



Job Description: Food Service Team Member

Reports To: Co-Executive Director of Strategic Relations & Advancement

Job Type: Part-Time, 10 – 15 Hours Per Week, Hourly

Salary: \$16.50/Hour

Position Summary:

The **Food Service Team Member** supports the daily food service operations at the Teen Center, ensuring that meals and snacks are prepared, served, and cleaned up in a safe, timely, and youth-friendly manner. This role plays a key part in creating a welcoming and nutritious environment that supports the health and development of teens.

Key Responsibilities

Food Distribution:

1. Assist with the preparation of meals and snacks according to the daily menu and nutrition guidelines.
2. Set up and serve food during designated meal and snack times.
3. Ensure all food is handled and stored in accordance with food safety and sanitation standards.
4. Clean and sanitize kitchen equipment, counters, utensils, and dining areas before and after food service.
5. Monitor inventory and assist with receiving and stocking deliveries.
6. Follow proper portion control to reduce waste and ensure meal consistency.
7. Support teens in making healthy food choices and occasionally assist with food-related activities or educational workshops.
8. Report any maintenance, safety, or supply issues to the supervisor promptly.
9. Maintain a positive and respectful environment for teens, staff, and volunteers.

Collaboration:

- Work with other staff members, volunteers, and community partners to create a positive and supportive environment.

Qualifications:

- High school diploma or equivalent preferred.
- Previous experience in food service, school cafeteria, or kitchen setting is a plus.
- Knowledge of basic nutrition and food safety (ServSafe certification preferred or willingness to obtain).

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- Ability to work in a fast-paced environment and multitask effectively.
- Good communication skills and ability to relate to youth from diverse backgrounds.
- Physical ability to stand for long periods and lift up to 30 pounds.

Physical Requirements:

- May require standing, walking, or sitting for extended periods of time.

Work Schedule:

- Flexible hours, weekdays.

Preferred Attributes:

- Bilingual abilities are reflective of the demographic of the population served.
- Collaborative and team-oriented mindset.
- Adaptable and flexible in response to multi-tasking.
- Self-motivated with a strong sense of initiative.
- Empathetic and culturally sensitive.

Benefits:

- Ongoing professional development and training opportunities.
- Supportive work environment with a focus on professional growth and community impact.

Application Process: Please submit your resume, cover letter, and any relevant certifications to info@myonestep.org. In your cover letter, please detail your experience working with young people.

Equal Opportunity Employer: One Step A La Vez is an equal opportunity employer and value diversity. All employment is decided based on qualifications, merit, and business needs.