

**NORMA IRIS ALVEZ FELICIANO**  
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**EDUCATION :**

Career Real Estate College, Inc. - 2018  
*Florida Real Estate Broker / License # BK3456975*

San Juan Board of Realtors - PR 2009  
*Puerto Rico Commercial Broker Certificate*

Tiri Real Estate Institute San Juan PR 2006  
*Real Estate Broker - License #15278*

School of Medicine – UPR San Juan, PR 1983  
*Certificate post BS in Medical Technologist - License # 2249*

Sacred Heart University Santurce, PR 1981  
*BS Biology, Minor in Mathematics*

**PROFESSIONAL EXPERIENCE :**

OPORTUNIDADES FLORIDA REALTY - Nov 2019 - Present  
***Florida Real Estate Broker***

HAPPY LOW-CARB.COM - May 2019 - Present  
***President - Food Blogger - Health Coach***  
Carbohydrates Administration and Recipes for weight management and diabetes control.  
ADCES Member - Association of Diabetes Control and Education Specialists.

INFLUENCE.CO - January 2019 - Present  
***Internet and Social Media Influencer PRO***

MINISTERIO SANA HOY - HEAL TODAY MINISTRY - November 2018 - Present  
***President Founder***  
Non-Profit Organization created to promote inner healing and development of the community through publications, conferences, social assistance and chaplaincy services.

OPORTUNIDADES.BIZ / GUIADEFLOIDA.COM

San Juan, PR & Florida - 2011 - Present

***President Founder & CEO***

Business, Services and Informative online Guides / Zenit 2015 Award in Services

P.R. Chamber of Commerce - San Juan, PR 2006 - 2010

***Development Manager***

Responsible for the general promotion and development of strategies in order to increase and retain members' affiliations. Guarantee the fulfillment of customer expectancies and the satisfaction from benefits received.

Fondos Unidos - San Juan, P.R 2005 - 2007

***Budget and Admission Volunteer Committee Leader***

Evaluate the funds applications from community agencies. Make recommendations to the agency about the admissions and funds each agency should receive.

Luis Garratón Inc. - Bayamon, PR 2005 – 2006

***Sales Department Administrator***

Supervised 17 sales representatives and the Customer Service Department. Motivate. Develop tools in order to increase sales. Watch for the fulfillment of the quality assessments standards.

Santa Maria Clinical Laboratory - Guaynabo, PR 1996 - 2004

Escorial Clinical Laboratory - San Juan, PR 1989 - 2002

***Founder, Owner, Director, Administrator***

General direction of all clinical and administrative areas of the laboratory. Personnel training. Test performing. Promotion and marketing. Neonatal Phlebotomy Specialist. Direct Supervision of 18 employees of both laboratories.

F. Baragaño Pharmaceuticals - San Juan, PR 1986 – 1990

***Sales Representative – New Methodologies Trainer***

Sales representative of equipments and materials for hospitals and private clinical laboratories. Introduction, orientation, establishment and training of new methodologies in the market.

Clendo Reference Lab - Bayamon, PR 1983 - 1986

***Medical Technologist***

Perform clinical tests and supervise Radioimmunoassay, Immunology and Special Tests Departments.

## HONORS AND AWARDS :

**“Internet and Social Media Influencer PRO” (Top Ten Worldwide in the Categories: Business, Careers and Personal Development, Marketing and Publicity, Christianity and Real Estate) - Influence.co - April 2019**

**“ Premio Zenit 2015 - Sector de Servicios “ - PR Chamber of Commerce - June 2015**

**“ Mujeres Fuertes, Mujeres que hacen Historia” - P.R. Senate / House of Laws Recognition - March 2014**

**" Exalumno Distinguido 2008 " & "Premio Trayectoria Empresarial " – Sacred Heart University, 2008**

**" 50 Mujeres Reales " – Unilevel 50<sup>th</sup> Anniversary Campaign, 2007**

**" Service, Love and Responsibility Award " - International Chaplain Graduation, 2004**

**" Homenaje a Mujeres que Marcan Caminos " - Sacred Heart University, 2001**

**" Cambridge Who's Who Registry of Business Leaders " - 1996**

**" Puerto Rico Medical Technologists Examination Board Member " - 1996 to 2000**

**" Universal Who's Who Among Outstanding Business Executive of USA "- 1995**

**" Sales Representative of the Year Award "- 1986 to 1990 - F Baragaño Pharmaceuticals**

**" Magna Cum Laude " – School of Medicine UPR, 1983**

**" Outstanding Student of the Year " - Sacred Heart University, 1980**

## CERTIFICATIONS AND SKILLS:

Certified P.R. Real Estate Broker and Florida Real Estate Broker (Lic. #BK3456975).

Medical Technologist by the American Society of Clinical Pathologist Certified as Medicare Director (MT ASCP). (Lic. # 2249)

Chaplain Minister-Certified by the International Chaplain Association (ICAI) and the Race Track Chaplaincy of America. (Lic. # 202)

Administrative, Supervising, Educational, Promotional, Sales and Marketing experience. Computer skills. Self motivated, Minimum supervision, Leadership. Service oriented.