



Stone Bridge High School PTSO  
43100 Hay Road, Ashburn, VA 20147

## 5/14/19 PTSO Meeting Minutes

Attendees: Tim Flynn, Jennifer Cramer, Theresa Prebish, Lori Steger, Craig Steger, Dan Rittenhouse, Jeanne Murck, Leena Nathan, Sandra Lawyer, Jeanette Fehr, Saige Burns, Beth Fuest, Kelly Garrity

### Secretary Report: Theresa Prebish

- April minutes posted and are approved

### President Report: Jen Cramer

- The rug for the front entrance has been ordered and will be delivered prior to the end of this year. Thanks to the Athletic Boosters for funding half of this purchase.
- Officers for next year were decided:
  - MSAAC Representative - Jeanne Murck
  - SEAC - Veena Sajjan
  - VP Programs - Lori Steger
  - VP Memberships - Emily Rittenhouse
  - VP Hospitality - Saige Burns
  - VP Fundraising - Saige Burns and Gini Howard
  - Treasurer - Gini Howard
  - Secretary - Jeanne Murck
  - President - Jen Cramer

### Hospitality/Fundraising Report: Saige Burns/Gini Howard

- Teacher Appreciation Week follow up
  - Teachers were very grateful, May is not the favorite month in school because of SOL and AP Tests
  - The library was a great space for lunch
  - Girls Softball donated a lot of food to the luncheon
- Fundraiser - August - Premier parking spaces for teachers and students for \$40 (after student pays for a parking permit). Flyers will be distributed.
  - We are waiting on the Eagle Scout to paint numbers on the spots (backup plan will be chalk numbers). Dan will reach out to the leader of Boy Scout Troop 1793.
  - Ready for Dan to put on the flyer on the website
  - At the moment, plan to have all the money to go through Katherine. We do not want to open it too soon because they want the students to pay for the parking permit first.
  - There will be a limited number of spaces.
- Student orientation

- We need a date and need to vote on student/staff treats. It was rumored that the school is considering holding it after school starts.
- Fall Bazaar and Raffle
  - Still working on a date with Tim. Tim wants this to be a big community event.
  - Need involvement of all clubs and organizations.
- The school is having a field day on May 30 from 2-4. They are looking for parent volunteers. Field Day is held once every 4 years. Field day is the same day as the Senior Trip.

### **VP Programs Report: Lori Steger**

- Turbo Tutoring - SAT prep: May 29 at Briar Woods and June 4 at Stone Bridge, just received \$258 from Turbo Tutoring for the classes of this semester so far.

### **Treasurer Report: Craig Steger**

- Review of treasurer's report
  - \$258 from Turbo tutoring
  - \$2000 for a school logo carpet for the front foyer (the other \$2,000 was donated by Athletic boosters)
  - Giving \$1000 to ANGP as budgeted plus an additional \$1000 that was shifted from the scholarship budget line item
  - \$3000 for scholarships
  - \$1200 for teacher appreciation

### **VP Membership/Webmaster Report: Dan/Emily Rittenhouse**

- 209 family members (one more addition)
- 66 teacher members

### **Scholarship Report: Leena Nathan**

- Results are final and will be announced at the Senior Awards Ceremony on 5/31.
- The applicants had to answer the question: What impact has a SBHS staff member had on you while attending SBHS and how will that influence you in making a positive difference in the world? Answers from the applicants were shared with the teachers that were mentioned in this question.

### **SEAC Report: Jeanne Murck**

- Last SEAC meeting was 5/1/2019 - several policies were discussed including a non-discrimination policy for all students (including special education and those receiving services through 504 programs);
- The director of the LCPS office of special education, Dr. Suzanne Jimenez retired in April and currently, the acting director is John Lody, who is also the Director of Diagnostic & Prevention Services. Dr. Asia Jones - Asst. Admin for Pupil Services gave an update on the search for the new director
- The SEAC Awards Ceremony will be Wednesday, May 15th at Briar Woods HS (no students/teachers/admin or groups from Stone Bridge received an award this year)

- Reminder: Annual SEAC Survey for Parents of Special Education Students closes 5/31/2019 link here:  
[https://forms.gle/soYpwWoYbparQwvZA?fbclid=IwAR1DtHWUsJh5AKbmtCLRL2nMUSmlOZYaw\\_iSMm0t1ECwyCkf\\_pfaHOPDsog](https://forms.gle/soYpwWoYbparQwvZA?fbclid=IwAR1DtHWUsJh5AKbmtCLRL2nMUSmlOZYaw_iSMm0t1ECwyCkf_pfaHOPDsog)

