



Stone Bridge High School PTSO  
43100 Hay Road, Ashburn, VA 20147

## 10/1/19 PTSO Meeting Minutes

Attendees: Jen Cramer-Marden, Jeanne Murck Meyer, Saige Burns, Lori Steger, Gini Howard, Dan & Emily Rittenhouse, Veena Sajjan, Mike Marden, Mary Reilly, Shahrazad Kablan, Tim Flynn, Mindy L. Walbesser, Sydney Benneman, Vicky Zhou, Catherine Boyd, Lisa McGrail, Beth Greening, Eric Hornberger, Jeanette Fehr, Kalliopi Anjelidaki, Tammy Pesentheiner, Teresa Lanza, Svetlana Betlack

### President Report: Jen Cramer-Marden

- Introduction of officers and administration
- Premier Parking fundraiser - more teacher spots sold - Dog Bones were put on teacher lots that were unpainted to indicate they are taken (Thanks Saige Burns)
- Premier Parking for next year -Lessons learned - we need to roll out earlier - June 1<sup>st</sup> for painting August 1<sup>st</sup>.

### Secretary Report: Jeanne Murck-Meyer

- September minutes posted and are approved unless changes are needed

### ICC/Student Activities and SCA/Homecoming information: SCA President Sydney Breneman & ICC Representative Analis Smith

- SCA introduction - SCA is the association that plans events such as Homecoming & Mr. Stone Bridge this year. This year's homecoming theme is "Into the Wild" each class will choose an ecosystem for their stairwell
- Homecoming dance is Saturday October 19th, parent volunteers needed
- Tickets will be sold during lunches with permission slip to be signed - no tickets are sold at the door
- ICC - Inter Club Council - is made up of the officers from other clubs to share information about their activities. ICC coordinates the rising 9th grader orientation.
- ICC - What we do and how parents and staff can support us? ICC would love to hear about volunteer activities that are available from the parent community. Homecoming needs - trucks and drivers for the parade. ICC also needs sponsors for the VHSL leadership conference for kids who need support. Parents are also needed as volunteers at the Stone Bridge leadership conference to talk about their careers. Also, they accept donations that other groups such as boosters might not have been used.

### Hospitality/Fundraising Report: Saige Burns

- For Halloween, we need volunteers to dress up as SuperHeroes to hand out candy bags to teachers when they come in. - Does anyone want to be a superhero? Saige Burns has costumes that you can use to help support our teachers and staff !

- Spring Expo (bazaar) and Fundraising Raffle - We need a raffle coordinator - this person will help us sell tickets for raffle prizes - to obtain donations and distribute tickets for sale
- We need a point person/lead volunteer for the Dulles Golf Center & Sports Park (DGC&SP) whereby on a particular day Stone Bridge can have a “Spirit Night”. The DGC&SP will donate to the PTSO 30% of the gross sales from our miniature golf course, batting cages and golf range activities! During that day, interested parties would inform the cashier that they are supporting your school and we would enter their total purchase amount on a fundraiser register. At the end of the day, the total gross sales would be calculated and Dulles Golf Center will then write a check to the PTSO. We can also provide a typical announcement promoting the fundraising event for the school to circulate. This program does not require any volunteers to be present on the selected day. We need help promoting the event if you’re interested, please contact the PTSO team.

#### **VP Programs Report: Lori Steger**

- Turbo Tutoring, SAT PREP on 10/2 (Sold out!) at Stone Bridge - we get a percentage of each SB student registration at any class location, last fall date is 10/26 at Briar Woods HS
- SAT practice test with Huntington on 9/21 was a success with 24 registrants = \$576 going to SBHS PTSO! Thank you Huntington!! The next one will be Saturday, January 25, 2020.

#### **Treasurer Report: Gini Howard**

- Review of treasurer’s report - We need PTSO members! Current dues income \$4500 (teachers and families) Income from parking painting \$5200
- Without increased income we will have less money for the scholarships, All-Night Grad Party and teacher programs
- PayPal only (venmo won’t work) for now
- Question from Veena - look into Amazon Smiles link funding
- Share numbers on the Facebook page for the various grocery store card programs

#### **VP Membership/Webmaster Report: Emily/Dan Rittenhouse**

- Current membership: 187 family members and 50 staff members
- Our goal = 250 families, 100 staff
- Need input or suggestions on how to increase members !
- Lori Steger and Saige Burns will be attending the next staff meeting to provide a survey for the staff to determine how to better support their needs and to ask why they don’t join the PTSO (it’s only \$10)
- New website review - Dan - new Stone Bridge website is more mobile friendly & responsive bottom icons were set by the county to find PtSO website, click on the “About” tab at the top of the page to get to PTSO -
  - PTSO site has the meeting dates, the contact information, meeting minutes, membership form (Please join!), SAT/ACT programs information, ANGP info

including links to purchase tickets, submit baby pictures, purchase yard signs, and donate! Now's the time to buy the ANGP tickets @ \$65 each (\$95 later)

**Scholarship Report:** Jeanne Murck-Meyer

- Applications accepted in the spring - there will be a page on the PTSO website that will include a google form for the scholarship application submittal
- Scholarship for PTSO member seniors who are going to college, military, or trade school (Mindy will post something on the senior parent's Facebook page about this)
- 2 volunteers so far (Thanks Jen & Theresa) - Need a few more volunteers by Spring

**SEAC Report:** Veena Sajjan

- There was a "Meet and Greet" event with Dr. Asia Jones and Dr. Patricia Nelson (Director of Special Education) on 09/04/19 and an Orientation for PTA/PTO Reps on 09/11/2019
- Next SEAC Meeting is on 10/02/2019
  - Topic "Function of SEAC" by Hank Millward, VDOE and a Review of the Top Special Education Areas of Concern 6:00 - 7:00 p.m.
  - SEAC Business Meeting, 7:15 - 8:30 p.m. Update on Restraint and Seclusion
- SBHS Special Education boot camp back to school night was held on 9/12/19.

**MSAAC Report:** Audrea Foster (by Jeanne Murck - MSAAC alternate)

- Meeting was held September 18, 2019
- Highlights included an MSAAC overview by MSAAC Chair Katrece Nolen and a summary review of the LCPS Equity Report issued earlier this year.
- MSAAC Is the Minority Student Achievement Advisory Committee
- Ways to promote equity in schools was discussed including Diversity & Inclusion Workshops and training for teachers and students and having Equity Teams at schools.
- Mr. Flynn later noted that An Equity Team being developed by Assistant Principal Kablan and that on March 3rd, the entire school staff will receive equity training.

**ANGP Report:** Jen/Mike Marden - 2 minutes

- Meetings are after PTSO meetings
- We need volunteers and a shadow for senior parent leads PLEASE join a committee if you can.
- Other high schools in Loudoun have had to cancel events due to lack of volunteers - Senior parents can't assist due to it being the night of graduation - we need the help of lower classmen parents!

**Funds Request:** Laurie Williams - Business/Marketing Teacher

- CyberPatriot Club fund request for membership fee - National Youth CyberPatriot program allows students to learn through a series of nationwide competitions - learn cyber security in a fun and team oriented way -not book work, let's students

experience what happens in the real world in CyberSecurity - teams will practice and compete in on-line competitions - some teams make it to the nationals competition Last year SBHS had 5 teams - this year, SBHS may have 10 teams. Total competition fee is \$2050. There are 120 students taking CyberSecurity this year. You don't have to be in a Cybersecurity class to be on the team.

- Ms. Cramer-Marden advised that PTSO gives funding to various school organizations based on a vote.
- After Ms. Williams left the rooms, The PTSO voted to fund \$250 to CyberPatriot (maximum amount per our budget per organization)

### **Administrators RoundTable - Tim Flynn - 20 minutes**

- Intro note - Stone Bridge needs in-school parent volunteers during the day (every single day). Please consider volunteering!
- For the Stone Bridge School improvement plan (SIP) for 2019-2020, teachers, parents and students were involved in developing the goals for the year. The SIP is linked / aligned to the state and school division long-term goals based on data collected from surveys and the accreditation report. Academic stats have been solid, however math needs a bit of improvement. An opportunity gap is shown in performance data. Specific instructional strategies have been developed to address the students who need assistance in accordance with instructional best practice. Main point: make data driven decisions; collect data within the instructional block (during the 90 minutes) to see where the class is. Best practice research is used to develop strategies for improvement. Changing lessons as needed to allow higher level thinking to develop (instead of rote low level memorization) is part of the plan. SOL's is 80% of application not memorization.

Teams of teachers work together to improve instruction and lesson planning. Other data reviewed: disproportionality in discipline. Referral to the office data was analyzed. An Equity Team being developed by Sherry Kablan. March 3rd entire school will receive equity training. Other areas of data on referrals - many were related to attendance. Stone Bridge is using the e-hall pass to reduce these referrals and help track location of kids. In under 25 minutes during a recent drill, every student was accounted for using the new system!

- School Threats - Mr. Flynn wants to be very transparent and emails community as soon as possible to advise of the threat. He can't always advise of the details due to specific privacy policies that must be followed step by step. Refer to Policy 8290.

How are they handled? Specific policies and regulations by the school division are followed very carefully. We work with the sheriff's department very closely. Social media threats are taken very seriously and reviewed by the school and sheriff's department. If its a crime, it is processed as a crime. SBHS

handles these according to SB policy and Virginia regulations. School system resources has dramatically increased including hiring a director of Safety & Security who Mr. Flynn had to work with the day before school started. Mr. Flynn supports planned physical changes to the SBHS building to improve security such as changing the location of the office (office / library switch?). SB deals with security issues every day (even kids hiring DoorDash for food - not allowed!). These companies are NOT allowed because they are a security problem.

How are children with special needs planned for during evacuation ? In the SB ERP (emergency response plan), there are special assignments for staff members to report and assist the special education classrooms. SB improved the bus locations and assigned specific spots for the buses so there is room in the front of the building for special education buses loading at the curb - to depart quickly.

Ms. Sajjan had a question regarding back to school night: Can we assign student volunteers to help parents with special health concerns use the elevator? Suggestions: perhaps parents with special health concerns can meet with parents ahead of time similar to the special education boot camp.

Next meeting Tuesday, November 12th (Special - 2nd week of the month due to election day)

**Please Like and Follow us on Facebook at Stone Bridge PTSO**  
**PTSO Membership - <https://www.lcps.org/domain/4657>**  
**PTSO Meetings - every 1st Tuesday of the Month in the Library @ 6:30!**