

**EDWARDSVILLE BOROUGH
MINOR SUBDIVISION APPLICATION**

1. **APPLICANT**

NAME: _____

ADDRESS: _____

PHONE: _____

2. **OWNER OF RECORD**

NAME: _____

ADDRESS: _____

PHONE: _____

ATTACH ADDITIONAL SHEET IF NECESSARY

3. **REGISTERED SURVEYOR/ENGINEER**

NAME: _____

ADDRESS: _____

PHONE: _____

4. **LOCATION/ADDRESS OF PROPERTY TO BE SUBDIVIDED:**

5. **LUZERNE COUNTY TAX MAP DESCRIPTION:**

VOLUME _____ PAGE _____ LOT NUMBER _____

ATTACH A COPY OF THE CURRENT DEED OF RECORD FOR THE
SUBJECT PROPERTY.

6. **LINEAR DIMENSIONS OF LOT AND TOTAL AREA (SQUARE FEET
AND ACREAGE) OF LOT PRIOR TO SUBDIVISION:**

7. **LINEAR DIMENSIONS OF EACH LOT AND TOTAL SQUARE FEET AND
ACREAGE OF EACH LOT TO BE CREATED UPON SUBDIVISION
APPROVAL**

LOT #1* _____

LOT #2 _____

LOT #3 _____

LOT #4 _____

LOT #5 _____

LOT #6* _____

Lot #1 will represent the remaining balance from the original lot of record which will be subdivided to create balance of new lots being proposed.

ATTACH COPIES OF PROPOSED DEED DESCRIPTIONS OF ALL LOTS TO BE CREATED.

8. **ZONING DISTRICT(S) IN WHICH THE PROPERTY IS LOCATED:**

9. **PROPOSED TYPE OF SEWAGE DISPOSAL:**

APPROPRIATE SEWAGE PLANNING MODULE IS REQUIRED IN ACCORDANCE WITH THE GOVERNING REGULATIONS OF THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

10. **NARRATIVE REPORT, WITH SUFFICIENT DETAIL, ON NATURE OF PROPOSED DEVELOPMENT AND INTENDED USE AND DISPOSITION OF SUBDIVIDED PROPERTY.**

11. **ARE ANY MODIFICATIONS FROM THE EDWARDSVILLE BOROUGH SUBDIVISION AND LAND DEVELOPMENT ORDINANCE REQUESTED?**

YES NO

IF YES, SPECIFY BELOW THE REQUESTED MODIFICATIONS AND SECTIONS AND/OR PROVISIONS OF THE ORDINANCE RELATED TO SUCH REQUEST.

ATTACH ADDITIONAL SHEETS IF NECESSARY

STATE IN FULL BELOW THE GROUNDS AND/OR FACTS OF UNREASONABLENESS OR HARDSHIP TO SUPPORT THE REQUESTED MODIFICATION(S).

ATTACH ADDITIONAL SHEETS IF NECESSARY

12. **PROVIDE FIFTEEN(15) COMPLETED COPIES OF THE MINOR SUBDIVISION APPLICATION WITH APPLICABLE BOROUGH FEES AND FIFTEEN(15) PREFOLDED COPIES OF THE SUBDIVISION PLAN..**
- 13 **ATTACH AS APPLICABLE TEN (10) COPIES OF :**
 - A. **CERTIFICATION OF OWNERSHIP (DEED OF RECORD).**
 - B. **EXISTING AND PROPOSED EASEMENTS AND DEED RESTRICTIONS, IF ANY.**
 - C. **APPROVED DEP SEWAGE PLANNING MODULE.**
 - D. **IF APPLICABLE, APPROVED HIGHWAY OCCUPANCY PERMIT.**
 - E. **IF APPLICABLE, LETTERS OF CERTIFICATION FROM SUBJECT UTILITY COMPANIES INDICATING THAT PROPER WATER, SEWAGE, ELECTRICAL AND OTHER FACILITIES HAVE BEEN INSTALLED WITH CURRENT AVAILABLE SERVICE TO THE SUBJECT LOTS AND/OR ANY CONDITIONS REQUIRED FOR THE PROVISION OF SERVICE.**

CERTIFICATION OF INFORMATION AND PAYMENT OF CONSULTING FEES
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I HEREBY CERTIFY THAT THE INFORMATION CONTAINED WITHIN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I FURTHER AGREE TO PAY FOR ALL CONSULTING FEES INCURRED BY EDWARDSVILLE BOROUGH FOR THE REVIEW AND INSPECTION OF THIS APPLICATION AND ACCOMPANYING PLANS AS SO REQUIRED AND DIRECTED BY EDWARDSVILLE BOROUGH. SAID PAYMENT, IN FULL, SHALL BE SUBMITTED TO EDWARDSVILLE BOROUGH WITHIN 30 DAYS FROM BILLING DATE INDICATED UPON THE INVOICE OR NOTICE OF PAYMENT

SIGNATURE OF APPLICANT/DEVELOPER

DATE

SIGNATURE OF OWNER
(OWNER OF RECORD AS PROVIDED BY DEED)

DATE

THE OWNER'S SIGNATURE IS ALWAYS REQUIRED. FAILURE TO PROVIDE OWNER'S SIGNATURE WILL RESULT IN YOUR APPLICATION BEING DEEMED INCOMPLETE AND IT WILL BE RETURNED TO YOU.

TO BE COMPLETED BY EDWARDSVILLE BOROUGH

A. EDWARDSVILLE BOROUGH APPLICATION FEE AND DATE RECEIVED:

B. COUNTY REVIEW FEE:

C. THE DATE PLANS AND APPLICATION WERE SUBMITTED OR MAILED TO LUZERNE COUNTY PLANNING COMMISSION.

D. FIRST MEETING DATE AT WHICH THIS SUBDIVISION PLAN WAS CONSIDERED BY THE EDWARDSVILLE BOROUGH PLANNING COMMISSION:

E. ATTACH COMMENTS AND/OR RECOMMENDATIONS OF ANY CONSULTANT TO EDWARDSVILLE BOROUGH AND COMMENTS OF THE LUZERNE COUNTY PLANNING COMMISSION.

F. DECISION RENDERED AND DATE OF DECISION BY THE EDWARDSVILLE BOROUGH COUNCIL.

G. DATE OF MAILING OF WRITTEN NOTIFICATION OF DECISION TO THE APPLICANT: _____.

