

# **NON-PROFIT MEETING MINUTES FOR ZnZ Gymnastics Booster Club, Inc.**

## **. MEETING DETAILS**

Meeting Leader: Michael Merwald  
Meeting Secretary: Gabrielle Tegeder

Date: August 22, 2023  
Time: 6:30 PM

Location: ZnZ Gymnastics Center  
Street Address: 2502 South 133<sup>rd</sup> Plaza, Suite 108  
City: Omaha  
State: NE  
Zip: 68144

## **I. ATTENDEES.**

Michael Merwald – President  
Rich Shoemaker – Vice-President  
Marty Hodge – Treasurer  
Gabrielle Tedeger – Secretary  
Tami Dolphens – Director  
Lori Mellender – Director  
Kelley Andersen – Director  
Erin Merrill – Director  
Jamie Stoulil – Director

Liz Butler

## **II. ABSENCES.**

## **III. CALL TO ORDER.**

- 1. Called to order at 6:30 PM**

## **IV. APPROVAL OF MINUTES**

1. July 2023 Meeting Minutes unanimously approved

## **V. OLD BUSINESS.**

1. Liz Butler – Committee chair of Golf Fundraiser
  - a. 4 sponsors ( sponsorship to be year round, not just for golf fundraiser)
  - b. Have ten teams, need a minimum of about 20 (36 is full)

- c. Girls level 4 are only ones who have actively looked for sponsors
  - d. Ask gym to send out a notice / plea for teams and sponsors
- 2. Role in gym / Final breakdown of fees and formats
  - a. ZnZ gymastics will be in charge of enrollment
  - b. Use a Google form and require a signature to acknowledge getting ZGBC info (TeamSnap)
  - c. Reimbursements can be paid out on the 1<sup>st</sup> and 15<sup>th</sup>
  - d. Booster club fee break down and associated discussions
    - i. We send money to meet, they register, we invoice separately
    - ii. Auto payments can be set up
    - iii. We can send Raise Right balances to TeamSnap each month
    - iv. Credits can be issued via TeamSnap
    - v. Covers meet fees, ZGBC fees, uniforms and USAG fees separately
    - vi. Using budget spreadsheet fees were determined
      - 1. \$13, 179.67 current balance (\$10,338.14 available)
      - 2. 91 families currently, 15 with multiple gymnasts
      - 3. 9 level 3s + 23 bronze and silver Xcel (do not travel)
      - 4. \$30 each for first ZGBC offset
      - 5. Level 3 = \$210 (\$180 as of now)
      - 6. Compulsory, silver and bronze Xcel = \$330 (\$300 as of now)
      - 7. Optionals, gold and silver Xcel = \$450 (\$420 as of now)
      - 8. \$75 per additional gymnast (highest level paid in full first)
  - e. Coaches fees spreadsheet needed
  - f. Need \$5,000 for banquet, \$5,000 for next year
  - g. Fireworks stand take-home was \$10,857.42
  - h. Should we include pre-team (rec) in booster club? \$50? Ask coaches about this
- 3. Need a PO Box – Rich; approx \$5 / month
- 4. Do an in-person meeting for budget for all parents
  - a. Find a place (Erin and Marty will look into this)
- 5. Hosted Meet 2025
  - a. Need to get venue and date first
    - i. Union Bank and Trust? Others?
  - b. Subcommittee needs to be formed in September meeting
- 6. Table meeting until next Tuesday
  - a. Adjournment 8:54 PM

## **VI. NEW BUSINESS.**

- 1. Additional Meeting: Called to order August 29, 2023 6:30 PM
  - . Lori not present, Gabrielle and Tami late to meeting, Erin took notes
- 2. Board elections will be held in April, following competition season – May/June transition as needed (resolution at next meeting)
  - . Effective start at fiscal year (July 1) each year

