

GML Utility Services Coop
Meeting Minutes
September 26, 2022

The following individuals were in attendance:
Nick Lawler, Chairman; Kevin Snow; Michael Cloutier; Scott Edwards

Meeting called to order at 8:05 AM.

Approval of Agenda:

Michael Cloutier motioned to approve the agenda as written. Nick Lawler seconded the motion. Motioned carried 3-0.

Approval of Minutes:

Michael Cloutier motioned to approve the minutes of August 30, 2022, as written. Michael Cloutier seconded the motion. Motion carried 3-0.

Update from CEO:

Scott Edwards informed the Board of our insurance needs. We will have to get separate E&O policies for engineering and power supply. He is working on the details and estimates our total insurance costs should be about \$12,000. He has signed up Pat and Alex as employees and will be signing up Dan and Connor Rardon next.

We received three proposals to provide power supply services to GML: PLM, ENE, and MMWEC. All three were similarly priced. PLM could not provide ISO reporting and back-office functions. MMWEC and ENE proposals were for the same services. MMWEC's price is \$15,277 with an escalator based on the MMWEC budget, and also included additional fees for certain miscellaneous services. ENE's price is \$15,000 with a 3% escalator for next two years, then a flat \$16,390 for the final two years. They will no longer provide weekly reports but will include an annual budget document and monthly budget to actual reports. The services do not include AQ31 and AQ32 reporting data.

Michael Cloutier motioned to accept the ENE proposal and to authorize the CEO, Scott Edwards to execute the agreement with ENE. Kevin Snow seconded the motion. Motion carried 3-0.

Scott is waiting to hear back from NextEra and BP on HR contracts.

Scott spoke to Matt and Diedre about MSA. Diedre would like to see some minor changes, then Matt should be ready to sign. Holden has signed the MSA and scopes of service for truck maintenance and power supply management. There is a call scheduled for Thursday with NYPA regarding mutual aid through GML.

Scott will look into creating an agreement with EVO Labs similar to the model we used with power supply management.

Dues should get us some level of services for no charge. Scott will prepare some ideas.

Michael Cloutier made a motion to adjourn at 9:23 AM. Seconded by Kevin Snow.

Motion Carried 3-0.

Respectfully submitted,

Michael Cloutier, Secretary