START-UP & SERVICE DATA INSTRUCTION

COMMERCIAL SPLIT SYSTEMS

7.5 To 50.0 TON

START-UP CHECKLIST

Date: _____

Job Name: _____

Customer Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Evaporator Model Number: _____ Serial Number: _____

Condenser Model Number: _____ Serial Number: _____

Qualified Start-up Technician: _____ Signature: _____

HVAC Contractor: _____ Phone: _____

Address: _____

Contractor's E-mail Address: _____

Electrical Contractor: _____ Phone: _____

Distributor Name: _____ Phone: _____

WARRANTY STATEMENT

Johnson Controls/UPG is confident that this equipment will operate to the owner's satisfaction if the proper procedures are followed and checks are made at initial start-up. This confidence is supported by the 30 day dealer protection coverage portion of our standard warranty policy which states that Johnson Controls/UPG will cover parts and labor on new equipment start-up failures that are caused by a defect in factory workmanship or material, for a period of 30 days from installation. Refer to current standard warranty policy and warranty manual found on UPGnet for details.

In the event that communication with Johnson Controls/UPG is required regarding technical and/or warranty concerns, all parties to the discussion should have a copy of the equipment start-up sheet for reference. A copy of the original start-up sheet should be filed with the Technical Services Department.

The packaged unit is available in constant or variable air volume versions with a large variety of custom options and accessories available. Therefore, some variation in the startup procedure will exist depending upon the products capacity, control system, options and accessories installed.

This start-up sheet covers all startup check points common to all package equipment. In addition it covers essential startup check points for a number of common installation options. Depending upon the particular unit being started not all sections of this startup sheet will apply. Complete those sections applicable and use the notes section to record any additional information pertinent to your particular installation.

Warranty claims are to be made through the distributor from whom the equipment was purchased.

EQUIPMENT STARTUP

Simplicity PC is required to complete the start-up. Simplicity PC software can be downloaded from www.york.com.

A copy of the completed start-up sheet should be kept on file by the distributor providing the equipment and a copy sent to:

Johnson Controls/UPG
Technical Services Department
5005 York Drive
Norman, OK 73069

SAFETY WARNINGS

The inspections and recording of data outlined in this procedure are required for start-up of Johnson Controls/UPG's packaged products. Industry recognized safety standards and practices must be observed at all times. General industry knowledge and experience are required to assure technician safety. It is the responsibility of the technician to assess all potential dangers and take all steps warranted to perform the work in a safe manner. By addressing those potential dangers, prior to beginning any work, the technician can perform the work in a safe manner with minimal risk of injury.

⚠WARNING

Lethal voltages are present during some start-up checks. Extreme caution must be used at all times.

⚠WARNING

Moving parts may be exposed during some startup checks. Extreme caution must be used at all times.

NOTE: Read and review this entire document before beginning any of the startup procedures.

DESIGN APPLICATION INFORMATION

This information will be available from the specifying engineer who selected the equipment. If the system is a VAV system the CFM will be the airflow when the remote VAV boxes are in the full open position and the frequency drive is operating at 60 HZ. **Do not proceed with the equipment start-up without the design CFM information.**

Design Supply Air CFM: _____ Design Return Air CFM:_____

Design Outdoor Air CFM At Minimum Position: _____

Total External Static Pressure: _____

Supply Static Pressure: _____

Return Static Pressure: _____

Design Building Static Pressure: _____

ADDITIONAL APPLICATION NOTES FROM SPECIFYING ENGINEER:

REFERENCE

General Inspection	Completed	See Notes
Unit inspected for shipping, storage, or rigging damage	☐	☐
Unit installed with proper clearances	☐	☐
Unit installed within slope limitations	☐	☐
Refrigeration system checked for gross leaks (presence of oil)	☐	☐
Terminal screws and wiring connections checked for tightness	☐	☐
Filters installed correctly and clean	☐	☐
Condensate drain trapped properly, refer to Installation Manual	☐	☐
All field wiring (power and control) complete	☐	☐

Refrigerant Line Inspection	System 1		System 2	
Is Condenser below Evaporator?	Yes ☐	No ☐	Yes ☐	No ☐
Total Line Length end to end.	_____ Ft.		_____ Ft.	
Vertical Lift in Ft.	_____ Ft.		_____ Ft.	
Vertical Fall in Ft.	_____ Ft.		_____ Ft.	
Number of Elbows?	_____ Ea.		_____ Ea.	
Liquid Line Size	_____ Ea.		_____ Ea.	
Suction Line Size	_____ Ea.		_____ Ea.	
Solenoid Valve?	Yes ☐	No ☐	Yes ☐	No ☐
Check Valves?	Yes ☐	No ☐	Yes ☐	No ☐
Check Valves / Solenoid arrangements installed as per UPG Piping Guide	Yes ☐	No ☐	Yes ☐	No ☐
Oil Separator ?	Yes ☐	No ☐	Yes ☐	No ☐
Accumulator ?	Yes ☐	No ☐	Yes ☐	No ☐
TXV - Hard shutoff	Yes ☐	No ☐	Yes ☐	No ☐
Heatpump	Yes ☐	No ☐	Yes ☐	No ☐

