

**North American International Livestock Exposition
State 4-H Leader Verification
All Teams**

I verify that my university has a risk management plan for programs serving minors that meets, at a minimum, the requirements outlined in the University of Kentucky Client Protection and Risk Management policies found at <https://extensionmanual.ca.uky.edu/client-protection-handbook>.

I verify that all paid staff and volunteers from my university who accompany the 4-H delegation and/or are reasonably anticipated to have direct contact or interaction with minor participants have been background checked, screened, and approved by my university, including those who are serving as leaders on any 4-H Management Teams for the overall event. This screening includes a criminal history background check, including screening via the National Sex Offender Registry. The background checks, at a minimum, will satisfy the requirements of Client Protection and Risk Management policies at the University of Kentucky.

I verify that all paid staff and volunteers from my university understand and agree to the provisions set forth by the Kentucky 4-H Program code of conduct.

I verify that the paid staff and volunteers from my university will operate and participate in the 4-H Events at the North American International Livestock Exposition in a reasonably safe manner to include at a minimum:

- Using all appropriate risk management forms related to the operation of the competition and show.
- Understanding and abiding by mandatory reporting requirements related to known or suspected abuse or neglect of minors.
- Properly supervising minors at all times while participating. This supervision includes an appropriate participant-to-supervisor ratio, based on guidelines provided by the University of Kentucky Client Protection and Risk Management policies <https://manual.ca.uky.edu/19-risk-management>
- Reporting misconduct by paid staff, volunteers, or minor participants to the University of Kentucky, Kentucky 4-H Department.
- Understanding safety and security procedures; response protocols for injury/illness; pick-up/drop-off of minor participants; and security measures for emergencies such as weather alerts, missing persons, accidents, etc. while onsite at the Kentucky State Fairground.

I understand that paid staff and volunteers from my university will be functioning under the operating procedures, practices, and scope of duties with oversight and risks associated with my university.

Name of State 4-H Leader _____

University _____

Signature of State 4-H Leader _____ **Date** _____



4-H Youth Development CODE OF CONDUCT FORM (NOT FOR RESIDENTIAL CAMPS)

All 4-H members and family/friends associated with 4-H members must respect the individual rights, safety and property of others and adhere to this Code of Conduct. A 4-H member may be prohibited from participating in a specific event/program if the participation by the individual poses a danger to the 4-H member and/or others. The following guidelines are designed to make all 4-H events safe, meaningful, and satisfying to youth and others attending.

WHILE ATTENDING ALL 4-H MEETINGS, PROJECTS, PROGRAMS, ACTIVITIES AND EVENTS:

- Each 4-H participant is expected to attend all planned sessions, workshops, field trips, and meetings of the event, and to be in appropriate attire. Dress codes will be specific to individual events. Delegation chaperones and/or volunteers are responsible for ensuring that members participate in all aspects of the planned program activities.
- The possession and use of alcoholic beverages, tobacco products, vape juice and/or devices, and/or drugs (except for medications prescribed to the participant by a licensed physician) are prohibited. Delegation chaperones and/or volunteers shall limit use of tobacco products to designated areas.
- Possession of firearms not for educational use is prohibited.
- Setting off fire alarms and tampering with fire extinguishing and other emergency equipment are prohibited.
- Gambling of any type is prohibited.
- Respect toward others and facilities shall be demonstrated. Bullying, harassment of others or destruction of property shall not be tolerated. Bullying and harassment can include the use of social media.
- Obscene, discriminatory and/or inappropriate language, roughhousing, and insubordination are prohibited at all times.
- Display of overly affectionate or inappropriate attention between participants is prohibited.
- Technological equipment (including but not limited to cell phones, laptops or mp3 players) shall not interfere with the program and may not be allowed in certain situations.
- All clothing shall be neat, clean, and acceptable in repair and appearance and shall be worn within the bounds of decency and good taste as appropriate for 4-H events. Articles of clothing which display profanity, products, or slogans which promote tobacco, alcohol, drugs, sex or are in any other way distracting, are prohibited. *Each county may adopt additional Code of Conduct guidelines.*

WHILE ATTENDING OVERNIGHT CONFERENCES, CAMPS, AND EVENTS, THE FOLLOWING WILL ALSO APPLY:

- All participants are to be in their assigned area at curfew and comply with quiet hours, lights out, and other rules of the event.
- No member or volunteer may leave the grounds without the permission of the conference director or adult in charge. An adult shall accompany a 4-H member any time they leave the grounds. Adults shall notify another adult in the delegation before leaving the grounds.
- At overnight events, only conference participants may be in sleeping areas. Lounges or common areas may be used only for working committees and social activities.
- Room service such as phone calls, food, laundry, or others shall not be permitted without chaperone permission.

Any violations of this Code of Conduct shall be reported promptly to the adult in charge of the delegation/program and to the person in charge of the event. The person in charge of the event shall have the final responsibility for disciplinary action. **Failure to comply with the Code of Conduct by 4-H'ers and family/friends associated with the 4-H participant may result in penalty including, but not limited to, the following:**

- Sent home from the activity or event at his/her own expense
- Barred from participation from future 4-H events
- Assessed the cost of damages for destruction of property

I, _____, have read the Code of Conduct and agree to abide by its rules.
(Print Name)

I understand that infraction of this Code of Conduct will result in any or all of the penalties listed above.

Member/Volunteer _____ County _____

Parent/Guardian _____ Date _____

