

Job Title: Cybersecurity / IT Analyst

Location: Ottawa, ON (Hybrid or Remote)

Job Type: Full-Time

Department: Information Security & IT Operations

Reports To: Director of Security & Compliance

About the Role

We are seeking a proactive and detail-oriented **Cybersecurity/IT Analyst** to join our dynamic team. In this role, you will provide advisory and support on information security-related matters for both client projects and internal operations. Your expertise will ensure that our software testing services adhere to the highest security standards, safeguarding sensitive data and maintaining client trust.

Key Responsibilities

- **Security Advisory:** Provide guidance on information security best practices during project planning and execution.
 - **Risk Assessment:** Identify and assess potential security risks in client projects and internal operations, recommending mitigation strategies.
 - **Policy Development:** Develop and maintain security policies, procedures, and standards in alignment with industry regulations.
 - **Incident Response:** Lead investigations into security incidents, coordinating with relevant teams to resolve issues promptly.
 - **Compliance Monitoring:** Ensure compliance with relevant security frameworks and standards (e.g., ISO 27001, NIST).
 - **Training & Awareness:** Conduct security awareness training sessions for staff to promote a culture of security.
 - **Tool Implementation:** Assist in the selection and implementation of security tools and technologies to enhance our security posture.
 - **Collaboration:** Work closely with QA, DevOps, and other teams to integrate security considerations into all aspects of our services.
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Education & Qualifications

- Bachelor's degree in **Computer Science, Information Technology, Cybersecurity**, or a related field.

- Relevant certifications such as **CISSP**, **CISM**, or **CompTIA Security+** are highly desirable.
 - Ongoing commitment to professional development in the field of cybersecurity.
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Required Skills & Experience

- 3–5 years of experience in a cybersecurity or IT analyst role.
 - Strong understanding of security principles, risk management, and compliance requirements.
 - Experience with security tools and technologies (e.g., firewalls, intrusion detection systems, SIEM).
 - Familiarity with cloud security practices and securing cloud-based environments.
 - Excellent problem-solving skills and attention to detail.
 - Strong communication skills, with the ability to explain complex security concepts to non-technical stakeholders.
 - Ability to work independently and collaboratively in a fast-paced environment.
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Desirable Skills

- Experience in the software testing industry or familiarity with **Testing as a Service (TaaS)** models.
 - Knowledge of secure software development practices and DevSecOps methodologies.
 - Understanding of data privacy regulations and their implications on security practices.
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Salary Range

Based on current market data for Ottawa, ON:

- **Average Salary:** Approximately **\$88,345 CAD** per year.
- **Salary Range:** Typically between **\$70,000 – \$100,000 CAD** per year, depending on experience and qualifications.