



LA PETITE ÉCOLE DE CHICAGO

SCHOOL HANDBOOK (2020-2021)

MISSION STATEMENT

La Petite École de Chicago aims to create, in the Chicago area, a network of proximity schools offering, together, the full continuum of bilingual education in French and English, spanning from pre-kindergarten to the French Baccalauréat, at the end of secondary school. The School aims to achieve this while creating safe and readily accessible campuses where highly qualified teaching staff can enable each child to reach their full academic potential. La Petite École de Chicago will offer these enrollment opportunities at a cost that is below market so as to enable families with multiple children to afford the best education in Chicago, without an undue financial burden.

CURRICULUM

The primary school program will include French language and English language arts, Mathematics, French history, American history, Geography, Sciences, Art, Physical Education and Music.

REPORT CARDS

Report Cards will be sent to parents three times a year, for the three trimesters of the school year, but continuous reports to the parents may be sent home with a student when events of note need to be communicated. These may include updates on skills that need to be reinforced at home, behavior, as well as feedback on key homework assignments.

FRENCH EXAM

Students arriving in Primary school grades must take an entrance test so we may determine their level of French and successfully integrate them into our program. Pre-school is a great place to acquire French but the primary school grades are filled with academic material of increasing difficulty.

COMMUNICATIONS

While a number is available to reach the school to notify us of a late arrival, excused absence or of the need for an early dismissal, regular communications between teachers and guardians are exchanged in the “cahier de classe”. A guardian must sign this day planner, belonging to each student, every day so that the guardians can review homework assignments and any note from the teacher.

Hyde Park Campus
5200 S Hyde Park Blvd, Chicago, IL 60615

Winnetka Campus
620 Lincoln Avenue, Winnetka, IL 60093

(312) 721-1166

www.lapetiteecole.us



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SCHOOL DROP OFF AND PICK UP

The normal school schedule is 08:30 to 15:30 on Monday through Thursday and 08:30-14:00 on Friday. Leaving a young child at school after regular hours causes serious issues in terms of responsibility of the staff and imposes a burdensome legal process on the staff. Also, significantly, this can result in developmental and emotional issues for the child. If a child is picked up three (3) times after the scheduled closing time, a \$100 late pickup fee will be assessed per additional occurrence. Late pick-up fees are payable within the five (5) open school days following the late pick up. Failure to pay a late pick-up fee in a timely manner may result in suspension of the child.

SCHOOL CALENDAR

A school calendar is published each year and provided as part of the admissions package. Each family so as to ensure vacations are not planned on regularly scheduled school days should consult this calendar. Attendance will be taken each day and failure to maintain minimum attendance standards may prevent children from graduating to the next grade.

STUDENT HEALTH

All children are required to be vaccinated, per state law. These vaccines include but are not limited to: Diphtheria, Polio, Tetanus, Measles, Mumps, Rubella and Hepatitis. A Covid-19 vaccine will be required for all students within 30 days of it becoming available to the public in Illinois.

Additionally, we require that all children have a physical exam before the beginning of the school year and that the pediatrician provide a medical form to the school annually.

Regular exams will be performed to check students for lice. Should lice be found on a student, the parents will be requested to pick up the child as soon as possible. Furthermore, treatment and a medical certificate will be required before the child returns to school.

In an emergency, parents will be notified at the emergency contact number provided at admission. When deemed necessary, children may be taken to the nearest emergency room. If this is the case, parents will be notified immediately of the location of this emergency room.

In case of an accident at school, staff will fill out an accident report and a copy will be provided to the family as soon as possible.

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DISCIPLINE

All students are expected to behave respectfully towards all staff and other students. Because they are children, sometimes students fail to use appropriate behavior. The teacher in charge of the student may choose to counsel the student for minor behavioral issues or to assign an appropriate consequence to the student to encourage them to learn from their mistake.

Physical outbursts by any student will always be considered serious and will be noted in the “cahier de classe”, may require a parent-teacher conference with or without the student and may result in a suspension. The school may summarily dismiss students who repeatedly use inappropriate language towards staff or other children or who use physical violence.

The Comité Académique will meet and discuss the case with the teacher. **Its determinations are final and may not be appealed.**

SCHOOL ATTIRE

Students learn to respect themselves at the same time as they learn to respect others. Being neatly groomed and dressed helps them focus on the tasks they engage in during the school day. To that end, the school will provide, as part of the welcome packet, school shirts for excursions and shirts worn over their clothes in the classroom (particularly during arts and crafts that may soil their outfits).

Parents are expected to dress their children in navy blue pants and a plain white shirt, without logos or printed brand names. This allows children to focus on their education and not the pursuit of attention through their attire.

All removable items of clothing or personal property should be clearly labeled. This will allow staff to assist students in recovering forgotten items.