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| Attendees |
| Paul Berg |
| Alfred DelCiampo |
| Chantell Myers |
| Christine Rutherford |
| Amanda Schoenwiesner |

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| --- | --- | --- |
| Action Item | Assigned to | Date Completed |
| Contact CC Insurance agent to inquire policy for damage to fencing along section of 210 due to Mirco-Burst storm. | Mandy Schoenwiesner |  |

September 19, 2023

Meeting called to order 6:12 PM

* **Homeowner Contact Information Project**
  + HOA Secretary and Treasurer to reconcile the contact information sheets to determine which homeowner contacts need updating.
  + HOA Secretary to post message regarding volunteers needed to gather contact information.
* **Pumphouse Repair/Replacement (Royal Oaks/HWY 210)**
  + Repair the pump and add large rock to cover the pump.
* **Damaged Septic Tank (Soccer Field)**
  + HOA Vice President was able to get the septic removed.
  + Hole will need to be filled with dirt.
  + Contact Four County to turn the power back on for the night light.
* **Soccer Field Signs**
  + Board discussed the information needed for the sign.
    - Soccer Field Hours – Sunrise to sunset.
    - No motor vehicles on the field.
  + HOA Member at Large to contact Vista Print for sign creation.
* $10,000 Bad Debt (as listed in Archway finance update)
  + HOA President contacted Gerry at Archway to question the what the bad debt included.
  + Gerry stated the bad debt was projected for 2024 year (such as liens).
  + Gerry will send report listing all current liens for 2023.
* **Roadway Repair Estimates**
  + Norris estimate focuses on all repairs that needed throughout the community.
  + Turner estimate focuses on the repairs needed most at Candlewood and Derby
  + HOA Member at Large will FU with Marty at Turner regarding warranty and the additional services offered by Norris.
  + HOA Vice President will follow up with Reggie at Norris to see if estimate amount can be decreased.
* **November Hearing Meeting**
  + Hearing meeting scheduled for 21 Nov 2023 with the 2 families regarding dirt bikes and motorized lawnmowers.
  + President reminded the board that the hearing is to discuss the complaints and any concerns the families regarding the complaints.
* **Current Complaints**
  + Trailer parked in the front yard at 382 Knollwood Dr.
    - HOA President will create and send a letter to the homeowner.
  + Abandoned vehicle parked in front yard of 335 Knollwood Dr.
    - Vehicle has been moved from front yard.
  + Trespassing Complaint
    - Dirt bikes and lawnmowers are trespassing through non-residential property.
      * HOA President and Vice President will block off the area.
* **Homeowner Request**
  + Received formal request asking to operate their 4-wheeler to haul a trailer to transport kids during Halloween.
    - Given the current circumstances regarding complains with motorized vehicles, the board agreed that this request could not be approved.
* **Walk-In Items**
  + Old AT&T boxes are exposed at the entrance of the community need to be covered.
    - HOA will follow up with AT&T.
  + Update on DOT response to drainage issue along HWY 210
    - Still waiting on DOT to provide a response.

Meeting adjourned at 8:05PM