

# The Canadian Scent Hurdle Racing Association



## POLICIES AND PROCEDURES

Policies and Procedures of the Canadian Scent Hurdling Racing Association					
REV	DESCRIPTION	ORIGINATOR	REVIEWER	APPROVAL	DATE (DD-MON-YYYY)
Rev 10	Separated into distinct documents and updated for voting at Special Meeting	Rules Committee	Board of Directors	S. O'Neill	2026-01-18
Rev 9	Updated formatting and added rule changes from 2023 AGM	Not listed	Not listed	Not listed	2024
Rev 8	Re-Issued for Use	G. Harris	E. van Husen	Not listed	May-2022
Rev 6	Re-Issued for Use	K. Wong	Board of Directors	Not listed	11-Jan-2016
Rev 5	Re-Issued for Use	A. Tatterson	Board of Directors	A. Labadie	31-Dec-2014
Rev 4	Re-Issued for Use	A. Tatterson	Board of Directors	A. McMillan	25-Jun-2014
Rev 3	Re-Issued for Use	A. Tatterson	Board of Directors	A. McMillan	02-Nov-2013
Rev 2	Re-Issued for Use	A. Tatterson	A. McMillan	D. Pollhaus	30-Jan-2013
Rev 1	Re-Issued for Use	A. Tatterson	A. McMillan	D. Pollhaus	19-Mar-2012
Rev 0	Issued for Use	A. Tatterson	A. McMillan	D. Pollhaus	01-Jan-2012

## **Article I - Racing Dates**

- 1.1 Racing dates for CSHRA shall be set by the Regional Representative and published with the permission of the Show and/or Trial Host
- 1.2 The official racing calendar is fluid as new tournaments are approved. The initial racing schedule for the new year should be published in December, and updated as new tournaments are finalized.
- 1.3 Any changes to the racing dates must be communicated to all members no later than 30 days in advance, whenever possible.
- 1.4 Racing dates will be made available on the CSHRA webpage and Facebook page.

## **Article II - Participation**

- 2.1 Participation is considered a privilege accorded to a person by the Board, and may be withdrawn.
- 2.2 Any person participating agrees to the authority of the Board of Directors.
- 2.3 No person expelled from the CKC or the CSHRA may participate in a CSHRA tournament, including competing, judging, box loading or handling any dog at a tournament.
- 2.4 Participants must be Members must be in Good Standing of the CSHRA.
- 2.5 Any participants found to be in violation of eligibility criteria may be disqualified at the discretion of the Board of Directors, and any points awarded during the violation period will be taken away.

## **Article III - Judges**

- 3.1 It is the duty of the Regional Representative to ensure that a minimum of five judges are present at each tournament and that the judges are familiar with the regulations for Scent Hurdle Racing.
- 3.2 The CSHRA may set standards for judges and means of testing.
- 3.3 Handlers of dogs or any member of a racing team shall act as judges only if no one else is available to perform these duties.
- 3.4 Complaints against judges will be raised with the Regional Representative; however, all judges' decisions are final. Arguing with a judge during or at the completion of a race is strictly forbidden and may be subject to disciplinary action.

## **Article IV - Entries**

- 4.1 Only dogs eligible for entry at a sanctioned agility, obedience or rally obedience trial held under CKC rules may be entered in and compete at tournaments held at CKC sanctioned events. At Independent Tournaments, eligible non-CKC registered dogs will be allowed.
- 4.2 Entry forms for all CSHRA tournaments must provide DRN, Breed (or All Canadian), Name of Owner/Handler, CKC Registration Number (if applicable), Call Name, Dumbell/Jacket Number. If the team is blended, then the dog not originally on that team must also list their original team on the entry.
- 4.3 Entry fee is to be set by the hosting club.

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- 4.4 Entry forms must be completed and submitted to Trial Host, Regional Representative and Statistician by the posted deadline. Entry forms are available online or by request to the Regional Representative.
- 4.5 The authorities of any Show and/or Trial may refuse entries, and no claim or appeal may be made against the organization or its officials for doing so.
- 4.6 A dog does not need to be entered in any event other than the scent hurdle tournament to compete.
- 4.7 A dog may only be entered on one team in any tournament.
- 4.8 Bitches in season are not permitted to compete. It is the responsibility of the handler not to race a bitch in season.
- 4.9 At the time of closing of entries, for a Tournament to proceed, a minimum of 3 teams need to be entered.
- 4.10 It will be the responsibility of the Tournament Host to ensure that there will be 15 people available at the start of the Tournament to meet the requirements of all necessary positions. If there are not 15 people, the Head Judge will cancel the tournament, and points will not be awarded for any races.
- 4.11 If, after entries close with only a minimum of three teams, and one team pulls, the tournament may only proceed if sufficient members are available to fulfill the various judging roles.
- 4.12 Entered teams may be altered after the entry date and before the beginning of racing. Dogs may be substituted or added up to the beginning of the Racing by informing the Head Judge of the change, so that the dogs may be adjusted on the racing sheets. Dogs not originally registered for the Tournament can be added prior to racing as long as they have a Scent Hurdle registration number.
- 4.13 The host club may decide to limit entries due to time or space or other restrictions. This information must be listed in the Premium List, as well as how the host club will manage excess entries.

