

NON-PROFIT MEETING MINUTES FOR ZnZ Gymnastics Booster Club, Inc.

I. MEETING DETAILS

Meeting Leader: Michael Merwald
Meeting Secretary: Gabrielle Tegeder

Date: April 5, 2023
Time: 7:30 PM

Location: ZnZ Gymnastics Center
Street Address: 2502 South 133rd Plaza, Suite 108
City: Omaha
State: NE
Zip: 68144

II. ATTENDEES.

Michael Merwald - President
Rich Shoemaker – Vice-President
Gabrielle Tedeger – Secretary
Lori Mellender – Director
Kelley Andersen– Director
Tami Dolphens– Director
Tory Van Heuvelen– Director
Jamie Stoulil– Director

III. ABSENCES.

Marty Hodge – treasurer

IV. CALL TO ORDER.

1. Called to order at 7:35

V. APPROVAL OF MINUTES

1. None

VI. OLD BUSINESS.

1. None

VII. NEW BUSINESS.

1. Appoint a Temporary Chair and Secretary
2. Update on Filing of Articles of Incorporation – March 15th, 2023
3. Adoption of the Bylaws of ZnZ Gymnastics Booster Club, Inc. – motion to accept bylaws passed unanimously

4. Adoption of the Conflict of Interest Policy of ZnZ Gymnastics Booster Club, Inc. – We will generate document for acknowledgement by board. Motion to adopt passed unanimously.
5. Appointment of Officers
 - a. Michael Merwald - President
 - b. Rich Shoemaker – Vice-President
 - c. Gabrielle Tedeger – Secretary
 - d. Marty Hodge – Treasurer
6. Appointment of Directors
 - a. Establish number of Directors – 5 see attendees
7. Designation of Principal Office
 - a. ZnZ Gymnastics center – motion to accept approved unanimously
8. Corporate Bank Account(s)
 - a. Savings Account – tabled until research best option
 - b. Checking Account – tabled until research best option
 - c. Venmo
 - d. Paypal
9. File for Tax Exemption – Motion to file approved unanimously
10. Publication of Incorporation in newspaper – motion to move forward, tabled until next meeting, Tory will look into newspapers
11. Create Corporate Website – We will want to do it. Need to look into rules for Google Non-Profit (and others). Rich will look into this.
12. Nebraska State Sales ID – motion to register online passed unanimously
13. Committees
 - a. Events
 - b. Fundraising
 - c. Men's Competition Team
 - d. Women's Competition Team
 - e. Communications
14. Committee Chair or Co-Chairs
 - a. Events - Tory
 - b. Fundraising – Jamie
 - c. Men's Competition Team – Tami
 - d. Women's Competition Team – Lori
 - e. Communications (Social Media, Website, Team Handbook, etc) – Kelley
15. 2024 Competition Season Annual Budget
 - a. Review at May Meeting/Vote on in June Meeting
 - i. Estimate Overhead Costs

- ii. Estimate Fundraising Income
- iii. Estimate Events Costs
- iv. Coaches Fee for 2024 Competition Season
- v. Estimate Family Fee

VIII. OTHER ITEMS.

- 1. Events
 - a. Season Kick-off Event: Papio Pool put forward as possibility
 - 1. Date and Time
 - 2. Location
 - b. Turkey Bingo
 - c. Holiday Party
 - d. End of Year Banquet
 - e. Team Pictures
- 2. Fundraisers
 - a. Fireworks Fundraiser
 - 1. Develop Volunteer Schedule
 - 2. Training dates: June 8, 6-8 pm & June 10, 9-11am
 - 3. June 27 set up
 - 4. June 28-July 4
 - 5. Tear down by noon July 5th
 - 6. 9-3/3-9/9-3/3-9 shifts
 - b. Others
 - 1. Carwash
 - 2. TAGG app for Hy-Vee (Marty)
 - 3. Golf outing in the future?
- 3. Competition Team Handbook
 - a. New families
 - b. Establish roles, fees, uniforms, etc
 - c. FAQs
- 4. Social Media Accounts
 - a. Instagram
 - b. Facebook
 - c. Twitter
 - d. Snapchat
 - e. Get emails for new/current members
 - f. Group Me for Board

IX. NEXT MEETING.

- 1. Date April 23
- 2. Time 2 PM

X. ADJOURNMENT.

8:35PM

Submitted by: _____

Print Name: Gabrielle Tegeder

Approved by: _____

Print Name: APPROVER'S NAME