



**SOMA WEST COMMUNITY BENEFIT DISTRICT
EXECUTIVE COMMITTEE
NOTICE OF REGULAR MEETING and AGENDA**

**December 10, 2019, 6:00 PM
Panoramic
1321 Mission Street - SF**

All SWCBD Executive Committee meetings are open to the public. Attendees may address the Committee on items appearing on the agenda and may also address the Committee on items on or not on the agenda during the Public Comment periods, so long as the matters addressed fall within the scope of the Committee's authority. Each speaker shall have up to 3 minutes up to address the Committee. Agenda materials will be made available at the Committee meeting and in advance upon request to camila@swcbd.org.

- 1. CALL TO ORDER, INTRODUCTIONS and WELCOME**
- 2. GENERAL PUBLIC COMMENT**
- 3. UPDATES SINCE LAST MEETING**
 - a. City contract update
 - b. Bigbelly OEWD grant
 - c. Matt Haney Dec 4th SoMa Constituent Response Meeting
 - d. Folsom/Howard Streetscape Safety Open House for 12/11
 - e. Newsletter / Facebook
 - f. Treasurer's Report and line of credit
- 4. REVIEW AND ACTION TO APPROVE Letter of Recommendation for Lola Thrower**
- 5. DISCUSS OFFICE SPACE OPTIONS**
- 6. DISCUSS AND ACTION TO APPROVE ACCOUNTING/BOOKKEEPER**
 - a. Costs
 - b. Scope of Work
- 7. DISCUSS IN-HOUSE BUDGETING**
 - a. Review and Discuss In-House Budget
 - b. Short term Pressure washing plan
 - c. Security ideas
 - d. Staffing plan and vision for Management team
- 8. REVIEW SUNDAY STREETS SOMA 2020 – needed by Dec 18**
 - a. Proposed route and date
- 9. GENERAL PUBLIC COMMENT**
- 10. ADJOURNMENT**