

GML Utility Services Coop  
Membership Meeting Minutes  
March 10, 2025

The following individuals were in attendance:

Nick Lawler, Chair; Kevin Snow; Mike Cloutier; Barry Tupper; Scott Edwards;  
Pat Laverty, Conor Willard, Todd Willard

Meeting called to order at 10:03 AM.

The Pledge of Allegiance was performed by all in attendance.

***Approval of Agenda:***

**Kevin Snow motioned to approve the agenda. Mike Cloutier seconded the motion. Motioned carried 3-0.**

***Approval of Minutes:***

**Kevin Snow motioned to approve the minutes from the meeting held on February 6, 2025.**

**Kevin Snow motioned to approve the minutes, Mike Cloutier seconded the motion. Motioned carried 3-0.**

***Discussion: ETS and GML Partnership:***

Todd Willard and Conor Willard of ETS were present to discuss the ongoing partnership between GML and ETS. GML discussed its vision for IT services over the short term and long-term future. Two projects that were highlighted include an upcoming project in Holden to build a dedicated network for the Light Department and some networking for a new town building in Middleton. The Holden project is time sensitive and complex, while the Middleton project is not expected to be ready for approximately 10 months. A discussion took place regarding staffing levels to ensure both GML and ETS were equipped to handle future growth. A consensus was reached that presently both organizations are properly staffed, however this will be continued to be monitored and adjusted as needed.

***Financials:***

Scott provided an update on the financial statements, assets and liabilities. The revenue multiplier was updated. Scott explained that he and Pat will be putting together a spreadsheet to better track income and expense. A discussion led to internal controls in which Scott said he would create an Internal Control Policy.

***CEO Update:***

Scott and Pat provided updates regarding ongoing GML business.

Glove testing is fully operational, Pat has had conversations with many interested utilities. LELD battery project continues to progress, the Rowley project is on hold for 3-6 months until a decision can be made on the new floodplain maps. GML is currently advertising a part time mechanic position to assist Jon Jones when he is busy. The anticipated workload is approximately 20 hours per week. Engineering work continues in Hudson, Pat has been assisting with a large capital project.

An update regarding the purchase of Sweetwater and River Mill Hydro was given, the acquisition is moving forward. Each member will need to get a vote from their Board of Commissioners as part of the purchase. GML's attorney will be assisting in the process. A separate budget will be created to track the financials for the hydro operations.

**At 11:25 AM Kevin Snow made a motion to adjourn the meeting. Mike Cloutier seconded the motion. Motion carried 3-0.**

Respectfully submitted,

Pat Lavery, COO