and publicizing the development of quality programs.
3. Providing activities at the annual state conference for the membership and other interested persons supportive of GOSS concerns.
4. Providing a communication channel through which information may be shared with the membership.
5. Engaging in the coordination of efforts with other organizations having purposes supportive of, or in harmony with, GOSS concerns.
6. Providing professional development opportunities and resources for members.

## **ARTICLE IV: AFFILIATION**

The GEORGIA ORGANIZATION FOR STUDENT SUCCESS (GOSS) shall be affiliated with the National Organization for Student Success (NOSS) and shall operate in harmony with NOSS's constitution and by-laws.

## **ARTICLE V: MEMBERSHIP**

**SECTION 1:** Voting members of GOSS shall be persons who have paid the dues designated by the executive committee and approved by the membership. Officers of GOSS must be members of the National Organization for Student Success (NOSS).

**SECTION 2:** Membership shall be individual rather than institutional. However, institutions can purchase group memberships at a reduced rate.

## **ARTICLE VI: GOVERNANCE**

**SECTION 1:** The elected officers of this association shall be:

- A. President
- B. President-Elect
- C. Vice President
- D. Secretary
- E. Treasurer

**SECTION 2:** The executive committee of this association shall be:

- A. The President from the preceding year
- B. All current officers
- C. Chairs of all standing committees
- D. Policy Information Officer
- E. Communications Coordinator
- F. Network Coordinator

**SECTION 3:** Selection and replacement procedures as well as duties and tenure for the officers and executive committee shall be specified in the by-laws of this association.

## **ARTICLE VII: MEETINGS**

A meeting of the membership shall be held once a year at the annual conference and will be announced in the Call to Conference. During the years in which the annual conference is foregone due to the NOSS conference being held in Georgia, a meeting of the membership will be held during the NOSS conference. Regardless of the NOSS conference location, when the current President or/and President-Elect are in attendance of the NOSS conference, they will hold a meeting for GOSS members who are also in attendance of the NOSS conference, as required by NOSS.

## **ARTICLE VIII: AMENDMENTS**

Proposed changes in the constitution and to the by-laws of this association shall be submitted to the President in writing at least two months before the annual meeting. Electronic copies of the proposed changes shall be distributed to all members by email and

posted on the website. The constitution of this association may be amended by a 3/5 majority of the members attending the annual conference, **not** including abstentions. The by-laws may be amended by a 2/3 majority of members attending the annual conference, not including abstentions.

## **ARTICLE IX: RESOLUTIONS**

Members of GOSS desiring to present a resolution at a meeting of the membership or of the executive committee shall submit the resolution in writing to the President of GOSS thirty days before the presentation. Official GOSS endorsement of the resolution shall require approval by a majority of members present, not including abstentions.

## **ARTICLE X: DISSOLUTION**

Upon dissolution of GOSS, such assets as may remain shall be distributed for charitable, educational, or scientific purposes as described in Section 501 (C) (3) of the Internal Revenue Code, and such decisions shall rest with the executive committee.

# **GEORGIA ORGANIZATION FOR STUDENT SUCCESS (GOSS) BY-LAWS**

## **ARTICLE 1: RULES OF ORDER**

Robert's Rules of Order, revised, shall guide this association in all areas not addressed in these by-laws.

## **ARTICLE II: DUES**

Annual dues shall be reviewed each year and may be changed by the executive committee with the approval of the membership present at the annual business meeting. The fiscal year shall be from one annual conference to the next. Membership dues shall be due at the annual conference. All dues received from January through the annual conference will be considered advance payment for the following year.

## **ARTICLE III: DUTIES OF THE EXECUTIVE COMMITTEE**

The executive committee shall be responsible for the governance of this association as follows:

### **1. PRESIDENT:**

- A. Act as the executive officer for this association.
- B. Preside at all meetings of this association and of the executive committee.
- C. Schedule meetings of the GOSS executive committee.
- D. Act as an ex-officio member of all committees except the nominating committee.
- E. Appoint nominating committee and committee members.
- F. Appoint all chairpersons and committees as needed.
- G. Appoint the Social Media Coordinator and Policy Information Officer.
- H. Serve as co-chair of the GOSS Conference Planning Committee.
- I. Plan the program for the annual GOSS meeting.

- J. Submit an annual report at the annual GOSS meeting.
- K. Review and audit the organization's monthly bank statements and the Treasurer's annual report.

**2. PRESIDENT-ELECT:**

- A. Prepare to assume the duties of the President for the following year.
- B. Act as executive officer in the absence of the President.
- C. Act as liaison to the Learning Support Program directors. (DELETE and REASSIGN this duty to the Policy Information Officer.)
- D. Serve as co-chair of the GOSS Conference Planning Committee.
- E. Review and audit the organization's monthly bank statements and the Treasurer's annual report.
- F. Other duties assigned by the President.

**3. PAST PRESIDENT:**

- A. Chair the Nominating Committee.
- B. Chair the Awards Committee.
- C. Other duties assigned by the President.