**MSAAC Report:** Shakira O’Neil

- No updates

**ANGP Report:** Jen Cramer/Mike Marden

- On target

**Administrators Roundtable - Part II - Administration**

- Student issues at our school
  - Sometimes a newspaper runs with an issue regarding our school without verifying. Social media will also have information about an issue and then it becomes a school issue as well. When this happens, it will be addressed by a letter from the administration.
  - Both of the situations were on the weekend and not on school devices.
  - These issues disrupt the school day and children end up in Tim’s office on Monday. Tim cannot talk to the students once the police get involved.
  - Tim does not have the ability to discipline the students if it is happening on the weekend. If something happens during the school day, the administration first tries to heal things with the students and families and sometimes it results in discipline.
  - Vaping happens more often during lunch. They have increased supervision in the hallways. They have locked team and general locker rooms. School board has required a suspension for possession of a JUUL. The best approach is the installation of alarms in bathrooms that will go off when students are vaping.
- Meetings with Teachers
  - Tim mentioned that if there is an issue with your child in any class please contact the teacher. Most issues can be solved with a simple conversation between the parent and teacher. Tim is working with the teachers regarding meetings with parents and how to do this effectively without pulling in the counselors.
  - The school is here to serve the children and families who go to SBHS.
- Results from the accreditation committee - are they in? What are areas for improvement? Where is the school excelling?
  - Results should come back in 30 to 45 days
  - There has been an increase of data-driven instruction to get to the next level with education.
  - There is a school improvement plan (wrong link on website). The main goal involves setting up infrastructure for data-driven instruction.

- Change needs to happen in the delivery of instruction.
- Instructional accountability is wanted by the teachers.
- The greatest obstacle to being great is being good.
- The science department has been using data to drive decisions. The biology department has been great in this area.
- The administration also focuses on the children that are not doing well.
- Standardization of Teacher websites - e.g. Google Classroom, Vision, Phoenix?
  - This is the second year of Google Classroom. We are at a stage where we are inconsistent. Some communication is still in Vision and other products.
  - There will always be stuff in Vision and stuff in Phoenix because they do different things well
  - There will be specific steps from leadership on 7/1 not just for the staff but also the community. There is a 1, 3, 5, and 7-year plan.
  - School board is reviewing vision 2020. Tim encourages parents from SBHS to be on the review teams.
  - Where do we want to go? We want to have different instructional methods over the years. There is a plan to use research on instruction to determine what instructional techniques give us the highest results.
  - What are our high unit strategies? Teachers need to draw on similarities and differences and link their lessons to something the students have been exposed to previously.
  - SBHS has alignment with the curriculum of VA with instruction in the classroom at the cognitive level of the standard. Low level of learning is remembering and understanding.
  - There are instructional strategies for personalized learning. It is the 4th year of this. Tim is working on getting professional development for the teachers and then we will tailor instruction to meet the needs of what we are trying to do at SBHS.
  - The needs are different at each high school. Loudoun Valley is different than us. There should not be a blanket approach to learning saying all schools need to do this.
  - Instruction at the high school level can vary from department to department. The teachers need the flexibility to teach in a way that makes sense for the children and determine the approach for content delivery. Projects need to be at higher levels of thinking.
- Staff morale - better than last year? what steps are being taken to improve staff morale? what can the PTSO do to help with morale?
  - There are usually 15 to 20 teachers leaving on average every year for a variety of reasons (moving, new schools opening up, etc.) and this is normal.
  - Teacher appreciation week was great.
- Communication - weekly newsletter? monthly newsletter?
  - The county-level communication platform is getting upgraded.

- Tim acknowledged that there are multiple calendars all over the place. If you have children in multiple activities then it gets hard to manage all of the schedules. There is also a building use calendar as well that we do not see.
- June 3 is graduation practice
- Second Tuesday of the month conflicts with the school board meeting. PTSO wants to hold their meetings on the first Tuesday of the month. Tim has no objections.

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**PTSO Membership - <https://www.lcps.org/domain/4657>**  
**PTSO Meetings - TBD for 2019-2020**