## **Article V - Premium List**

- 5.1 The Premium List must contain information as to what dates the Scent Hurdle Racing is being offered for points as well as any prizes being offered. The Premium List will contain detailed information about each event, including event dates, number of jumps, entry instructions, entry fees, whether it is a limited entry tournament or not, anticipated start time, and entry deadlines.
- 5.2 The Premium List will be published and made available to all members and potential participants at least 21 days prior to the event. Any changes to the Premium List will be communicated to all registered participants immediately.

## **Article VI - Program of Judging**

- 6.1 The Program of Judging, and number of teams entered, will be communicated before the event date to all Team Captains. Any changes to the Program must be sent out to all Team Captains immediately.
- 6.2 CKC tournaments must not interfere with any official CKC classes in progress.

## **Article VII - Equipment**

- 7.1 Each Team must have its own set of dumbbells, scent hurdle box, inserts, and dog jackets.

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- 7.2 The Regional Representative(s) will ensure that jumps, stop watches, dumbbell & judging chairs, and marking & measuring equipment are available at each tournament. If the tournament host wishes to use physical flags they are responsible for making them available.
- 7.3 Where physical flags are used to signal passes, the flag must be small enough not to distract the dogs who are racing.

## **Article VIII - Protests**

- 8.1 A protest against a dog, owner, or handler may be filed by any Team Captain of a team entered and competing at the tournament, or by a member of the Club hosting the Show and/or Trial. Protests must:
  - 8.1.A Be submitted in writing within ten (10) days of the tournament.
  - 8.1.B Be lodged with the Regional Representative(s); and
  - 8.1.C Be accompanied by a deposit of \$50.00, which will be refunded if the protest is upheld.
- 8.2 The Regional Representative(s) shall hold a hearing with both parties and submit written recommendations to the Board. The Board will render a decision on the protest and notify the respondent by registered mail within ten (10) days of the ruling.
- 8.3 An appeal may be filed in writing with the Board of Directors by any respondent within ten (10) days of receiving notice of the Board's decision. The appeal must be accompanied by a fee of \$25.00, which will be refunded if the decision is reversed.

## **Article IX - Discipline**

- 9.1 Any violation of event rules or misconduct by a participant may result in disciplinary action, including disqualification. All sanctions imposed under this Article are subject to the disciplinary procedures set out in Article VII of the Bylaws.
- 9.2 The Board of Directors may take disciplinary action against any club, person, company, or partnership for any act or omission that violates these regulations.
- 9.3 The administration of any drug to a dog competing at a tournament, except as prescribed by a veterinarian, where such drug alters the nervous system by stimulation, sedation, or tranquillization, shall be considered misconduct. Any person charged with such an offence shall be subject to disciplinary action under this Article. In addition, any points accrued by that team may, at the discretion of the Board, be revoked.
- 9.4 The Head Judge may take summary action against any person, inside or outside the ring, who interferes with the running of the tournament.
- 9.5 The Board of Directors, at its discretion, may review or reverse the Head Judge's decision and/or remove any points awarded.
- 9.6 Arguing with a judge or otherwise subjecting an official to indignity shall be considered a serious offence and may result in disciplinary action by the Board.

## **Article X - No Liability**

10.1 The CSHRA accepts no responsibility for loss, injury, or damage to any person, club, or organization resulting from tournaments held under its rules.

## **Article XI - Amendments**

11.1 The Policies and Procedures, Rules of Racing, and Definitions for Scent Hurdle Racing are subject to amendment as provided by the CSHRA.

11.2 Amendments to these documents may be submitted to the Board by any standing committee, a Regional Representative, or by written submission from at least four (4) members in good standing of the CSHRA, or may be introduced by the Board of Directors.

11.3 Policies and Procedures, Rules of Racing, and Definition amendments may be approved by a majority of Board members at a Regular Board meeting, only after consultation with the CSHRA membership.

11.4 The effective date of amendments shall be set by the CSHRA Board.

11.5 All approved amendments shall be communicated to current members after acceptance via email and the Website and/or Facebook page.

