

## CITY OF PLAINFIELD



### OPENING A NEW BUSINESS PRIOR APPROVALS CHECKLIST

PROPERTY ADDRESS \_\_\_\_\_

1. \_\_\_\_\_ FLOOD PLAIN / NJDEP APPROVAL
2. \_\_\_\_\_ HISTORIC PRESERVATION COMMISSION APPROVAL
3. \_\_\_\_\_ ECONOMIC DEVELOPMENT, ROOM #206, (BUSINESS LEASE INCENTIVE, URBAN ENTERPRISE ZONE, SIGN & FAÇADE GRANT)
4. \_\_\_\_\_ ZONING APPROVAL
5. \_\_\_\_\_ HEALTH DIVISION PLAN REVIEW AND APPROVAL
6. \_\_\_\_\_ CERTIFICATE OF COMPLIANCE, DIVISION OF INSPECTIONS
7. \_\_\_\_\_ CONSTRUCTION OFFICE (PERMITS, CERTIFICATE OF OCCUPANCY, CERTIFICATE OF APPROVAL, IF APPLICABLE)
8. \_\_\_\_\_ FIRE SAFETY REGISTRATION
9. \_\_\_\_\_ STATE APPROVALS (STATE APPROVAL MUST BE SUBMITTED FOR DAYCARE, CAR SALES)
10. \_\_\_\_\_ HEALTH DIVISION INSPECTION APPROVAL/ OBTAIN HEALTH LICENSE
11. \_\_\_\_\_ ECONOMIC DEVELOPMENT (RIBBON CUTTING)

**\*\*A fully completed copy of the Checklist must be maintained in the construction folder\*\***