



# Stone Bridge High School PTSO

43100 Hay Road, Ashburn, VA 20147

10/3/2017

PTSO Meeting Minutes

Attendees: Beth Long, Emily Rittenhouse, Dan Rittenhouse, Sandra Lawyer, Lori Steger, Craig Steger, Misty Bergen, Matt Wilburn, Kathryn Zielinski, Mia Hagood, Swetha Vijayakumar, Trey Jenkins, Amy Liu, Doug Poland, Andrew Peterson, Jennifer Cramer, Bhanu Chundru

## **Fund Requests**

Special Ed Coffee Cart (Kathryn Zielinski): Ms.Zielinski and Ms.Urbina are requesting \$250 for the Special Education Department to begin a coffee cart program to help special needs students to develop social skills as well as other necessary skills related to selling a product, collecting money, restocking, etc. Students will sell to teachers initially on Fridays.This is in line with the Community Independence Instruction (CII) used in LCPS.

SBHS Programming and Robotics Club (Doug Poland): Mr Poland and Ms. Bond are requesting funds for their club that has about 50 students. They are also asking for help with acquiring grants and sponsorship from area companies to help their club pursue STEM interests that include robotics, engineering, cyber security, programming, video game design, electronics, and more. 5 students from the club attended the meeting as well.

Library (Karin Farzin): The library has requested \$250 for the purchase of sets of books for the SBHS book club. They have also requested \$250 for Makerspace.

Sunshine Committee (Mary Masi):

The funds for this group have been approved. Information from September's minutes: *A group of 5 teachers is starting the Sunshine Cart program to encourage and boost morale among staff. They have 4 dates planned during the school year to visit different departments with a snack cart as a way of saying thanks and keep up the good work to teachers. They are requesting \$200 from the PTSO to help them with this program and their first date is October 6.*

PBIS (Kathleen Thompson): The funds for this group have been approved. They have requested \$250 for the purchase of rewards and motivational prizes for students as they are recognized for their behavioral efforts.

Secretary's Report: September's meeting minutes were approved. The PTSO Bylaws have been updated and are available to peruse on the website. A Conflict of Interest Policy was added and it can be viewed on the website as well. These will be up for approval at the November PTSO meeting. Ellen Berg has resigned from her position as Secretary because of personal reasons. Misty Bergen volunteered to take her place and

was voted in by the board as the PTSO secretary for the remainder of this school year.  
Welcome Misty!

Treasurer's Report (Craig Steger):

The 2017-18 budget was presented and reviewed. Members voted to approve the budget for this school year. As we begin to make more funds available to student and staff groups for clubs and various activities, we discussed the process of payment to these groups. Mr. Wilburn clarified the system for us, explaining that checks can always be written to SBHS with a memo stating what club or teacher account the money is allotted for. Members discussed this and decided that personal checks can only be written as reimbursement for purchases that have been pre-approved. Copies of receipts are also needed in order for a teacher or student group to receive a reimbursement check. The idea of students working for some of their funds and the PTSO providing a donation to match the money the students bring in was also discussed.

Membership (Emily Rittenhouse):

We currently have 115 staff and 295 families who have joined the PTSO. In addition to that, 45 of those memberships included donations. Notes will be given to staff members who have not yet joined the PTSO (\$5 dues) to encourage them to join.

Hospitality (Sandra Lawyer):

The Stone Bridge Bazaar is scheduled for Saturday Nov.18 and most vendor spots are full. Sandra is in the process of advertising and would love for members to pass the word. She also presented 2 more fundraising ideas: Cinnabon and Mom's Apple Pie. Dates are still to be determined but one idea is to do the pie fundraiser for Thanksgiving and Cinnabon for Christmas (winter break holidays). More research needs to be completed.

SCA/Homecoming information:

The homecoming game is on October 13. The parade is after school on the 13th, weather permitting, and all vehicles/drivers have been arranged through a PTSO Signup Genius. The dance is from 8-11pm on Saturday, October 14. Volunteers have been arranged for coat check and cafeteria help during the dance through another PTSO Signup Genius. The theme is "Hollywood" and the SCA (Student Council Association) will handle decorations as well as ticket sales for the event.

Principal's Report (Matt Wilburn):

Mr Wilburn is excited about the Lead Higher program that is being initiated at our school. This program is designed for high achieving schools to eliminate achievement gaps. One of the first steps is for surveys to be administered to students to help determine their AP readiness. The goal is for students to be willing to challenge themselves and stretch learning past academic classes for those students who are able, especially those who may not believe they are capable. He will update us on this at future meetings.

Special Presentation from Stone Bridge Psychologist (Therese Lichtman) and Social Worker (Mary Leidy): Ms. Lichtman and Ms. Leidy shared information about the SOS Program (signs of suicide) which will be implemented Mid-October. Their desire is to

raise awareness of the signs of depression and the warning signs of suicide. They shared risk factors and gave guidance on how to respond. They are enthusiastic about the feedback they have already received and the positive things that have happened as a result of the measures they are taking.

Below is the link for the parent portal to access SOS information/educational materials.

Screening for Mental Health SOS Signs of Suicide Prevention Program portal:

<https://sossignsofsuicide.org/user/login?destination=>

Please use the following login information:

Username: LCPS-PAR

Password (case sensitive): LCPSParent17

Additionally, information on the topic of youth suicide may be found on the LCPS webpage (Suicide Prevention)