

# Marie Simonian

San Jose, CA | [mariegracesimonian@gmail.com](mailto:mariegracesimonian@gmail.com) | [linkedin.com/in/mariesimonian/](https://www.linkedin.com/in/mariesimonian/)

## EDUCATION

### BFA, Animation/Illustration

San Jose State University, San Jose, CA

May 2025

## RELEVANT EXPERIENCE

### Director, The Color of Rain, San Jose, CA

Jan 2024 - Present

- Direct and write an original 3D animated short film.
- Lead a team of 20+ artists, providing constructive feedback and visual direction while communicating promptly between departments.
- Support production pipeline as a 3D Generalist, assisting with modeling, texturing, VFX, lighting, and animation.

### 3D Animator, Major Studios AU, Remote

May 2023 – March 2024

- Animated game cycles for the use of game prototypes.
- Solved technical constraints of rigs and game engine errors through research and creative solutions.

### 3D Artist, San Jose State Game Development Club, San Jose, CA

Jun 2022 - Dec 2022

- Collaborated with a team of student artists, animators, and programmers utilizing excellent verbal, written and interpersonal communication skills to execute projects on time.
- Modeled, textured, and filed game assets including environments and props for use in Unity and Unreal Engine.
- Troubleshooted rigs through proactive problem solving and animated basic character cycles.
- Filed early development content and story materials by adhering to design guidelines, asset naming conventions, and technical constraints to produce results compliant with industry and platform standards.
- Combined knowledge of film and cinema with technical and artistic abilities to accomplish challenging game design objectives including story-based cutscenes.
- Recorded notes at routine dailies and standup meetings to be available in database for team member reviews.

## OTHER EXPERIENCE

### Administrative Assistant, San Jose Area Writing Project, San Jose, CA

Feb 2021 - Present

- Direct organization's quarterly reporting process for federal and state grants by completing data entry of nonprofit's programs, participants, and funding.
- Process requisitions and invoices of expenses utilizing DocuSign, Word, and Excel.
- Train and supervise new staff in various data reporting systems and excel spreadsheet formatting.
- Overhaul 30 pages of administrative assistant handbook with a fresh reader friendly appearance to ease training process for new hires.
- Provide support with design and layout of marketing graphics to advertise programs on 3 social media platforms.

### Administrative Assistant, San Jose State University Housing, San Jose, CA

Jul 2022 - May 2024

- Updated spreadsheets and databases to track, analyze, and report information of 905 residents.
- Monitored community email account and responded to dozens of resident concerns and inquiries promptly.
- Coordinated resident move-out process by documenting 500+ express checkout forms and contract cancellations.

## SKILLS

**3D Software:** Autodesk Maya, Blender, ZBrush, Nuke

**Adobe:** Premiere Pro, Photoshop, Substance Painter

**Technical:** Animation, Modeling, Video Editing, Microsoft Office Suite (Word, PowerPoint, and Excel), Google Suite

**Soft:** Thrives in a team environment, exceptional communication and attention to detail

## ACTIVITIES

**Member,** Women In Animation San Jose State University Chapter

Aug 2020 - Present

**Member,** Shrunkenheadman (Animation/Illustration) Club

Aug 2020 - Present