**4. VICE PRESIDENT:**

- A. Contact potential members of GOSS.
- B. Recruit membership chairs from each institution.
- C. Research and follow up with lost contacts from conference year to conference year.
- D. Prepare and disseminate membership applications and cards.
- E. Serve as Publicity Chair for GOSS Conference Planning Committee
- F. Prepare promotional materials for annual GOSS Conference.
- G. Report the status of the membership of this association to the executive committee and body.

**5. SECRETARY:**

- A. Record and maintain records of activities and actions of this association and of the executive committee.
- B. Handle correspondence.
- C. Serve as Secretary for GOSS Conference Planning Committee.
- D. Monitor, review, and archive the organization's monthly bank statements.

**6. TREASURER:**

- A. Receive and disburse all GOSS funds.
- B. Provide a financial statement documented with current bank records to the executive committee at each meeting.
- C. Provide an annual report to the membership.
- D. Register GOSS annually with the Secretary of State.

- E. Serve as Registrar for GOSS Conference Planning Committee.

**7. COMMUNICATIONS COORDINATOR:**

- A. Maintain GOSS website, Facebook account, and other social media accounts.
- B. Coordinate and distribute the GOSS newsletter.
- C. Publicize information concerning the annual GOSS meeting and conference.

**8. POLICY INFORMATION OFFICER:**

- A. Monitor relevant changes in developmental education at the state and national levels.
- B. Monitor policy changes in the state affecting developmental studies.
- C. Act as liaison to Learning Support Program directors.
- D. Establish contacts within the University System of Georgia and Technical College System of Georgia, and private institutions of higher education and work with the communications coordinator to communicate policy information to all GOSS members.
- E. Work with the communications coordinator to communicate current best practices in student success to the membership utilizing published journal articles, studies, and related research.

**9. NETWORK COORDINATOR**

- A. Serve as a liaison between the GOSS Network Leaders and the GOSS Executive Board.
- B. Oversee the GOSS networks, work with network leaders to maintain active membership, and create (wording change: coordinate) opportunities to further develop GOSS networks.

**ARTICLE IV: TENURE AND REPLACEMENT OF ELECTED OFFICERS**

Each newly elected officer shall take office at the annual conference. The President-Elect shall succeed to the presidency at the annual conference.

1. The Past President, President, and President-Elect shall each serve a term of one year.
2. The Vice President shall serve a term of two years, with election occurring in odd years.
3. The Secretary shall serve a term of two years, with election occurring in even-numbered years.
4. The Treasurer shall serve a term of two years, with election occurring in odd-numbered years.
5. Any officer is eligible for re-election. No officer may serve more than two consecutive terms in the same office.
6. In the event that a vacancy occurs between annual meetings, it shall be filled by appointment of the President with the executive committee's approval.
7. The Communications Coordinator, Policy Information Officer, and Network Coordinator positions are appointed by the President. These positions shall be two-year terms with the option to renew.

8. In the case of an unexpected position vacancy in an elected position, the Executive Board shall appoint an officer to serve an interim term until the next scheduled election. In the case of an unexpected vacancy in an appointed position, the Executive Board shall appoint a new individual to fulfill the position.
9. The Executive Board shall be empowered to appoint ad hoc positions to serve an interim term until changes to this constitution can be voted on at the annual membership meeting.

## **ARTICLE V: EXECUTIVE COMMITTEE**

1. The executive committee shall consist of the President, President-Elect, immediate Past President, Vice President, Secretary, Treasurer, Communications Coordinator, Network Coordinator, chairs of standing committees, and Policy Information Officer.
2. The executive committee shall meet at least twice a year. Emergency meetings may be held at the discretion of the President.
3. The executive committee shall be responsible for the professional direction and maintenance of this organization.

## **ARTICLE VI: COMMITTEES**

1. **NOMINATING COMMITTEE:** The nominating committee shall consist of the immediate past President, President, and three at-large members chosen by the other executive committee members. The immediate Past President shall chair the nominating committee.
2. **SITE SELECTION COMMITTEE:** The site selection committee shall consist of the immediate past President, President, and President Elect. The President shall chair the site selection committee.
3. **CONFERENCE PLANNING COMMITTEE:** The conference planning committee shall consist of two (2) Conference Co-Chairs, Secretary, Conference Photographer, Exhibitor chair, Registrar chair, Membership chair, Moderator chair, IT Chair and Assistant, Awards chair, Recreation chair. The GOSS President and President-Elect shall co-chair the conference planning committee. Note: The GOSS Secretary shall serve as Secretary for the GOSS Conference

Planning Committee. The GOSS Treasurer shall serve as Registrar for the GOSS Conference Planning Committee. At-large members of the conference planning committee are appointed by the President.

The purpose of the Conference Planning Committee is to create a strong, innovative, and well-balanced program of educational sessions for the GOSS Annual Conference.

1. The Conference Planning Committee shall be responsible for planning, coordinating, executing, and evaluating all areas of the GOSS Annual Conference.
2. The Conference Planning Committee shall meet at least twice a year. Emergency meetings may be held at the discretion of the conference planning committee members.
4. **OTHER COMMITTEES:** All other committees necessary for the professional development of this association shall be appointed by the President.

## **ARTICLE VII: ELECTION**

Elections shall be conducted as follows:

1. The nominating committee will present a slate of officers.
2. Officers will be elected by majority vote.