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| Attendees |
| Paul Berg |
| Alfred DelCiampo |
| Chantell Myers |
| Christine Rutherford |
| Amanda Schoenwiesner |

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| Additional Attendees |
| Resident from Royal Oak Dr.  Jerry Barnes from Archway Management |

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| Action Item | Assigned to | Date Completed |
| Contact Sumner Law firm to inquire if transition of case has been completed to new attorney re: Pike House Case | Amanda/Al | Completed |
| Contact Dan Grabow for updated invoice for retention pond clearing on HWY210. | Christine | Completed |

* Meeting called to order 6:02 PM
* **Lands End Property**
  + Observed that a horse and horse trailer resided on the property.
  + Verification needed regarding any additional animals residing on the property.
* **Topics for Attorney Representing Cross Creek (CC) Homeowners Associations (HOA)** 
  + Packet of current concerns was combined for attorney review and feedback.
    - Items included, but not limited to:
      * Proposed HOA by-law changes.
      * NC HOA statute changes and regulations.
      * Road assessments
      * Homeowners operating businesses within the home and storage of equipment/vehicles
* **Nationwide Insurance Reimbursement**
  + Archway received check from Nationwide.
* **Road Assessment**
  + Paul Berg patched several potholes.
  + Confirmed engineers not capable to handle inspection.
    - Suggested contacting asphalt companies and request bids.
  + Request individual bids for spec sheet, patch/repair, replacement.

**MOTION:** Requested for sending supplemental information for HOA complaints to the CC attorney.

Motion seconded by Paul Berg

Motion approved by Al DelCiampo

* **Breaker Boxes and Flood Light Installation at Soccer Field**
  + Paul Berg working on sheds and electric.
    - Will prep for Four County
  + Contact Four County Electric to discuss installation of flood light.
* **Archway Updates** 
  + Provided updated new HO listing received 2021-2022
    - Comparison of HOA income statements
  + Forthcoming projects/changes for next year, provide listing, and monetary value.
    - Archway needed by Aug/Sep 2023
  + Annual meeting dates can be switched, if needed to announce budget, financials, selection of board
    - Months to consider is Sep – Dec 2023
* **Culverts/Ponds**
  + Board members to meet with landscape service for assessment of culverts and ponds within the neighborhood.
* **Homeowner from Royal Oak**
  + Discussion of security light at soccer light
    - Installation of security light approved 4 years ago during previous HOA meeting.
    - Possibility of motion light/timer
  + Plans to add a garage to existing building and addition of a room on the pool house.
    - Board suggested homeowner follow-up with Pender County Building and Zoning.
  + Addition of solar panels to house
    - Effect on aesthetic of structure
    - Board members to investigate further.
  + Fencing
    - Possible to raise the fencing above 6ft.
      * Homeowner would need to follow current HOA guidelines regarding fence height.
* CC Residents Emails/Phone Number
  + HOA email to be distributed to all current homeowners requesting updated contact information for future communications.
    - HOA board will need to collect information face to face.
* **Complaints**
  + Burning debris in common areas
    - Per PC Fire Marshall to transfer debris from one home to another is against the law
    - Liability issue for HOA and insurance coverage for any damages.

**MOTION:** Burning debris in common areas.

Motion brought forward by Paul Berg

Motion seconded by Amanda Schoenwiesner

2 board members abstained from vote.

Motion approved by Al DelCiampo

**Note:** Al will create letter to the resident who issued complaint detailing the issues with burning debris within community common areas.

* Meeting adjourned 8:29 PM