

Customer ID Number (if known) - \_\_\_\_\_

Customer Name - \_\_\_\_\_

Address - \_\_\_\_\_

Email - \_\_\_\_\_

Business payments are debited for - \_\_\_\_\_

**NOTIFICATION OF CHANGE OF ACCOUNT DETAILS**

**CREDIT CARD** – \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ Amex

Name on Card - \_\_\_\_\_

Card Number - \_\_\_\_\_ Expiry - \_\_\_\_/\_\_\_\_

Signature of Card Holder - \_\_\_\_\_ Date - \_\_\_\_/\_\_\_\_/\_\_\_\_

*(Please note that credit card payments may incur an additional surcharge).*

**Due to PCI DSS, we are not permitted to accept emails with credit card details in them. Please either hand this form into the above business to process, or call us on (07) 3866 9100 and we can assist you with this process.**

**DIRECT DEBIT REQUEST** –

**NOTE:** Direct Debits are not available on all bank accounts, such as **Online Saver Accounts**. If uncertain, please check with your financial institution before completing this form.

Name of Financial Institution - \_\_\_\_\_

Branch of Financial Institution - \_\_\_\_\_

Name of Account Holder - \_\_\_\_\_

BSB Number - \_\_\_\_\_ - \_\_\_\_\_ Account Number - \_\_\_\_\_

**If you have supplied new bank account details for future debits or just a once off payment, please email to [admin@paysmart.com.au](mailto:admin@paysmart.com.au).**

I/We authorise PaySmart Pty Ltd **User ID 073053** to debit my/our account at the bank identified above through the Bulk Electronic Clearing System (BECS) in accordance with the original Direct Debit Request Form.

Signature of Account Holder - \_\_\_\_\_ Date - \_\_\_\_/\_\_\_\_/\_\_\_\_

Do you wish all future payments to be debited from the above account / Credit Card? (  ) Yes (  ) No

If yes, will these changes apply to any other debits you may hold with PaySmart? (  ) Yes (  ) No

Payment of Arrears – If applicable, please redebit my arrears immediately or on \_\_\_\_/\_\_\_\_/\_\_\_\_

Please provide contact numbers so that we may contact you if we have any queries about information on this form –

Phone- \_\_\_\_\_ Mobile - \_\_\_\_\_