

GML Utility Services Coop  
Meeting Minutes  
December 14, 2023

The following individuals were in attendance:  
Nick Lawler, Chair; Kevin Snow; Michael Cloutier; Scott Edwards;  
Barry Tupper

Meeting called to order at 11:10 AM.

***Approval of Agenda:***

**Kevin Snow** motioned to approve the agenda as written. **Michael Cloutier** seconded the motion. Motioned carried 3-0.

***Approval of Minutes:***

**Kevin Snow** motioned to approve the minutes of **October 12, 2023**. **Michael Cloutier** seconded the motion. Motion carried 3-0.

***Membership for Holden Municipal Light Department:***

Barry Tupper informed the Board that the Holden Municipal Electric Power Advisory Board voted unanimously to join GML. One week later their Board of Commissioners met and also voted unanimously to join GML.

**Michael Cloutier** motioned to accept Holden Municipal Light Department as a GML Utility Services Cooperative Member at the agreed upon value and percentage as calculated by CEO Scott Edwards, commencing on January 1, 2024. Kevin Snow seconded the motion. Motion Carried 3-0.

***944 Salem Street Unit H build out:***

The work to replace the doors and redo the exterior end of the building is complete. Kevin Snow stated that we need to get the license signed and there will be permitting that is needed through the Town of Groveland, and that he will assist Scott in getting it done.

***Goals and Action Items for 2024:***

2023 goals were reviewed and are still ongoing into the new year. We have a digital presence and are close to greatly increasing our physical presence. We are receiving financial reports and efforts are underway to standardize how the information is presented. Growth is a foundational goal that we have stated, but we are still working on defining metrics to measure the

success of this goal. An additional goal was mentioned to try to formalize a relationship with EvoLabs to provide additional services through the GML platform. President Nick Lawler mentioned that while these goals have been tasked to the CEO, we should all be working toward attaining them as an organization. He used the work Kevin did on the website as an example of how we can help advance the coop.

***Update from the CEO:***

Scott stated that Alex has finalized a list of equipment and tools needed to outfit the garage and is working with a vendor on getting the items ordered and delivered. Scott is working with Alex and Dan regarding staffing for the garage. He will be billing 2024 dues in February, including our newest member, Holden. Pat will be meeting with Marblehead soon in order to develop a plan to meet their needs. Barry asked about tree trimming and Scott initiated discussions with Dave Burch regarding adding a tree trimming crew. This effort is ongoing.

**Michael Cloutier made a motion to adjourn at 11:55 AM. Kevin Snow seconded the motion. Motion Carried 3-0.**

Respectfully submitted,

Michael Cloutier, Secretary