

**CONSTITUTION
Of
Dillard University
National Alumni Association, Incorporated**

PREAMBLE

We, the Sons and Daughters of Dillard University, having faith in our University to continue the legacy of instilling “confidence and courage” in the hearts and minds of all who enter her gates pledge to make substantial contributions to our community, to our nation, and to the world. We believe graduates will give benevolently to the perpetuation of the University and the National Alumni Association in order to support the longevity of our Alma Mater. We further pledge to promote, support, and provide service to Dillard University National Alumni Association and do enact and establish this Constitution and accompanying By-Laws for the governance of the organization.

ARTICLE I: NAME

The name of this organization shall be the DILLARD UNIVERSITY NATIONAL ALUMNI ASSOCIATION, INCORPORATED hereinafter referred to as “DUNAA.” DUNAA shall be recognized as the parent organization of all local chapters and operate under the auspices of this Constitution and By-Laws. DUNAA shall be a nonprofit organization dedicated to educational and philanthropic purposes.

ARTICLE II: PURPOSES

The purposes of DUNAA are declared to be;

- To assist and promote the work of Dillard University and to foster a spirit of cooperation and fellowship among alumni
- To establish and maintain an effective relationship between the University and alumni
- To establish and maintain an effective relationship between students at the University and alumni as well as assist in recruiting students to the University
- To engage in educational, service and charitable activities that promote the advancement of Dillard University and contributes to the effective operation of DUNAA
- To develop, govern, supervise and regulate the local chapters of DUNAA, established under the authority and sanction of this constitution
- To encourage annual alumni giving to DUNAA and to the University
- To inform members of all DUNAA and University developments
- To promote and encourage alumni growth and development through leadership opportunities, professional networking, and social activities
- To reward and recognize outstanding alumni for their accomplishments and achievements
- To uphold the history, heritage, and legacy of the University as well as encourage school pride and loyalty

ARTICLE III: GOVERNANCE

3.1 DUNAA was formed, under the charter of Dillard University, as an exempt entity under Section 501 (c) (3) of the Internal Revenue Code (IRS), for public purposes, and it shall be nonprofit and nonpartisan. In 2013 the organization was granted its own 501(c)(3) status with all rights and responsibilities associated therewith.

3.2 Parliamentary. DUNAA Constitution and By-Laws govern its proceedings. All matters not specifically referenced in the aforementioned documents are subject to the most recent edition of Robert's Rules of Order.

All issues that are not set forth in the Constitution and By-Laws shall be subject to the Executive Board's interpretation by a Robert's Rules of Order by a simple majority.

3.3 The Executive Board. – The Executive Board shall conduct the business affairs of the National Association. The members of the Executive Board shall consist of all elected officers of DUNAA, the chairman of the Executive Board shall be the president of DUNAA and he/she shall preside at all meetings or designate the proper officer to serve in his or her absence. Between meetings of DUNAA, the Executive Board and/or president shall act for DUNAA.

3.4 Board of Governors. The Board of Governors shall consist of the elected national officers of DUNAA, Immediate Past President of DUNAA the president or designee from each financially active chapter, the President of the Pre-Alumni Council and the Executive Director of Alumni Relations. The President of DUNAA shall be the Chair of the Board of Governors.

3.5 Term Limits. The President may serve an unlimited number of years, but shall not serve more than two (2) consecutive terms. All other officers may serve an unlimited number of years, but shall not serve more than three (3) consecutive terms.

3.5.1 Tenure. The elected officers shall serve on the Board of Governors for a period commensurate with their office. The Chapter Presidents shall serve for a period commensurate with their office. All member of the Board of Governors shall be eligible to serve on the Board after sitting out one (1) term commensurate with their class of membership.

3.6 Officers. The officers of DUNAA shall be; President, 1st Vice-President, 2nd Vice-President, Recording Secretary, Corresponding Secretary, Treasurer, Financial Secretary, Chaplain, Parliamentarian and Sergeant At Arms.

3.7 Terms of Office. Officers shall serve a term of office lasting two years.

3.8 Vacancies. Any vacancy occurring in an elected office shall be filled by the National President and approved by a majority of the Executive Board to serve until the original term expires.

ARTICLE IV: MEMBERSHIP

4.1 Eligible membership in DUNAA shall be open to the following persons by paying annual dues or Life Membership to DUNAA

- A. Graduates and honorary degree recipients of Dillard University, Straight College, New Orleans University, Flint-Goodridge Hospital and Flint Medical College and School of Pharmacy.
- B. Former students (who completed at least 15 credit hours and withdrew in good standing)
- C. Non-graduates who may be family & friends of an alumnus who may apply for associate membership after approval by the membership committee and The Executive Board

DUNAA shall have three (3) classes of membership:

4.2 Active Membership. An active member of DUNAA is one who meets all of the financial requirements for membership set by remittance of annual local and national dues. Local membership should be paid

to the chapter whose official mailing address is within 50 miles of the member's residence, or a local chapter of choice.

