

GADSDEN LEARNERS TREE CHILDCARE CONTRACT

This Childcare Contract is made effective of _____ 20(_____), by and between the following Parties:

“Provider”:

Gadsden Learners Tree Academy

911 4th St

Quincy, FL 32351

(P) 850-662-1674

(f) 850-662-4065

email: gadsdenlearnerstreeacademy@gmail.com

And

“Parent(s) or Legal Guardian(s)”:

Name _____ Relationship to child(ren)

Address _____

City _____ State _____ Zip Code _____

Place of Employment _____

Address _____

City _____ State _____ Zip Code _____

Primary phone # () _____

Secondary Phone # () _____

Work Phone # () _____

To Provide Childcare for:

 Child's Name _____ Nick Name _____

DOB _____ Sex _____

 Child's Name _____ Nick Name _____

DOB _____ Sex _____

 Child's Name _____ Nick Name _____

DOB _____ Sex _____

 Child's Name _____ Nick Name _____

DOB _____ Sex _____

The Undersigned Parent(s) gives GLTA permission to care for the above child(ren) in accordance within this Contract. In consideration of the mutual agreements and covenants contained in this Contract, the parties agree to the following:

A) Contracted Hrs. The Provider shall provide childcare services and the Parent(s) shall pay for services as follows:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

- **Note Please Read...** This schedule shall be effective unless terminated by one of the parties in accordance with this contract. The Parent(s) shall pay childcare fees based on the above schedule at the rates specified. Childcare fees will not adjusted for late arrival, early pick-up or missed days, except as provided in this contract.

B) Timing and Method of Payment: The Parent(s) shall pay childcare fees on or before the 5th of each month. Payments may be made by in the forms of: cash, cashier's check or money orders, and cash AP. In addition if fees are not paid in full and on time, the Parent(s) agrees to pay a \$5.00 per day late fee. If fees are not paid within 2 days after past due days, the child(ren) will not be allowed to attend the center until payment is received in full.

In any payment obligation under this Contract is not paid when due, the Parent(s) agrees to pay all costs of collection, including reasonable attorney fees, whether or not a law suit is commenced as part of the collection process.





C) REGISTRATION FEE: the Parent(s) shall pay \$25 per household as an initial registration fee when this Contract is signed. The registration fee is nonrefundable and is not applied towards any childcare fees.

D) LATE PICK UP FEES: the Parent(s) agrees to pay late pick up fees of \$5.00 per 15-minute interval if the child(ren) is not picked up by the scheduled time as noted above. This late pick-up fee shall be paid with the next scheduled payment.

E) TRAIL PERIOD AND TERMINATION OF CHILDCARE: the first 2 weeks of enrollment in GLTA is considered a "trial period." Childcare may be terminated by either the Provider or the Parent(s) during this trial period without advance notice. After the trial period has passed, childcare may be terminated by the Provider or the Parent(s) only by providing that the other party has given a three weeks advance written notice. If Parent(s) fail to provide three weeks advance written notice, the Parent(s) agrees to pay

the regular scheduled fee for the three weeks or portion of such three weeks immediately after such notice during which the provider had no notice of such termination.

F) RIGHT TO TERMINATE CHILDCARE: GLTA retains the right to terminate this Contract without notice for the following reasons:

-  **The child(ren)'s behavior is destructive, uncontrollable, violent, or threatening to the other children or providers at the childcare facility. This determination is made in the sole discretion of the Provider.**
-  **A Parent's behavior is threatening or abusive to other children or Providers at the childcare facility.**
-  **Childcare fees are 10 business days or more delinquent.**
-  **The child(ren) are absent for 5 business days or more without reasonable explanation or payment from the parent(s). All terminations of this type can be made effective immediately.**

G) Authorized Person(s) to pick up children:

- 1) Name _____ Relationship to child _____
- 2) Name _____ Relationship to child _____
- 3) Name _____ Relationship to child _____

H) Unauthorized Person(s) to pick up children:

- 4) Name _____ Relationship to child _____
- 5) Name _____ Relationship to child _____
- 6) Name _____ Relationship to child _____

I) Emergency contacts, in case of an emergency, GLTA will first try to reach the Parent(s). If Parent(s) cannot be reached, GLTA will then contact the following person(s) in the order listed below:

- 7) Name _____ Relationship to child _____
- 8) Name _____ Relationship to child _____
- 9) Name _____ Relationship to child _____

J) MEDICAL TREATMENT, if the child(ren) becomes ill, GLTA will first try to reach the Parent(s)/ guardian. If the parent(s)/ guardian cannot be reached, GLTA may contact the child(ren)'s physician:

Name of Physician: _____ (P) _____

Address: _____

City _____ **State** _____ **zip code** _____

GLTA is authorized to provide the physician or a representative of the physician with the following medical information:














Hospital Preference: _____

Insurance Company: _____

Policy # _____ **Name of Policy Holder** _____

In case of a medical emergency, GLTA shall obtain the necessary emergency medical care for the child(ren), including but not limited to transportation to an emergency room. The Parent(s) agrees to pay all costs and expenses incurred in connection with any medial care provided to the child(ren), including the cost of transportation.