## **Article XII – Membership in Canadian Scent Hurdle Racing Association**

12.1 Membership in the CSHRA is open to all individuals who meet the eligibility requirements established by the CSHRA.

12.2 Membership is obtained by submitting a completed membership application form to the Secretary and providing payment of the membership fees, as set at the Annual General Meeting and listed in the Schedule of Fees. Membership Fees shall be paid directly to the Treasurer.

12.3 A New Membership Form shall be provided to Team Captains at the start of each year and whenever a new member joins. Membership information shall also be posted on the CSHRA's official communication platforms.

12.4 Any Membership either new or renewed received by the CSHRA in November or December of a calendar year will be effective until December 31 of the following year.

## **Article XIII - Registration of Dog**

13.1 All dogs participating in CSHRA events must be registered with the CSHRA and must be listed on a team roster for the current year.

13.2 Every dog competing in scent hurdle racing must have a Dog Registration Number (DRN). A DRN may be obtained by submitting a Dog Registration Form to the Statistician and the one-time fee listed in the Schedule of Fees, to the Treasurer before the dog competes in a tournament.

13.3 The dog registration shall include call name, registered name, CKC registration/PEN/CCN number (if applicable), breed, date of birth, owner details and height at the withers.

13.4 A new dog may be registered at any time during the year. All new dogs must be registered to a team.

13.5 A dog may not be registered to more than one team in a given year.

## **Article XIV - Registration of Team**

- 14.1 To register a regular team for the current year, the Team Captain must provide the Regional Representative and the CSHRA Statistician with a list of all registered handlers and registered dogs for that team, along with each dog's Team Racing #. The Team Registration Form is on the CSHRA website and Facebook Page.
- 14.2 The team may be registered at any time during the racing year (January 1- December 31).
- 14.3 A team shall consist of a minimum of four (4) to a maximum of twelve (12) dogs with their handlers, one of whom shall be designated as the Team Captain.
- 14.4 If the Team is associated with a Club, that must be recorded on the Team Registration Form. If the Team is not associated with a Club, the Team will be considered a Team and a Club in its own right..
- 14.4 Boxloaders do not need to be members of the CSHRA however they must be familiar with the rules of the CSHRA.
- 14.5 Once registered, new dogs may be added to a team up to a maximum of twelve (12) per team. Once the maximum is reached, no substitutions or removals are permitted for that calendar year, unless approved by the Regional Representative, except as otherwise provided in Article XVIII.
- 14.6 Teams may not alter their Club Association during the current year, but may update that status and which club they are associate with from year to year.

## **Article XV - Changing Teams**

- 15.1 Requests for changes must be submitted to the Regional Representative and the National Statistician. The following changes may be considered:
  - 15.1.A Removal of a Non-Competing Dog - If a dog is listed on an entry form at the beginning of the year and has not raced, an application may be made to be removed from the team; or to join a new team.
  - 15.1.B Relocation - If a dog has raced with a team but relocates, an application may be made to remove the dog from the team and to register the dog with another team in the new location.
  - 15.1.C Retirement, Injury or Death If a dog stops racing for reasons of injury, health, retirement, or death and will no longer compete for the remainder of the calendar year, an application may be made to remove the dog from the team and reassign the number to another dog.

## **Article XVI - Types of Teams**

- 16.1 Regular Team - A team of up to 12 dogs registered with the CSHRA for the current year. Some combination of those same dogs must appear on the entry form for each tournament that the team enters throughout the year, except in the case of Blended Teams.
- 16.2 Blended Team - for dogs from different Clubs who join together to enter a particular tournament. Teams formed of different dogs of the same Club are not considered "Blended", even if they are listed on separate teams within the Club.
  - 16.2.A The Blended team must submit their entry by closing date of show/trial/ tournament.
  - 16.2.B Blended teams may not participate in Regional/National Championship events.

- 16.2.C A Blended team is eligible for individual tournament specific awards or placements.
- 16.2.D Dogs running on blended teams will still accumulate individual dog points towards titles for each successfully completed heat.

16.4 No team may borrow dogs from another Club for competition unless the rules allow for Blended teams for that event..

## **Article XVII – National Awards**

- 17.1 At the end of the Racing Year (Jan – Dec), the Board may sanction a CSHRA National Racing Championship.
- 17.2 This National Racing Championship may be Limited or Unlimited.
- 17.2 If the National Racing Tournament is limited, the host club will make every effort to include at least one team from each club that has entered.
- 17.3 If a Team has not registered under a particular Club, they are considered a Club in their own right for the purposes of the National Racing Championship.
- 17.7 Blended Teams (teams consisting of more than one Club) are not eligible to race at the National Racing Championship.
- 17.8 The Board of Directors may, at their discretion, provide for prizes and/or ribbons and/or trophies for the National Racing Championship