Recent graduates – Recent graduates may enjoy one year of complimentary National membership to the Association during the year following their graduation. Recent Graduate Active Members shall be entitled to full rights and privileges of members including the right to participate in the governance of the association by having the right to vote.

Member-at-large – If an active member does not live within 50 miles of a local chapter, the active member shall have member-at-large status. Member-at-large Active Members shall be entitled to full rights and privileges of members including the right to participate in the governance of the association by having the right to vote.

4.2.1 Members outside of the 50-mile radius of an existing chapter and electing not to join a chapter of choice will be categorized as a Member At Large (MAL) and may be subject to an annual MAL fee.

4.3 Life Membership: A life member of DUNAA is one who has fully paid life membership dues. All Life Membership dues installment payments shall be paid to DUNAA within a period not to exceed (2) years. Upon completion of all payments, all Life Members are permanent active members of DUNAA with all rights & privileges thereof. Annual membership dues should be paid until Life Membership dues are paid in full. Chapter dues for life members will be determined by each local chapter.

4.4 Associate Membership: An associate member of DUNAA is a family member of a DU graduate, a friend of a DU graduate or someone who attended Dillard for at least 1 semester who applied and received approval by the Executive Board. These members will have all rights as it pertains to voting but cannot be elected to serve in any office within DUNAA. The dues for this membership category will be the same as an active or life member.

ARTICLE V: CHAPTERS

If there is no chapter in a city, five or more alumni may establish a chapter by petitioning the Membership Chair and subscribing to the provisions of this constitution.

5.1 Purpose. Chapters shall carry out, on the local level, the purposes of DUNAA.

5.2 Governance. The Constitution, By-Laws, policies and programs of Chapters shall be in conformity with the Constitution, By-Laws and policies of DUNAA, as interpreted by the National Executive Board.

5.3 Obligations. Each Chapter shall remit by the first business day of each fiscal year a chapter assessment fee established by the Executive Board.

ARTICLE VI: EXECUTIVE DIRECTOR OF ALUMNI RELATIONS

The Executive Director of Alumni Relations, employed by the University, shall serve as the official point of contact from the University to the DUNAA. The President shall at the commencement of his/her term, communicate with the Executive Director of Alumni Relations the expectations of DUNAA.

ARTICLE VII: MEETINGS

7.1 General Membership Meetings. There shall be at least two scheduled meetings of DUNAA per year. One meeting shall be held in the fall and the second meeting shall be held in the spring.

- 7.2 Quorums. A minimum of Twenty (20) financially active members shall constitute a quorum of DUNAA for the purpose of having a General Body Meeting.
- 7.2.1 Quorum. A minimum of twelve (12) financially active members shall constitute a quorum of DUNAA for the purpose of having a Board of Governors Meeting
- 7.2.2 Quorum. A simple majority of the members shall constitute a quorum of the Executive Board for the purpose of having an Executive Board Meeting.
- 7.3 Board of Governors Meetings. There shall be at least four scheduled Board of Governors meetings of DUNAA per year.
- 7.4 Notice. All active members of DUNAA shall be notified via mail, electronic mail or telephone thirty (30) days or more prior to any regularly scheduled national meeting. The President of DUNAA may call an emergency meeting as necessary.
- 7.5 Voting. All active members of DUNAA shall be entitled to exercise one (1) vote per item during any meeting.

ARTICLE VIII: AMENDMENTS

8.1 Proposed amendments to this Constitution shall be presented to Executive Board for consideration then to Board of Governors for review and consensus prior to being mailed or electronically mailed to the membership. Amendments to this Constitution shall be made by a two thirds vote of all votes cast.

8.2 The President of DUNAA shall transmit the approved revision(s) to the Executive Director of Alumni Relations, the President of the University, University Librarian/Archivist, and the University Historian.

ARTICLE IX: DISSOLUTION AND DISTRIBUTION OF ASSETS

9.1 Upon the dissolution of DUNAA, the Executive Board shall, after paying or making provision for the payment of all of the liabilities of DUNAA, dispose of all of the assets of DUNAA exclusively for the purpose of DUNAA to Dillard University which shall at the time qualify as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Governors shall determine.

ARTICLE X: BY-LAWS

10.1 The Executive Board, with impute from the Board of Governors', is hereby empowered to enact By-Laws with the provisions of this Constitution.

Revised: May 14, 1983

Revised: October 22, 1983

Revised: October 20, 1984

Revised by Committee February 2001 & August 2003

Approved by Executive Committee: October 2003

Ratified: May 2004

Amended: April 2011

Ratified: November 2012

Amended: November 2014

Amended: May 2015
Amended: November 2020