

Brunswick County Republican Women 2021 Committees

Phrases never to be used: "I am too busy" New phrase to incorporate into daily speech: "I may be able to help, what do you need?"

STANDING COMMITTEES - Committees responsible for ongoing activities of the club. All functions will be with the approval of the Executive Committee.

Executive Committee - Composed of Officers and Past President. Chairman BCRW President. Approves committee chair appointments, new members

Executive Board - Composed of Officers, Past President and Standing Committee Chairs. Chairman BCRW President Special Committee Chairs are non-voting members

Program - Arranges topics and speakers for each meeting. Chairman BCRW VP

Fundraising - Determines what fundraising activities will be held, determines budgets for these activities, plans, schedules and arranges the activities, gets volunteers needed to conduct the activity, hosts event, prepares a report on the activity including post activity evaluation

Campaign - Coordinates all campaign activities within the club. Works with BCGOP, NCGOP on campaign activities. Recruits volunteers for campaign activities. Gathers and reports campaign hours.

Legislative & Research - Monitor legislative issues on the federal, state and local level and advises action by the club on certain bills, prepare statements, and/or resolutions or petitions on these issues. Lobbies legislators. Arranges for participation in Legislative Day events at state and federal level.

ByLaws/Standing Rules - Review bylaws and rules on an annual basis and as needed to make recommendations for changes due to club activities or NCFRW or NFRW bylaws changes.

Membership - Recruits new people to join the club as members or associates. Checks in members and guests at meetings. Reviews New member Manual, Brochure and Membership application forms and recommends changes. Contacts all new or potential applicants to introduce them to the club and invite them to meetings. Introduces new members at meetings. Maintains member roster for NCFRW and informs Secretary and Treasurer of all changes in membership

Public Relations - Uses media to emphasize the workings of BCRW. Updates website, posts on social media. Writes press releases after special events or activities. Makes sure pictures are taken at all events and coordinates media coverage at events. Sends information to NCFRW and NFRW. Monitors local news media for pertinent information related to the club.

Outreach - Works with the BCGOP Outreach and Campaign committee to reach out to minority, youth, unregistered voters and other outlying groups to vote republican and to consider joining the BCRW in association with the membership committee. Coordinates BCRW member's participation at local events that offer outreach opportunities.

Finance - Works with treasurer to prepare budget, reviews monthly financial reports and budget allocation, works with treasurer to prepare SBE reports, arranges for audit of club finances. Reviews club's spending activities.

Hospitality - Acts as hostess for all meetings and events. Greets members and guests. Arranges refreshments

Americanism/Armed Forces Monitors all activities of the club related to Americanism and the armed forces, gather and distribute donations for packages for the Troops, gather and arrange activities for Red, White and Blue Baby Bundles, prepare and submit a report to NCFRW

Caring for America - Gathers information about community activities of members. Determines a specific project for the club and coordinates activities for this project. Prepare reports for submission to NCFRW

EX OFFICIO POSITIONS

Chaplin - Conducts the Invocation at each meeting and event invites others to do so. Acts as outreach person to faith based organizations and events.

Parliamentarian - Follows Roberts Rules of Order and advises chair at each meeting

Historian - Gathers pictures, copies of articles, information on events and activities of the club throughout the year, adds slides of the year into the PowerPoint presentation of the club's history.

SPECIALCOMMITTEES - committees established for a specific purpose that dissolve when task completed.

Leadership Development - Arranges leadership learning experiences for members. Alert to leadership potential in all members and encourages these members to participate in activities

Literacy - Determines what entity books will be donated to. Selects books, purchases books, arranges for the donation and PR

Scholarship/Essay - Determines criteria for scholarships, distributes applications to schools, review submissions, recommend awards, and attend presentations of scholarships at awards ceremonies.

Awards - Reviews applications for RISE and NFRW awards programs, determine priorities for club activities, tracks achievement of criteria, prepares award applications and submits same in a timely fashion.

Nominating – a committee elected by the membership each year at the May meeting to prepare the slate of nominees for election to officers of the club that year. Even Year Vice President and Treasurer, Odd year President and Secretary. Prepares slate and presents it at September meeting to be voted on by membership at the October meeting.

Audit – appointed by the BCRW president with advice of finance Committee to audit the finances of the club on an annual basis.

Election Integrity – Review Brunswick County Voter Rolls, identifies questionable voter names, determines challenges, works on challenge process to get names removed. Monitors any voter integrity issues and resolutions statewide and nationally and shares this information with the club.

Women's Suffrage- The committee began in 2020 to celebrate the 100th year of Women's right to vote. It will continue each year to commemorate this right and to educate people of its heritage and significance.