

NON-PROFIT MEETING MINUTES FOR ZnZ Gymnastics Booster Club, Inc.

I. MEETING DETAILS

Meeting Leader: Rich Shoemaker
Meeting Secretary: Gabrielle Tegeder

Date: April 23, 2023
Time: 2:00 PM

Location: ZnZ Gymnastics Center
Street Address: 2502 South 133rd Plaza, Suite 108
City: Omaha
State: NE
Zip: 68144

II. ATTENDEES.

Rich Shoemaker – Vice-President
Marty Hodge – treasurer
Gabrielle Tedeger – Secretary
Lori Mellender – Director
Kelley Andersen– Director
Tory Van Heuvelen– Director
Jamie Stoulil– Director

III. ABSENCES.

Michael Merwald – President
Tami Dolphens– Director

IV. CALL TO ORDER.

1. Called to order at 2:01PM

V. APPROVAL OF MINUTES

1. April 5, 2023 Meeting Minutes – accepted and approved unanimously

VI. OLD BUSINESS.

1. Corporate Bank Account(s)
 - a. Savings Account – Marty is looking at Security National Bank
 - b. Checking Account – same
 - i. Plan to have a debit card associated with account
 - c. Venmo and PayPal cannot be set up until account is established

- d. Marty will look into the need for insurance for the account
- 2. File for Tax Exemption
 - a. 501 (C) (3) Status (tabled until report from Michael and Tami)
 - b. Tami and Michael to generate paperwork as the first year gets established.
- 3. Publishing of Notice of Incorporation in newspaper
 - a. Tory will need to call newspapers directly
- 4. Create Corporate Website
 - a. Is this something Mike is looking into? Should it be part of Communications committee?
- 5. Nebraska State Sales ID
 - a. Tabled until next meeting
- 6. 2024 Competition Season Annual Budget
 - a. Review at May Meeting/Vote on in June Meeting (may need to be a month later)
 - i. Estimate Overhead Costs
 - ii. Estimate Fundraising Income
 - iii. Estimate Events Costs
 - iv. Coaches Fee for 2024 Competition Season
 - v. Estimate Family Fee
 - b. Follow up after the season with Andrew. Likely too busy until then.
- 7. Events – Tory Van Heuvelen
 - a. Season Kick-Off
 - i. Papio Pool – Coordinate with Tami, as she has the info. Will need official info on below items.
 - 1. Date
 - 2. Time
 - 3. Cost
 - b. Turkey Bingo, Holiday Party, End of Year Banquet, and other events tabled until we have better established incorporation/budget/etc
 - c. Team Pictures
 - i. Set up for August or September, once teams are decided and uniforms are bought
- 8. Fundraising – Jamie Stoullil
 - a. Fireworks Stand
 - i. Training dates: June 8, 6-8 pm & June 10, 9-11am
 - 1. Probably only needs to be attended by the Board – can we just train other volunteers?
 - ii. Volunteer Schedule needs to go out to families in June.
 - 1. If we ALL volunteers must be at training, it will have to go out end of May instead.
 - b. Golf Outing
 - i. Location: Eagle Hills Golf Course
 - ii. Date: 23 September 2023

1. Probably send out a notice about it to everyone along with the fireworks stand info.
- c. RaiseRight and TAGG
 - i. Marty has a TAGG connection; ask Tami about RaiseRight at next meeting
 - ii. Need Bank Account set up prior to starting
 - iii. Funds raised can be attributed individually to each gymnast
 1. This may not be best option, as it may encourage volunteers only do this, and not help out at other events that benefit whole group
- d. Rocket Carwash
 - i. Tami to update
9. Men's and Women's Competition Teams – Lori Mellender (and Tami Dolphens)
 - a. Need to meet with Andrew/Scott/Emily before we can go further
10. Communications – Kelley Andersen
 - a. Facebook, Instagram and Twitter accounts are established
 - i. Working on set up
 - ii. Will need to establish moderators (likely Lori and Tami? Maybe Jamie?)
 - iii. Can we use the ZnZ logo? Can we modify it?
 - iv. Create a QR code for people to join
 - b. Group Me for Board
 - i. Everyone but Marty has joined successfully
11. Membership Meetings
 - a. Introduction Meeting for families
 - i. Late May or early June
 - ii. Need to have meeting with coaches first
 - iii. Need budget (projected/estimated) to establish fees/dues
 - iv. Work on this next meeting
 - b. Budget meeting in June/July TBD
12. Generate Annual Conflict of Interest Policy – tabled until next meeting

VII. NEW BUSINESS.

1. 2022/23 Team Pictures
 - a. Talk to Andrew about doing an end of year team photo in June this year, since we didn't do one at the beginning of the season
 - b. Can be used for promotional purposes for the gym as well
2. JackRabbit account for booster club (Jamie)
 - a. Fees?
 - b. Alternate?
 - c. Must set up bank account first
3. Potential Fundraiser: Work at College World Series booths
 - a. Pay for work is put into the Booster Club acct instead of to the worker
4. Potential Fundraiser: Hundred X

- a. Surveys for cash
 - b. Members voluntarily complete surveys (Tami?)
- 5. Need a meeting with Andrew/Scott/Emily
 - a. Marty will ask them about a good day in early May to do this
 - b. Use of ZnZ Logo
 - c. Projected Budget
 - d. Team photo
 - e. What do they want out of the booster club (expectations)
- 6. Proposal to have all Board members SafeSport certified – will discuss with full board at next meeting

VIII. OTHER ITEMS.

IX. NEXT MEETING.

- 1. Date May 21st, 2023
- 2. Time 1:30 PM

X. ADJOURNMENT.

3:06 PM

Submitted by: _____

Print Name: Gabrielle Tegeder

Approved by: _____

Print Name: APPROVER'S NAME