

# Class of 2021

## Fall College Application Activities

### To Do List

#### Preparing to submit your applications

- [Log onto](#) Naviance Student- Explore colleges, majors and scholarships and finalize your list of schools
  - [Researching colleges](#) during the pandemic
  - Explore the resources on the Stone Bridge School Counseling website
- - [College & Career](#) – lots of excellent resources including scholarships
  - [Prepare for College PowerPoint](#)
  - [College Planning Guide](#)
  - [BigFuture](#) by College Board
  - [Fair Test Org](#)
  - [Insider's Guide to College Admissions](#)- overview of the application process from a Dean of Admissions
- Refine and balance your college list, subscribe to their social media and take virtual tours of interested colleges/schools
  - SBHS college representative visits-log onto Naviance then click on Colleges in the top toolbar, click on Colleges Home and scroll down to list
    - [LCPS Connect U](#)- explore over 150 colleges/universities, take virtual tours and connect with Admissions Representatives
  - [You Visit](#)
  - [Campus Tours](#)
  - [eCampus Tours](#)
- Student Athletes (DI & DII)- confirm registration on the [NCAA Eligibility Center](#) (*Certification Account*)
  - Excellent video addressing the [NCAA initial eligibility adjustments due to COVID-19](#)
- Consider benefits college admissions types- [Early Decision or Early Action](#)
- Confirm your college or university's policies for the SAT or ACT regarding COVID-19
- - Visit the [ACT](#) or [College Board](#) websites for updates, the School Counseling department will share information as it becomes available

- Review the resources on the [SBHS Counseling website](#)
- Request [Letters of Recommendation](#) – you'll need to give your teachers as much time as possible to write their letter
  - download and complete the [Student](#) & [Parent](#) profile sheets for teacher and counselor recommendations
- Finalize the [Common Application](#), [Coalition Application](#) and college specific applications- official GPA and class rank letters will be sent to all seniors shortly after the beginning of the school year
  - For the Common Application under the 'Education' section:
    - if you took a dual enrollment course at SBHS through our NOVA partnership; mark '0' for *If you have ever taken coursework at a college or university, please indicate the number of colleges*
    - report GPA as 'weighted' on a 4.0 scale
    - graduating class size is 430
    - class rank is reported as 'exact'
  - Finish your [essay](#) and writing prompts- Common Application, Coalition Application, school application
  - Be aware of earlier deadlines and audition dates for pre-professional and performance majors as well as conservatories
- Discuss financial aid with parents/guardians-learn about the [FAFSA](#), verify if your universities of interest require the CSS Profile, be aware of deadlines
- Attend the [Financial Aid Night](#) sponsored by NOVA on September 10th at 7pm. [Super Saturday](#) sponsored by NOVA will be held on October 10th at 9am
- Email your School Counselor with any questions

## Submitting your applications

- Submit your applications- have a family member or trusted adult review your applications before submission, monitor your emails for confirmation of receipt and follow-up requirements by the college/university (check your Junk folder)
  - Watch deadlines, you need to submit the application by stated dates. The letters of recommendation, test scores, transcript and counselor documents can be submitted separately
- Review the [SBHS application process](#)
- Confirm your Letters of Recommendation- you will need to share your [Student](#) & [Parent](#) profile sheets with the teachers and school counselors. Also,

confirm if they will submit directly to your schools through the Common Application, Coalition Application or the school's own portal. Ask teachers to send a copy of their recommendation letter to your School Counselor

- Submit the [transcript release form](#) for each college/university to [Mrs. Clairmont](#) at least 10 business days prior to the deadline
  - Sign onto [Parchment](#) to order your transcripts
  - How to [order official transcripts](#)
  - Some colleges/universities will not require an initial official transcript but we still need the transcript release form
- Submit required SAT/ACT and AP scores- each college/university may have different policies but they all need official scores to come directly from the testing agencies

## Monitoring your applications

- Log onto Naviance-Mrs. Clairmont will add your active application under 'Colleges I'm Applying To'
  - Remember to submit a transcript release form for each additional college/university
- Closely watch your email account for confirmation of applications by your colleges/universities- carefully follow the instructions
- Follow up with your recommenders to assure their submission and the receipt by the colleges/universities
- Continue researching [scholarship opportunities](#)
- View the quarterly [Counseling Department newsletter](#)

## Communicating with School Counselors

- It is important to stay in touch throughout the application process:
  - School Counselors have limited access to phones so, [please use email](#)

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- Google Meet (parent/guardian attendance is required) may be used for meetings
- Remind- We will be sending regular messages to our students; sign-up instructions are on the [College & Career Center](#) page
- Naviance Student- emails will be sent for general announcements, so please read messages from '[mailer@email.naviance.com](mailto:mailer@email.naviance.com)'. It is important to check your 'junk folder' and mark these emails as 'Not Junk'. Check weekly