



PARTY RENTAL GUIDELINES

We are excited that you have chosen to have a birthday party at *The Academy of Performing Arts and Fitness*. We want your party to be as enjoyable and safe as possible. Here are some guidelines to help make that happen. Please take the time to review **ALL** guidelines. Frequently asked questions are answered below. Thank you and have a great party!

PARTY & RESERVATION INFORMATION

- Children turning age 3 to 12 will have lots of fun having a gymnastics birthday party.
- For \$300.00, the birthday child and eight guests will enjoy the sport of gymnastics with a qualified instructor. For parties with more than eight (8) guests, there will be an additional \$25.00 instructor fee as well as a \$15.00 per guest fee for guests 9-19. ***Rental of the snow cone or popcorn machine will be \$55 for eight (8) guests and \$1 additional up to ten (10) more guests OR \$55 for both.*** The reservation form illustrates all these fees. ***The Academy now offers 5' Birthday Cake Pop-out, Mascots/Character Parties for an additional \$295 (Fee included in the upgraded package).***
- Parties are offered on Saturdays and Sundays from 11:00 a.m. – 6:30 p.m. with a 25 participant maximum.
- Parties are for 2 hours (45 minutes of gymnastics, 45 minutes of birthday party celebration, 15 minutes of games, & 15 minutes opening presents).
- Reservation forms and checks payable to “*The Academy*” can be sent to or paid in person at **150 W. Street, Unit I, Los Banos, CA.**
- Please call the facility scheduler at **(209) 720-8795** for availability times before sending in the paperwork. Parties may book up to three months in advance. The **Deposit (\$200) is Non-Refundable** when your party is cancelled for **ANY reason less than 25 days before the party date.**
- **FULL** payment for the party is due at the time of reserving. Your party has been officially reserved once you have received a receipt from the scheduling office confirming your deposit has been made.

PARTY GUIDELINES

- The gymnastics coordinator will contact you the Wednesday before the party. The coordinator will review final participant numbers and any questions you may have about the party.
- Parties can arrive 15 minutes before start of the party to get the guests organized and ready for gymnastics. Once the gymnastics portion has started, staff will have set-up for the party portion while parents observe the gymnastics from the waiting area.
- Parents are responsible for bringing additional tablecloths and decorations. Parents are also responsible for bringing their own cake and any other snacks desired during the party portion.
- A refrigerator freezer and microwave are available for use in the pantry next to the gymnastics room.
- You may have pizza delivered to your party. Send it to The Academy, 444 Santa Rita Avenue, Los Banos, CA 93635. Here are some local numbers:
- Mountain Mikes: (209) 827-0555; Pizza Hut: (209) 826-6000; Domino's: (209) 827-4555; Wingstop (209) 827-9464
- Tables for your party will be one of the following: for 10-12 guests (2 tables), for 12-16 guests (3 tables) and for 16-20 guests (4 tables)
- Piñatas are allowed during gymnastics birthday parties. ***Waterslides and Bounce Houses*** are available for an additional charge of \$65.
- Balloons are allowed and we will insure they are tightly attached to tables or chairs.
- All parents are asked to watch in the waiting area while the children participate in the gymnastics portion. Positive nonverbal feedback is encouraged. Parents can also do an additional set-up and decorate the waiting area during the gymnastics portion.
- Please **NO FLASH PHOTOGRAPHY while on rope!** This distracts the participants' eyes and can lead to serious injury!
- Hand sanitizer and stamps will be given out to all children at the end of the gymnastics portion. A special award will be given to the birthday child at the end of the gymnastics portion. Pictures may be taken at this time.
- Gratuity is not required but may be given to the instructors.

PARTICIPANT REQUIREMENTS

- Please request that birthday party guests arrive 15 minutes before start of party to be prepared for the ____ p.m. start time. Participants and guests must wait in the waiting area or in the hallway outside the gymnastics room doors until the instructor invites your party into the gymnastics room at ____ p.m.
- **Age Requirement for participation is 3 years old.** (Younger than 3 year old siblings are allowed.)
- Nametags and pens will be available on the table outside the gym. If this is not the case, please inform the party coordinator.
- The instructor will give parents a “hold harmless form” to sign prior to the party. **ALL** participants must have a parent signature to participate.
- Appropriate clothing attire is necessary in order to have a safe gymnastics party. Please inform **ALL** the parents the following clothing requirements:
 1. Participants must be **BAREFOOT**. Shoes, socks, and other outerwear can be stored in the cubbies to the left of the entrance.
 2. Participants need to wear comfortable clothing such as t-shirt and shorts (no jeans) with no buttons, zippers, or belts and pockets emptied. A leotard is great to wear.
 3. **NO SKIRTS, DRESSES or SKORTS** allowed. If a skirt is attached to a leotard, the child will be asked to turn the leotard inside out in order to participate.
 4. Hair longer than chin length needs to be pulled back from the face neatly and securely with a soft elastic band (no balls or clips).
 5. No jewelry other than stud earrings may be worn. Participants should come ready to have fun!



Gymnastics Birthday Party Reservation Form

Today's Date: _____

Parent's Name:		
Address:		
City:	State:	Zip:
Home Phone:	Work Phone:	
Cell Phone:	Email:	
Date of Party:	Time of Party:	
Name of B-Day Child:	Age (minimum of 3 years old):	
Number of Guests:		
FULL payment Birthday Party Fees is due at reservation time.		
\$300.00	Birthday Party which includes Birthday Child and 8 Guests	
	+ \$25.00 for additional instructor (birthday child and 9 -19 guests)	
	_____ # of guests x \$15.00 (for each guest over the 8 limit)	
	+ \$25.00 for extra 30 minutes of party portion time	
	+ \$25.00 extra for Other Birthday Child (Non-Sibling)	
	+ \$55.00 for rental of the Snow Cone or Popcorn Machine *OR* \$95 for both	
	_____ # of guests x \$1.00 (for each guest after to 15) limit 2	
	+ \$265 for 5' Birthday Cake Pop-out, Mascot or \$100.00 for rental of the Boxing Ring, Bounce House (Waterslide)	
	Total Due	Receipt No.

** Cancellation Policy – If a party reservation must be cancelled there is a fee of \$75.00 if 31 days before ~AND~
Non-refundable if less than 31 days before party date. However, party can be rescheduled!**

Have you read all the information regarding your gymnastics party?	YES	NO
Does your child currently participate in an Academy or Queen Esther's Class?	YES	NO

(Please Print Clearly)

Name on Credit Card: _____ Type: _____

*** Sorry, We do not accept American Express

Credit Card No: _____ Exp. Date: _____ / _____ / _____

The undersigned is aware that there are certain inherent risks involved in participating in The Academy facility including but not limited to the risk of theft or of damage to my property, and the risk of personal injury from participating in athletic activities. In consideration of my being granted permission to participate in these activities and to use the facilities of The Academy, and/or other activities and services provided by The Academy of Performing Arts and Fitness, its agents and employees, I, on behalf of myself, my executors, administrators, heirs, next of kin, and successors, hereby covenant to hold harmless and indemnify The Academy and all of its officers, departments, agencies, agents and employees from any and all claims, losses, damages, injuries, fines, penalties, and costs (including court costs and attorney's fees), charges liabilities, or exposures, however caused, resulting from or arising out of or in any way connected to my or my family's participation in the above described activity. I have read and understand this HOLD HARMLESS AGREEMENT and by my signature agree to its terms.

Signature _____ Date _____