



EMERGENCY PROCEDURES AND CONTACT FOR TENANTS

- **Fire or Smoke:** In case of fire or smoke, immediately dial **9-1-1**. For additional support, contact the Brentwood Fire Department via Contra Costa County Fire Protection District at **(925) 941-3300**. Evacuate the building using the nearest exit and proceed to the designated staging area in the parking lot.
- **Floods or Water Intrusion:** Report any water intrusion or flooding to the landlord immediately at **(737) 228-4765** or **(925) 557-5678**. Follow evacuation instructions and move to the parking lot staging area if directed. Avoid electrical hazards and do not attempt repairs.
- **PGE Gas or Electrical Emergency:** For gas leaks or downed power lines, leave the area immediately, call **9-1-1**, then contact PGE at **1-800-743-5000**
- **Evacuation and Safety:** In any emergency requiring evacuation, exit the building calmly using the nearest safe exit. Do not use elevators. Proceed to the parking lot as the designated staging area for safety. Await further instructions from emergency personnel.
- **General Emergency:** For all emergencies, dial **9-1-1** first. Follow instructions from emergency responders and report non-emergency follow-ups to the appropriate contacts listed below.

Police and Fire Contact Information

- Emergency: Dial 9-1-1
- 24/7 Police Dispatch Emergency: (925) 809-7811
- 24/7 Police Dispatch Non-Emergency: (925) 809-7911
- Police Email: Police@brentwoodca.gov
- Fire or Medical Emergency in Contra Costa County: Dial **9-1-1**
- Contra Costa County Fire Protection District Non-Emergency: **(925) 941-3300**
- Contra Costa County Regional Communications Center (Dispatch): **(925) 934-4421**
- Contra Costa County Fire General Email: info@cccfd.org

Please report all emergencies to the Landlord:

- Landlord Cell: **(737) 228-4765** or **(925) 557-5678**
- Landlord Emails: davidherrington@vsplaza.com or danielherrington@vsplaza.com