- a. 2024: VP, Secretary, 2 Directors: Fundraising and Men's Competition Team
  - b. 2025: President, Treasurer, 3 Directors: Communications, Events and Women's Competition Team
  - c. May need to add directors (Boys upper level, boys lower level, Xcel, optional, compulsory, etc)
    - 1. Add them to alternate years for elections as needed
- 3. Location of physical meeting for September 26<sup>th</sup> 6:30-7:30 PM needed
  - . In person and ZOOM
- 4. Finalize Handbook
  - . Tami has copy
  - a. State and regional clinics were added
    - 1. Who is collecting fees for either State and Region 4?
    - 2. Region 4 10/13, 10/14 and 10/15 (dates to be verified)
    - 3. State Clinic
  - b. Made it one handbook for everyone with different sections for mens and womens
  - c. Fees bulleted
  - d. Simplified language
    - 1. Generic fees
  - e. Adjustments
    - 1. Meet fee verbiage
    - 2. Uniform did not include womens 5/6
    - 3. Xcel added
    - 4. USAG fee will be paid by gymnast, not ZGBC
    - 5. Highlight where the ZGBC is not paying – make clear individual must pay it
- 5. Safe Sport – due date of Oct 1<sup>st</sup> for all Board members
- 6. Uniform fitting Boys Sept 17<sup>th</sup>
  - . Girls – Erin to ask Emily about girls
- 7. Bulletin Board and Filing Cabinet
  - . Keep paper files for ZGBC at gym, not at Gabrielle's home
  - a. Keep copy of Bylaws on site, conflict of interest forms, receipts
  - b. Mike and Gabrielle will keep keys?
  - c. Team Corner bulletin board ok'd by Scott
- 8. Wild Willy's Fireworks update
  - . Went over process to have us managing location (only way to double sales)
  - a. City Council / Mayor
  - b. Get help to get City Council/ Mayor votes to ok it
  - c. July 4<sup>th</sup> is on a Thursday next year
- 9. RaiseRight

- . Ordering physical cards to be shipped to gym (there is a cost to ship) quarterly
  - a. Communications to put something out
  - b. Add to budget meeting on 9/28
- 10. Car Wash – go to total number
  - . Tidal Wave sent info
  - a. Digital / social media
  - b. Need to pick dates
  - c. Zero up-front costs
  - d. Physical cards we would have to buy \$10 - \$20 sell cost
- 11. Nothing Bundt Cakes – go to total number
  - . 7 choices
  - a. Get a small profit back
  - b. Have to deliver and handle product
  - c. Hold for now
- 12. Update on Golf Outing
  - . Update on number teams (closer to 20 now)
  - a. It is on community pages now
  - b. Need to get a sign-up sheet for volunteers
  - c. Receipts at one time – get Marty the list
  - d. Thank you notes to go with receipts
- 13. Update on TeamSnap
  - . Reviewed in progress and complete
  - a. Payment options – bank card, bank, check (in person)
  - b. Handbook to be uploaded into TeamSnap so it can be accessed
  - c. Registration Free Will / Donation spot
    - 1. Optional tax deductible
    - 2. General fund unless marked
- 14. Update on Meet 2025
  - . Prefer not Iowa Field House
  - a. Committee needed soon
  - b. Might look at 2026 instead to build up funds and experience
  - c. Hire a meet director?
  - d. How do we split the money – 50-50 with gym? Need to work it out.

## REPORTS

- a. Communications – Kelley Andersen
  - i. Assign Directors as moderators for social media

## VII. OTHER ITEMS.

For future discussion

1. Holiday Party will need to be looked into in the Fall (for December)
2. Other ideas for future review:
  - b. Popcorn Blitz (January)

- c. Calendar Raffle – maybe set up for March & tie to hosted meet?
- d. Survey links (Hundred X) – find out details
- e. Restaurant nights (Kelley will post)

#### **VIII. NEXT MEETING.**

- 1. Date September 19<sup>th</sup>, 2023
- 2. Time 6:30 PM
- 3. Location TBD

#### **IX. ADJOURNMENT.**

8:07 PM

Submitted by: \_\_\_\_\_

Print Name: Gabrielle Tegeder

Approved by: \_\_\_\_\_

Print Name: