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| --- |
| Attendees |
| Paul Berg |
| Alfred DelCiampo |
| Chantell Myers |
| Christine Rutherford  |
| Amanda Schoenwiesner |

|  |  |  |
| --- | --- | --- |
| Action Item | Assigned to | Date Completed |
| Contact CC Insurance agent to inquire policy for damage to fencing along section of 210 due to Mirco-Burst storm. | Mandy Schoenwiesner |  |

Meeting called to order 6:02 PM

* **Motorized Vehicles**
	+ President spoke with lawyer to define motorized vehicles and further explanation of gold carts.
		- Attorney stated golf carts are not included under covenants.
		- Best to create a policy within the community and allow attorney to assist with legal jargon regarding guidelines and focusing on public safety.

**MOTION:**  President put forth motion of guideline review by attorney.

Motion seconded by vice president.

Motion passed by remaining board members.

* **Pike House**
	+ President and Vice President spoke with Pender County regarding FEMA decision on property.
	+ Pike house determined to be awarded to the state and house to be demolished within 90 days of state ownership.
	+ Vice President to follow up with Pender County regarding whether land can be turned over to the community.
* **Animal Complaint**
	+ Attorney provided the below response:
		- Should be at least 2 communications to the homeowner.
		- Should not action be taken from homeowner, a letter from the attorney will be sent outlining fines and any court information, if necessary.
	+ Possibly contact the developer, Jeff Morris
* **Road and Culvert Survey Completed**
	+ Discussed with Pender County the maintenance of drainage ditches on homeowner property.
		- Law-firm reviewing maintenance responsibility for driveway culverts.
	+ Schedule a hearing off community property in Sep/Oct to allow homeowner and HOA to discuss complaints and action plans.
* **Special Meeting / Community Hot Dog Roast**
	+ Board members following up regarding food trucks and Kona Ice
	+ Fire Department will need designated area for fire truck.
	+ HOA will need assistance detailing parking area, also need tables, tents, coolers.
	+ Determine day/time to shop for needed items.
* **Community Contact Information**
	+ May need to go door-to-door to retrieve remaining contact information.
	+ Follow up with Archway for an updated listing of current homeowners and provide list of homeowners who are delinquent with dues.
* **Attorney Responses for Ongoing Complaints**
	+ Grabow Business
		- As discussed, the homeowner and will make the following changes:
			* Store larger trailers in off-site storage facility
			* Smaller trailers will be stored in the backyard behind fenced area.
	+ Culvert Maintenance
		- This item will be discussed at the special meeting scheduled for 07 Oct 2023.
	+ Architectural Review Committee
		- Covenants currently allow for formation of an Architectural Review Committee but are silent as to information of other types of committees.
		- Discussion regarding residential volunteers for specific needs
* **Electrical Project at Soccer Field - Update**
	+ Wiring has been completed.
	+ Vice President to contact electrical company to come out.
* **Micro-Burst Storm Damage**
	+ Fencing damage along 210
		- Four County to be contact regarding pole damage to white fencing.
		- Contact Cross Creek insurance regarding fence damage and insurance coverage.
* **Roadways – Special Projects**
	+ Vice President met with Grabow regarding cleaning and maintenance to ditches.
	+ Member at Large working with specific company for estimate for cleaning larger easements.
	+ Pender County Deeds Office has no information on elevations, so additional information will be needed.
	+ HOA has received one estimate for easement cleaning as well as roadway repairs.
* **Walk-In Items**
	+ Discuss proposed amount set aside for future yearly meetings at Special Meeting, 07 Oct 2023.
		- Proposed dollar amount is $750.00.
		- HOA to propose voting from those homeowners in attendance.

Meeting adjourned at 8:37 PM