Air Moving Inspection	Completed	See Notes
Alignment of drive components	☐	☐
Belt tension adjusted properly	☐	☐
Blower pulleys tight on shaft, bearing set screws tight, wheel tight to shaft	☐	☐
Pressure switch or transducer tubing installed properly	☐	☐

Operating Measurements - Air Flow

Fan operates with proper rotation	ID Fans ☐	Exh. Fans ☐	Cond. Fans ☐
Pressure drop across dry evaporator coil (At maximum design CFM) [1]			IWC
External Static Pressure			IWC
Return Static Pressure			IWC
Supply Static Pressure			IWC
Supply Air CFM Using Dry Coil Chart			CFM
Final Adjusted Supply Air CFM[2]			CFM

1. Consult the proper airflow to pressure drop table to obtain the actual airflow at the measured pressure differential.
2. Was a motor pulley adjustment or change required to obtain the correct airflow?
   Was it necessary to increase of decrease the airflow to meet the design conditions?
   If the motor pulley size was changed, measure the outside diameters of the motor and blower pulleys and record those diameters here;

Blower Motor HP _____FLA_____ RPM_____

Pulley Pitch Diameter _____Turns Out_____ Final Turns Out_____

Blower Pulley Pitch Diameter _____ Fixed Sheave_____

ELECTRICAL DATA

T1 - T2 _____ Volts T2 - T3 _____ Volts

Control Voltage _____ Volts T1 - T3 _____ Volts

Device	Nameplate	Measured List All Three Amperages
Supply Fan Motor[1,2]	AMPS	AMPS
Condenser Fan #1	AMPS	AMPS
Condenser Fan #2 (if equipped)	AMPS	AMPS
Condenser Fan #3 (if equipped)	AMPS	AMPS
Condenser Fan #4 (if equipped)	AMPS	AMPS
Compressor #1	AMPS	AMPS
Compressor #2 (if equipped)	AMPS	AMPS
Compressor #3 (if equipped)	AMPS	AMPS
Compressor #4 (if equipped)	AMPS	AMPS

1. VAV units with heat section - simulate heat call to drive VAV boxes and VFD/IGV to maximum design airflow position.
2. VAV units without heat section - VAV boxes must be set to maximum design airflow position.
   Notes above apply for 3rd party application only.

OPERATING MEASUREMENTS - COOLING

Stage	Discharge Pressure	Discharge Temp.	Liquid Line Pressure At Service Valve	Liquid Line Temp.[1]	Subcooling[2]	Suction Pressure	Suction Temp.	Superheat
First[3]	#	°	#	°	°	#	°	°
Second (if equipped)	#	°	#	°	°	#	°	°
Third (if equipped)	#	°	#	°	°	#	°	°
Fourth (if equipped)	#	°	#	°	°	#	°	°
Heat Pump 1st Stage	#	°	#	°	°	#	°	°

1. Liquid line temperature should be taken before filter/drier.
2. Subtract 10 psi from discharge pressure for estimated liquid line pressure
3. If Rawal valve installed, contact Technical Service.

Outside air temperature	_____	db °F	_____	wb °F	_____	RH%
Return Air Temperature	_____	db °F	_____	wb °F	_____	RH%
Mixed Air Temperature	_____	db °F	_____	wb °F	_____	RH%
Supply Air Temperature	_____	db °F	_____	wb °F	_____	RH%

REFRIGERANT SAFETIES

Action	Completed	See Notes
Prove Compressor Rotation (3 phase only) by guage pressure	☐	☐
Prove High Pressure Safety, All Systems	☐	☐
Prove Low Pressure Safety, All Systems	☐	☐

OPERATING MEASUREMENTS ELECTRIC HEATING

Heater kW _____kW

Heater Voltage, Nameplate _____ Volts

Heater Model Number: _____

Serial Number: _____

Heater	Nameplate	Measured List All Three Amperages		
Stage 1	_____AMPS	_____AMPS	_____AMPS	_____AMPS
Stage 2	_____AMPS	_____AMPS	_____AMPS	_____AMPS
Stage 3	_____AMPS	_____AMPS	_____AMPS	_____AMPS
Stage 4	_____AMPS	_____AMPS	_____AMPS	_____AMPS
Checked Heater Limit			Yes ☐	No ☐
Air Moving Switch Installed?			Yes ☐	No ☐

OPERATIONAL MEASUREMENTS - STAGING CONTROLS

Verify Proper Operation of Heating/Cooling Staging Controls	
Create a cooling demand at the Thermostat, BAS System or Simplicity PC Verify that cooling/economizer stages are energized.	☐
Create a heating demand at the Thermostat, BAS System or Simplicity PC Verify that heating stages are energized.	☐
Verify Proper Operation of the Variable Frequency Drive (If Required)	
Verify that motor speed modulates with duct pressure change.	☐

FINAL - INSPECTION

Verify that all operational control set points have been set to desired value Scroll through all setpoints and change as may be necessary to suit the occupant requirements.	☐
Verify that all option parameters are correct Scroll through all option parameters and ensure that all installed options are enabled in the software and all others are disabled in the software. (Factory software settings should match the installed options)	☐
Verify that all access panels have been closed and secured	☐

OBSERVED PRODUCT DIFFICIENCIES & CONCERNS:

1034350-UCL-A-0313
Supersedes: Nothing

Johnson Controls Unitary Products
5005 York Drive
Norman, OK 73069