

CRYSTAL CREEK HOME OWNERS ASSOCIATION MEETING

LOCATION: LANGDON'S

DATE: JUNE 13, 2016

ATTENDING: Craig Barnhart, Keith Jansen, Luke Heppner, Karissa Thompson, Dan Schriever, DJ Jahn, Bill Rittenhouse

Guest: Matt McKeever-HOA Attorney

Meeting called to order at 7:00pm.

Mr McKeever presented three sample copies of form letters for the board to review.

- a. Letter pertaining to past due HOA dues and action needed and/or action to be taken
- b. Letter pertaining to covenant violation and action needed to be taken
- c. HOA waiver form to be used by CC Homeowners to request the board to waive covenant violation

He mentioned waivers should be reviewed on a case by case request. He will make modification noted during meeting and e-mail samples to the board.

Reviewed and approved minutes of 5-16-16 meeting.

HOA financial statement reviewed and approved.

Twelve (12) HOA dues past due-second letter to be sent out.

Old Business: discussed fences, flags, etc. Need for approved letters to take action. New landscaping at CC main sign.

New Business: discussed picnic, dumping over south fences, NE lots by highway mowing, sprinkler system running, HOA signs at entries with WEB page info.

Closed at 8:25pm.

Next meeting July 11, 2016 at Langdon's.