Smart Kids, Inc.

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 10401 International Plaza Dr., #243

St. Ann, MO 63074

***EVENT VOLUNTEER***

**Availability: Varies per event.**

**Job Purpose:**

Helpful individuals to volunteer at our current events. Must be at least 16 years old.

**Responsibilities:**

The Event Volunteer performs a wide range of duties including some or all of the following:

* Duties vary per event. Help set up, work, and break down the event. You will be assigned to a Project Manager per at each event that will direct you in the duties that need to be completed during the event.
* Please arrive at least 15 minutes before the event starts.
* Please wear clean black pants and a white shirt (tucked in).
* Please do not have hair neatly done, nails not too long, and piercing to a minimum of 2.
* Please be nice, pleasant, and polite to all participants. Assist wherever is needed.

To apply for this position, please download an application via the web at [www.smartkidsinc.org](http://www.smartkidsinc.org). You may also print and send in your application to the address above.

I invite you to visit our website: [www.smartkidsinc.org](http://www.smartkidsinc.org) and our other social media pages: [www.facebook.com/smartkidsinc](http://www.facebook.com/smartkidsinc), [www.twitter.com/smartkidsinc](http://www.twitter.com/smartkidsinc), & [www.instagram.com/smartkidsinc](http://www.instagram.com/smartkidsinc) to learn more about our organization.

Sincerely,

Smart Kids, Inc. Volunteer Committee

**P: (314) 884-1486** [**www.smartkikdsinc.org**](http://www.smartkikdsinc.org)