K) Sick Child Policy, if the child(ren) exhibits any of the symptoms listed below, the child(ren) shall not attend the childcare facility until the symptoms are no longer exhibited or unless the Parent(s) has obtained a statement fro the child's doctor stating that the child is not contagious. The final decision as to whether a child will be admitted to the childcare facility will be made in the sole discretion of the Provider.

-  **Fever of 100 degrees Fahrenheit**
-  **Persistent diarrhea**
-  **Continuous coughing**
-  **Irregular breathing**
-  **Unusual rashes**
-  **Vomiting**
-  **Yellowish color to the eyes or skin**
-  **Swallowing difficulty**
-  **Persistent and or excessive crying**
-  **Constant discharge from eyes, ears or nose**
-  **Excessive drowsiness**
-  **Head lice**
-  **Communicable disease: cold, flu covid-19 or monkey pox**

If the child(ren) exhibits any of these symptoms while present at the childcare facility, the Parent(s) will be notified and shall immediately remove the child(ren). The child(ren) may be isolate from the other child(ren) at the childcare facility until the Parent(s) arrives.

GLTA agrees to notify the Parent(s) of any contagious diseases about which the provider has knowledge that the child(ren) may have been exposed to while at the child care facility.

The parent(s) agrees to inform GLTA of any illness or problems of the child(ren) that might affect other child(ren) at the child care facility.












The parent(s) agrees to provide a medical report describing the child(ren)'s personal medical history to GLTA prior to the child(ren)'s first day.

The parent(s) shall responsible to arrange for alternate child care if the child(ren) is unable to attend as provided in this contract. Child care fees may be adjusted for the day's a sick child does not attend the child care facility. If a physician's not is provided, child care fees for the relevant day(s) shall be waived for each full day that the child(ren) is absent.

L)ITEMS SUPPLIED BY GLTA, the facility shall provide breakfast, lunch and mid-afternoon snack as well as personal hygiene items such as: wash cloths, soap, ointment as well as toys, books and games. All meals provided by GLTA are intended to comply with the United States Dept of a Agriculture's Nutritional Guidelines .

M)SUBSTITUTE CHILD CARE, if GLTA is temporarily unable to provide child care services due to reasons beyond its reasonable control , GLTA may, but has no obligation to, arrange for a substitute child care provider with qualifications similar to the provider's. GLTA will use its best efforts to provide the parent(s) with reasonable advance notice of the need for such substitute care, the name of the substitute provider, and the hours that the substitute will provide care. The provider will provide the parent(s) with a list of substitute child care providers upon request.

N) HOLIDAY/VACATIONS, GLTA will not provide childcare on following federal holidays: All holidays that occurs on Sunday will be observed by the center on that following Monday.

-  **New Years Eve and New Years Day**
-  **Veterans Day**
-  **Independence Day**
-  **Martin Luther King Jr Day**
-  **Good Friday**
-  **Labor Day**
-  **Memorial Day**
-  **Thanksgiving Holidays**
-  **Christmas Holidays**
-  **Spring Break Week accordance with Gadsden County Schools**
-  **Juneteenth**

Note: The parent(s) is responsible for arranging for alternate childcare for closings when the Provider is attending training classes and for emergency closure due to family and or severe weather. The childcare fees will be reduced proportionately for these days that in which the center will be closed.

The Parent(s) shall provide the center with 3 weeks advance written notice of expected family vacations. The Childcare fees will be adjusted for the time period that a child(ren) does not attend because of advanced notification of family vacation. However, all fees must be paid in full for the attended month prior to returning from their child(ren) vacation absence.

O) MODIFICATION OF TERMS, GLTA shall be entitled to change any of the terms in this Contract, including but not limited to fees, by providing the Parent(s) with 30 day(s) advance written notice of such change.

P) DAMAGE TO PROPERTY, child(ren) are expected to treat all property located at the facility with respect, including but not limited to toys and furniture. The Parent(s) agrees to pay for the accidental or willful destruction of any property located at the facility, whether owned by GLTA or any other person, at the replacement cost, if such destruction was, in the sole opinion of GLTA, caused by the child.

Q) DISCIPLINE, GLTA reserves the right to discipline a child(ren) when necessary. Discipline consist of time-outs, sitting or refining limits and positive redirecting child(ren)'s attention.

R) BINDING EFFECT, this Contract shall be binding on and shall ensure to the benefit parties involved.

S) AMENDMENT, MODIFICATIONS & WAIVER, Except for changes initiated by the Provider as permitted in this Contract, no amendment, modification, or waiver of any condition, provision or term in this Contract shall be binding on and shall insure to the benefit parties involved.

T) MERGE, prior agreements made by the parties are deemed to be merged into this Contract.

U) ASSIGNMENT, neither party may assign its interest under this Contract except that the Provider may assign its interest to an entity controlled by GLTA.

GOVERNING LAW, this Contract shall be construed and enforced in accordance with the laws of Florida.

This Contract shall be signed by Marilyn Griffin on behalf of GLTA and by

_____, the Parent(s). By signing this contract, the undersigned represents that the undersigned has understood and agreed to the terms and conditions of this contract. Breach of this Contract in anyway by the Parent(s) may result in immediate termination of childcare services.

Gadsden Learners Tree Academy

By: _____ **Date** _____

Title: _____

Print Name of Parent/guardian: _____

Date: _____

Signature of Parent/guardian: _____